

December 8, 2014

The regular meeting of the Board of School Trustees was called to order at 6:35 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mr. Downs, Mr. Rod Wilson, Mr. Kari Vilamaa, Mr. Ben McHue, and Mr. Eric Woodmansee with MLS Engineering, Mr. Allen, and a news media representative.

On motion by Mr. Stanton, seconded by Ms. Rice, the Board unanimously approved the agenda, the memorandum of November 10, and the personnel report with changes.

Addition to Personnel consent agenda:

C. permission to hire temporary Spanish and PJHS science teachers

Deletion:

V. C. PERMISSION TO BID - development of donated land, (other bid items are to stay on the agenda).

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Taylor Smith - 8th grade girls' head basketball (lay) coach - effective immediately
2. Chelsea Smith - 8th grade girls' assistant basketball (lay) coach - effective immediately
3. Alex Arnold - PHS cheerleading (lay) coach - effective immediately

B. LEAVES

1. Sarah Carsey - PHS Spanish teacher - December 16, 2014, through end of 2014-15 school year

C. RECOMMENDATION FOR CERTIFIED POSITION

1. Sandra Jones - 1st grade temporary contract - January 5 through February 24, 2015
2. permission to hire temporary Spanish teacher - January 5 through the end of the 2014-15 school year
3. permission to hire temporary PJHS Science teacher - January 5 through the end of the 2014-15 school year

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Permission to post Tech Aide position - hire date TBD

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Jessica Mast - 8th grade girls' head basketball coach
2. Emily Cyphers - 8th grade girls' assistant basketball (lay) coach

F. REQUESTS TO ATTEND CONFERENCES

1. Jason Gornto - Indiana Music Educators' Assn. Convention - January 16-17, 2015 - Grand Wayne Convention Center in Fort Wayne - registration \$99, meals \$50, and lodging \$130.

G. REQUEST FOR FIELD TRIP - no business

H. DONATIONS

1. Troops Cooking Club - cookies were made for our troops over seas. The Club accepted ingredient donations as well as monetary donations. The club baked and shipped 245 dozen cookies!!! Their goal was 140 dozen.

I. PUBLIC COMMENT - No comments.

II. RECOGNITIONS

Mr. Watkins recognized the United Way essay winners: Claire Cates overall winner, Adreana Spohn 12th grade 1st place, Andrew Rice 12th grade 2nd place, Bobbi Sutherland 11th grade 1st place, and Austin Adair 10th grade 2nd place. Mr. Hanson stated the question was 'How is technology helping you to learn as a high school student?'

Mr. Watkins stated PHS recently had their student scheduling night which was a success.

Mr. Watkins recognized the Peru JV girls' basketball team. They celebrated a tourney win this past weekend.

Mr. Watkins congratulated the Elmwood students and Katie Sims with their Christmas music program this past week. They filled the auditorium with Christmas cheer and smiles.

Mr. Watkins extended a special thank you to Mr. Hanson and Tara Enyeart for preparing individual posters which celebrate the staffs' college accomplishments and professional career. He shared a couple posters which include the staff member's picture noting these will be hung outside their doors.

III. PROGRAM

A. DEVELOPMENT OF 14 ACRES - Mr. Watkins stated there has been a new design proposal for the development of the donated 14 acres. Mr. Woodmansee reviewed the revised plans for the athletic development showing softball, soccer, and football fields with a parking lot and concession stand. He also reviewed the proposed cost and time line. He noted to be able to play on the fields in the spring of 2016 the project would need to be awarded by the March School Board meeting followed with the seeding and irrigation in July 2015. The permit has been extended to January 12, 2015. If that time expires another application will need to be submitted with DNR. Dr. Quin asked about the elevation of the land. Mr. Woodmansee stated we hope not to increase the grade level by more than 6" of the current level. The flood plain was also discussed. The Board will revisit this topic at their January meeting.

IV. BUDGET

A. CLAIMS - Mr. Hall presented and reviewed the claims for Board approval. Questions were asked and answered. Mr. Stanton moved to approve the claims as presented, seconded by Mr. Comerford, unanimously approved as follows:

GENERAL FUND	104,292.11
CAPITAL PROJECTS	1,844.38
TRANSPORTATION OPERATING FUND	6,895.60
TRANSPORTATION BUS REPLACEMENT	215.00
SCHOOL LUNCH FUND	38,315.07
INSURANCE WELLNESS CLINIC	154.57
DONATION/SPECIAL ED TEACHERS	222.67
AT&T GRANT - MERRICK 2012	242.39
TITLE I 2014-2015	110.03
PARENT NURTURING PROGRAM	211.42
ADULT EDUCATION	154.76
TITLE II-A 14/15 CFDA 84.367	1,323.25
GROUP INSURANCE	3,419.89
RETIREEES-TERM LIFE INSURANCE	<u>550.20</u>
TOTAL	\$ 157,951.34

B. FUND MONITORING REPORT - Mr. Hall stated we are 11 months through the year. The general fund receipts are 91.1% year to date. We will be under budget in the general fund if expenditures continue as present. He stated the negative balance in the tax-funded funds will go away after the tax check is received. He also noted the school lunch fund will break even through December. Mr. Wagner moved to approve the report, seconded by Ms. Rice. The Board unanimously approved the motion to accept the report.

C. REQUEST TO FORM COMMITTEE - Mr. Hall stated there was a recent article in the paper about issues sighted in the MCEDA audit. He requested a committee be appointed to evaluate our system of internal controls. He informed the Board this appears to be a new mandate that affirms the Board's fiduciary duty. Mr. Comerford, Mrs. Shuey, and Ms. Rice volunteered to serve on the committee. On motion by Mr. Stanton, seconded by Mr. Wagner, the Board unanimously approved the request to form a committee with the volunteers as stated.

V. OPERATIONS AND TECHNOLOGY

- A. SECTION 125 PLAN AMENDMENT - Mr. Hall stated this amendment is for our Section 125 Flexible Benefit Plan to enable employees who have their work hours reduced or who enroll in a Qualified Health Plan to cancel coverages. He noted this is a result of Internal Revenue Service changes. On motion by Mr. Comerford, seconded by Ms. Rice, the Board unanimously approved the amendment. A copy of the amendment is in Supplementary Minute Book #14, page 14.
- B. PROPERTY AND CASUALTY INSURANCE RECOMMENDATION - Mr. Hall reviewed the three quotes from Trident (\$75,564), Selective Insurance Company (\$113,000), and Wright Speciality (\$92,839). He stated the premium is down \$9,320 from last year. The deductibles remain the same. He stated the main consideration driving the costs is insurable values. Last year's premium was based on an insurable value of \$104,637,964. The appraisal in June placed the insurance value of our buildings at \$93,661,000. The last appraisal was more than eight years ago. Dr. Quin asked how often we should have an appraisal completed. Mr. Allen recommended every 5-6 years. Mr. Hall stated the cost of the appraisal is less than the money we will be saving in the premium difference. Mr. Hall recommended the Board approve the quote from Trident for \$75,564. On motion by Dr. Quin, seconded by Mr. Stanton, the Board unanimously approved the recommendation.
- C. PERMISSION TO BID - Mr. Hall requested permission to bid ~~1) development of donated land,~~ 2) roofing replacement for Blair Pointe, and 3) asphalt repairs. Mr. McHue also discussed security renovations to Blair Pointe and PJHS. He stated a security vestibule will be added at Blair Pointe between the front vestibule and the office. To allow traffic flow for teachers and their classrooms through the vestibule the new doors will have key fob access. The PJHS security vestibule is proposed to be added at the front of the building and a pass thru window would be added on the east wall of the office into the security vestibule. Another window wall will be added at the west side of the building at the parking lot door by the concession stand for energy efficiency more than security. Mr. Hall stated at the high school the doors have been all re-keyed and additional cameras added. It would be a big and expensive project to add security areas at PHS. Mr. Hanson stated Elmwood's entrance is ideal for security. Mrs. Shuey asked for a motion. Dr. Quin asked what we are voting on as the security renovations were not a part of the original information given to the Board. Mr. Hall clarified the Board is not considering bids on the development of the land. The request is for approval on the roof replacement for Blair Pointe, asphalt repairs, and the security renovations at PJHS and Blair Pointe. On motion by Mr. Comerford, seconded by Mr. Stanton, the Board unanimously granted permission to receive quotes or bids on the roofing replacement at Blair, all asphalt repairs, and the security improvements to PJHS and Blair Pointe.
- D. 2014 BOND ACTION - Mr. Stephen Downs reminded the Board \$8,000,000 worth of bond projects was approved last year. Only half of the bonds were sold last year with the sale of the final \$4,000,000 delayed until this year. He stated we benefitted by selling with a lower interest rate. He noted the resolution this evening is to reaffirm a continuing disclosure undertaking with respect to the issuance of the bonds. The Board is also reaffirming the obligations to keep bond holders notified. He noted the Board is simply reaffirming the resolutions and motions adopted last year. He stated the Multi-School Building Corporation took action on this at their November 24th meeting. On motion by Mr. Wagner, seconded by Mr. Stanton, the Board approved the resolution by a vote of 6-1 (Mr. Wolfe opposed). A copy is in Supplementary Minute Book #14, page 15.

E. RESOLUTION TO ADOPT SKYWARD SOFTWARE - Mr. Hall clarified this item stating he is requesting the Board pass a resolution adopting the use of Skyward financial software and the associated forms and reports. He presented a resolution which is necessary for the transition to Skyward software for our accounting system. He noted the State Board of Accounts will be requested to approve our forms. Mr. Hall said we are piggybacking from a school corporation who previously had their forms approved. On motion by Mr. Comerford, seconded by Mr. Stanton, the Board unanimously approved the resolution. A copy is in Supplementary Minute Book #14, page 16.

VI. BOARD AND ADMINISTRATION COMMENTS

A. SUPERINTENDENT - Mr. Watkins informed the Board he is working on getting two preschool sections, 3-4 year old and 4-5 year old. He would like to see this program start next school year and be housed at Elmwood.

Mr. Watkins pointed out the cookie club project for our overseas troops. The club baked and shipped 245 dozen cookies!!! Their goal was 140 dozen.

Mr. Watkins announced our teachers won a school performance award. Mr. Hall is working on the distribution of those funds to the teachers.

Mr. Watkins thanked everyone for being here this evening.

Mr. Hanson announced as a corporation we raised just over \$11,000 for United Way. He stated this was through staff donations and student campaigns.

B. BOARD - Mr. Wolfe stated he participated in the PJHS career day. He said it was a fun day. He added he also accepted Mr. Mullett's invitation to sit in a kindergarten classroom.

Mr. Wagner thanked the PHS JAG students who helped transport the public library books to their new location.

Mr. Wagner extended an invitation from Heartland Career Center to hold one of our regular meetings at HCC. Heartland will provide a tour of the facility and a meal prepared by the student culinary class.

Mrs. Shuey reminded everyone Friday night is Kicks for Kids at the home basketball game. She encouraged everyone to bring a pair of new shoes to donate.

Mrs. Shuey wished everyone a happy holiday and Merry Christmas!

VII. ADJOURNMENT

With no further business to discuss, Ms. Rice moved to adjourn the meeting at 7:46 p.m.

Secretary,

Tim Comerford

/mm