

December 10, 2018

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Durrwachter, Mrs. Conley, Mr. Morris, Mrs. Hopkins, Ms. Enyeart, Mr. Moon, Mrs. Eddy, Mr. Frushour, Mr. Thompson, new board members, a local news media rep and patrons.

On motion by Mr. Comerford, seconded by Mr. Mullett, the Board approved the public agenda, the memorandum of November 12, and the personnel report by a vote of 5-2. (Mr. Wolfe and Dr. Quin opposed)

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Keith Zimmer - resignation as head JV football coach for the 2019-2020 season.
2. Michelle Brimbury - resignation as concessions manager, effective at the end of the 2018-2019 school year.
3. Kylie Hall - resignation as bus monitor, effective November 27, 2018.

B. LEAVES

1. Peyton Engel - Elmwood teacher, approved per Policy 4430.01 for the remainder of 2018-2019 school year, as Needed.

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. JJ Burns - receive \$750 stipend from the retention and recruitment grant. This is for extra duties as interim head counselor, effective until January 15, 2019.

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Kimberly Roberts - Blair Pointe recess monitor, effective October 1, 2018.

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Jack Buckley - PHS boys track (volunteer) assistant
2. JJ Burns - PHS boys golf (volunteer) assistant
3. Shawn Dwyer - PHS JV baseball head (lay) coach
4. Jody Beauchamp - PHS JV baseball assistant (lay) coach
5. Larry Shaw - PHS baseball (volunteer) assistant
6. Gary Loe - PHS baseball (volunteer) assistant
7. Mike Saine - PHS girls tennis head (lay) coach
8. Mike Gapski - PHS JV softball head (lay) coach

F. REQUEST TO ATTEND CONFERENCE/FIELD TRIP - no business

G. DONATIONS

1. \$200.00 PHS girls basketball for general use from anonymous, deposited 11-9-18
2. \$50.00 - PHS girls basketball for general use from Comerford & Co., deposited 11-29-18
3. \$400.00 - PHS girls basketball for general use from Schneider Electric, deposited 11-29-18
4. \$200.00 - PHS girls basketball for general use from Smith Hauling & Removal LLC, deposited 11-29-18
5. \$200.00 - PHS girls basketball for general use from Back Home Pizza and Subs, deposited 11-29-18
6. \$400.00 PHS boys basketball for general use from Peru Lions Club, deposited 11-20-18
7. \$100.00 - PHS band and swing choir for general use from

- anonymous, deposited 12-5-18
8. \$145.00 - PJHS read and write online program for anonymous student from Phi Delta Kappa, deposited 12-5-18

H. AGREEMENTS - no business

I. PUBLIC COMMENT - no comments

II. RECOGNITIONS/BLACK & GOLD AWARDS

Mrs. Eddy, principal at Elmwood Elementary School, stated that she was here to nominate one of her staff members. Dee Polk is our librarian, our substitute secretary, and our substitute nurse. Mrs. Polk sets up our book fairs and our santa shop all while teaching reading skills to all of our students. Dee is a busy wife, a mother, a daughter and a great member of our community. Mrs. Polk is a great employee and a great friend.

Coach Mike Saine awarded the boys tennis team with black and gold awards for earning conference champions and regional runner-up. The following students were recognized: Bryce Cochran, Ethan Hyde, Gabe Baker, Christopher Dicken, Brad Ryan, Ryan Smith, Greysen Spohn, and Leif Astrup. Mr. Watkins thanked Coach Saine for everything he does for our student athletes and he also thanked parents that attended this evening.

Coaches Chris Butte and Rob Hileman awarded the girls and boys cross country team for their regional qualifiers. The following students were recognized: Adam Garner, Kevin Desai, Mason Bammerlin, Ben McCain, Nick Alberts, Treyden Curtis, Braxton Jiminez, Alex Legg, Colton Rissett, Brayden Thomas, Bryce Wilhelm, Cole Sailors, Nick Snyder, Brody Wright, Sadie Carter, Mya Lancaster, and Samantha May.

III. PROGRAM

A. SCHOOL GRADES AND ISTEP RESULTS

Mr. Watkins stated that he would like for Mr. Durrwachter to go into detail on how we are measuring up compared to surrounding schools. He states that Peru Community Schools is an academic entity and we do very well. Mr. Durrwachter states that he is very proud of the performance of our schools. The elementary and Jr. high scores are based upon 50% of that year's test and 50% the of year's prior test. Mr. Durrwachter covered the passing rates and compared us to schools in our county and surrounding areas. PCS is near the top of all the rates. Passing both ELA and the math portions of the test is one of our graduation pathways steps. Mr. Watkins states that we are the highest IREAD in the county and have the highest graduation rate in the county. We are an academic institution and I can't wait to see the progress of our mapping and frequent assessments. There is always more room to grow. More questions were asked and answered.

Informational item.

B. WMAP NEW MEMBER APPLICATION

Mr. Watkins stated that we have been in contact with North Miami schools and their superintendent. They have submitted an application to join WMAP. WMAP is our special ed co-op. Currently our co-op consists of Metro, Manchester, Wabash and Peru Schools. We run a budget and we take care of speech, occupational and physical therapist, and the testing of our students. We have two directors that help

with our special education program. We made some major changes in the last few years. We took all of our aides and teachers back. We ended up getting money back from area program. We've been running rather lean. The transition of taking our aides and teachers back has gone very well. Now, North Miami has applied to join.

The Wabash Miami Area Program for Exceptional Children agrees to accept North Miami as a new member of the special education cooperative given the following conditions:

-WMAP will apply for and utilize North Miami's remaining Part B 2019 monies to provide services to students in the cooperative beginning July 1, 2019. WMAP will annually apply for and utilize 100% of North Miami's Part B monies to provide services to students in the cooperative beginning with the 2020 Part B grant.

-North Miami will contribute \$80,000 for the 2019-2020 school year to cover anticipated services as a result of the addition of another school corporation to the WMAP cooperative. Payment will be remitted to WMAP at the beginning of each quarter. Adjustments to the quarterly payment for the following school years will be made by June 30th of each calendar year.

-The contribution agreement stated above will be reviewed annually at the June Budget meeting for efficiency. It is the goal that at some point in the future, the contribution of North Miami's Part B monies will cover the services provided by the cooperative.

-North Miami will contribute a one-time membership fee that will be equal to the amount of 11% of the cash balance as of June 30, 2018.

Dr. Quin moved to approve the application, seconded by Ms. Rice, unanimously approved.

C. NEOLA - Mr. Watkins briefly reviewed six (6) NEOLA policies for a first reading.

Po1430 - Leaves of Absence

Po1520.08 - Employment of Personnel for Extracurricular Activities

Po1521 - Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests

Po2221- Mandatory Curriculum

Po2414 - Reproductive Health and Family Planning and Human Sexuality Instruction

Po2462 - Dyslexia Screening and Intervention

D. NEW AGREEMENT WITH CROSSROADS BANK

Mr. Durrwachter stated that we were approached by First Farmer's Bank and Trust in September. They submitted a proposal for us to join their bank. The interest rate was not a fixed interest rate but based upon where the economy was at that time. When they presented it to us it was at 1.8% and the second proposal was at a 1.88%. We presented what First Farmer's offered to us to Crossroads. Crossroads came back with a matched offer plus \$12.00 per month. We are going from a municipal account to a community account.

Mr. Mullet moved to approve the agreement, seconded by Dr. Quin, approved by a vote of 6-0-1. Mr. Wolfe abstained.

IV. BUDGET

A. CLAIMS - Mr. Durrwachter presented claims to the board.

Mr. Durrwachter explained several of the claims. Several questions were asked, and answers given. Ms. Rice moved to approve the claims, seconded by Mr. Comerford, unanimously approved.

GENERAL FUND	200,307.25
DEBT SERVICE	17,316.34
CAPITAL PROJECTS	47,273.84
TRANSPORTATION OPERATING FUND	21,597.74
CONSTRUCTION 2016 GO BOND	10,031.95
SCHOOL LUNCH FUND	69,363.97
SOURCES OF STRENGTH	890.68
DONATION/SPECIAL ED TEACHERS	74.90
IN LITERACY EARLY INTERVENTION	3,655.57
SCAN SOS	90.00
STATE CONNECTIVITY FUND	726.08
TEACHER APPRECIATION GRANT	2,280.00
HIGH ABILITY GRANT	2,162.52
TECHNOLOGY FUND	3,271.23
TITLE I 2017-18	2,085.68
TITLE 1 2018-19	168.77
PARENT NURTURING PROGRAM	1,239.45
Adult ED 2017-18	60.24
TITLE II GRANT CFDA 84.367A	323.08
TITLE II - A FFY 2017	150.00
GROUP INSURANCE	297.71
RETIREEES-TERM LIFE INSURANCE	508.95
FRINGE BENEFITS	225,719.19
BOOK RENT	9,195.17
TOTAL	<u>618,790.31</u>

B. FUND MONITORING REPORT - Mr. Durrwachter reviewed the fund monitoring report for the month of November. We are projected to finish the year in disbursements through the general fund at \$13,900,000. We were able to carry a cash balance forward from the general fund to the education fund. Capitol projects were budgeted at \$1.6 million and we have only spent \$1.1 million. This is another area where we have only spent 68% of our budget. Transportation is ending well. Mr. Durrwachter stated that he is happy with where we are finishing the year. There were more comments and questions answered. Mr. Watkins added that we had a resolution to transfer funds out of the rainy-day fund at the previous board meeting that we ended up not needing. Mr. Mullett moved to accept the fund monitoring report, seconded by Mr. Wolfe, unanimously approved.

C. INSURANCE PROVIDER FOR JANUARY 1, 2019 - JANUARY 1, 2020

Mr. Durrwachter is proposing that we stay with Trident. Mr. Allen added that the 3% increase in the value of our blanket properties is an inflation and a replacement factor. If you had to replace the high school today, it wouldn't cost more than last year. This company has been tremendous with coverage and premiums. There are many companies that won't write schools with exposure of the many claims we see today. When you look at the number of companies that are offering this type of package there aren't many. I haven't found anyone that is close to this premium and coverage in years. Until there is a large market change, we are lucky to have Trident. We have a separate cyber security package. Once law enforcement coverage was added, it only added \$5,000 to the policy. There was not a large affect when we added our own task

force. This is a courtesy policy, not a major medical policy. More questions were answered by Mr. Allen. Mr. Comerford moved to approve the insurance provider, seconded by Mr. Mullett, unanimously approved.

- D. CLASSIFIED 1.5% HOURLY RATE RAISE (PREVIOUSLY APPROVED AT THE NOVEMBER BOARD MEETING) WILL BE RETROACTIVE FROM THE START OF THE 2018-2019 SY - Mr. Durrwachter stated that this increase rate is effective at the beginning of the year, January 1, 2019. Based on FICA it would add \$23,150 partially to the education fund and partially to the operating fund. The retro will be on February 15, 2019. Mr. Wagner moved to approve the retroactive pay for classified staff, seconded by Mr. Comerford, unanimously approved.
- E. RESOLUTION TO CREATE THE EDUCATION AND OPERATION FUNDS COMBINED WITH (F.) RESOLUTION TO TRANSFER CASH BALANCES - Mr. Durrwachter stated that effective January 1, 2019 we are required by state law to create an education and operation fund. Transfer cash balance of bus replacement, capital projects, transportation funds to the operations fund. Also, transfer the cash balance of the general fund to the education fund. Every account line has to have a new account number entered in. Mr. Comerford moved to approve both resolutions, seconded by Dr. Quin, unanimously approved.
- G. TRANSFER TECH AIDES 9 MONTH TO 12 MONTH EMPLOYEE
Mr. Watkins stated that we have three tech aides in the corporation. We have been working our tech aides as 12-month employees because we need them. Are we keeping them as part-time or full-time, 12-month employees? My recommendation is that we take our three tech aides, at Blair Pointe, the Jr. high and the high school, become year-round employees. We would offer benefits, vacation and sick days. It would cost us \$3,700 per person without medical. Mr. Morris states that the corporation has over 3000 devices that have to be touched every single school year. It would leave two employees to do all the work. This is an informational item and will be brought back at a later time.
- H. TEACHER APPRECIATION GRANT (TAG)- Allocating \$58,000 between effective and highly effective teachers (any certified teacher or counselor employed as such in 2017-18) from the state of Indiana. Amount allocated will be based upon evaluations from the 2017-2018 school year. Mr. Comerford moved to approve the grant distribution after approved at corporate meet and discuss, seconded by Dr. Quin, unanimously approved.
- V. OPERATIONS AND TECHNOLOGY
- A. FACILITY USE REQUESTS - Mr. Watkins briefly reviewed the following annual requests:
1. South Peru gym - Alexandria Blong, soccer 10u travel team practice, December 16, 23, 26, 27, 28 - will work around YMCA basketball schedule
 2. PHS Tiger Den, Tig-Arena, commons, south concession in arena, and ala-cart line - March 29 & 30 - Peru Wrestling Club, (HYWAY) annual youth wrestling tournament, March 29 set-up only, March 30 6:00 a.m.- 4:00 p.m.
 3. Auditorium - November 4, 2019 - November 11, 2019 - annual Quigley Jazz Festival, November 8 combo night

- and November 9 big band night
4. Blair Pointe kitchen and cafeteria - annual Tri Kappa Easter Egg project, March 15-16, 2019 (cafeteria and custodial fees will be paid).
 5. Blair Pointe Cafeteria - Girl Scouts of Northern Michiana - Every Thursday starting December 20, 2018 - end of 2019 school year, with the exception of May 9th and Thursday that school is closed.

Dr. Quin moved to approve the facility requests, seconded by Mr. Wagner, unanimously approved.

VI. BOARD AND ADMINISTRATION COMMENTS

A. SUPERINTENDENT - Mr. Watkins made the following comments:

- Peru safety audit compliance - Mr. Frye/principals
- E Learning - teachers/administrators/Mr. Lunsford/Mr. Morris
- Kicks for kids - Mr. Applegate/staff
- Career Day at PJHS - Mrs. King, teachers and professionals
- Winter Formal Dance - Mrs. Rush/all student council members
- Christmas open house - Central office/PJHS band & choir
- Blair Pointe band & choir Christmas program - Ms. Ebert /Ms.Haley
- PHS Band Christmas program - Ms. Haley
- Donations - Food drives/coats for kids/united way/shop with a cop/all secret santa's
- Most Creative window decorating Miami County Chamber of Commerce winner - Ms. Majors & PJHS art club - Peru has also been voted Business of the Month

Dates of importance:

- December 12 - 13 Elmwood Christmas Program at the PHS auditorium
- December 19 PJHS Band Christmas Concert at the PHS auditorium
- December 20 PHS drama presents Christmas
- December 27 - December 28 boys and girls basketball holiday tournament at North Miami
- Office will be closed December 24 - 25 & December 31 - January 1
- Office will be closed after 12:00 p.m. on December 28 & January 4
- First day back for teachers is Monday, January 7, 2019 & students return on Tuesday, January 8, 2019
- No board meeting on December 17, 2018
- Next board meeting is January 14, 2018
- Sharon Shuey (28) & Susan Rice(7) - Mr. Watkins presented a statue to Sharon and Susan and thanked them for their years of service.

B. BOARD MEMBER

Mrs. Shuey and Ms. Rice thanked everyone for the gifts, cookies, and punch.

VII. ADJOURNMENT

With no further business to discuss, Ms. Rice moved to adjourn the meeting at 8:29 p.m.

Secretary,

Charles Wagner

/dc