

October 15, 2018

The regular meeting of the Board of School Trustees was called to order at 6:37 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Durrwachter, Mrs. Conley, Mr. Morris, Mrs. Hopkins, Ms. Spiker, Mr. Woodruff, Mr. Badry, Mr. Brimbury, patrons, and local news media representatives.

Mr. Watkins stated there was one amendment to the agenda. He stated that the E Solutions agreement recommendation is to take the settlement from the bond funds. On motion by Ms. Rice, seconded by Mr. Mullett, the Board approved the amendment by a vote of 6-1. (Mr. Wolfe opposed)

On motion by Mr. Comerford, seconded by Ms. Rice, the Board approved the public agenda, the memorandum of September 17, and the personnel report by a vote of 5-2. (Mr. Wolfe and Dr. Quin opposed.)

#### PERSONNEL

- A. RESIGNATIONS/RETIREMENTS/TERMINATIONS - no business
- B. LEAVES - no business
- C. RECOMMENDATION FOR CERTIFIED POSITIONS
  - 1. Colin Quin - Transfer to Business and Digital Citizenship teacher (transfer from Keys teacher), Colin will have the option to return to his Keys position if desired.
- D. RECOMMENDATION FOR CLASSIFIED POSITIONS
  - 1. PCSPD Officer(substitute)
  - 2. Kylie Hall - Transfer to Bus Monitor
  - 3. Rosie Sharp - Blair Pointe 4<sup>th</sup> Grade Academy Aide, effective October 2, 2018
  - 4. Denise Walter - Blair Pointe Special Ed Aide, effective September 18, 2018
  - 5. Kyla Rairigh - PHS Special Ed Transition Aide, effective October 2, 2018
  - 6. Sheila Prather - PHS temporary counselor October 15, 2018 - January 15, 2019
- E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS
  - 1. Amy Boswell - Blair Pointe girls' basketball coordinator
  - 2. Clint Mathews - 6<sup>th</sup> grade data coach (due to Mr. Snyder transfer to Blair Pointe AP)
  - 3. Terry T. Smith - 8<sup>th</sup> grade head boys' basketball (lay) coach
  - 4. Patrick Comerford - 8<sup>th</sup> grade boys' basketball assistant (lay) coach
  - 5. Mallory Helvie - PHS drama assistant (lay) coach
  - 6. Jessica France - PHS sophomore class sponsor
  - 7. Morgon Hodson - PHS volunteer gymnastics coach, pending background check
  - 8. Rashad Daviston - freshman boys' head basketball coach
  - 9. Terry B. Smith - PHS varsity assistant boys' basketball (lay) coach
  - 10. Travis Smith - PHS JV head boys' basketball (lay) coach
  - 11. Jacob Watkins - PHS boys' basketball volunteer
  - 12. Michael Richardson - PHS boys' basketball volunteer
  - 13. Trevon Crowe - PHS boys' basketball volunteer
  - 14. Luke Primerano - PHS boys' basketball volunteer
  - 15. Wayne Brindle - PHS boys' basketball volunteer
  - 16. Patrick Comerford - PHS boys' basketball volunteer
  - 17. Terry Brisco - PHS volunteer boys' basketball coach
  - 18. Justin Engel - PHS volunteer boys' basketball assistant

- coach
19. Gayle Raber - PHS volunteer girls' basketball assistant
  20. Blane Holland - PHS volunteer girls' basketball assistant
  21. Kelsey Lilla - PHS volunteer girls' basketball assistant coach
  22. Jenny Glasier - PHS volunteer girls' basketball assistant coach
  23. Cassidy Bush - PHS volunteer girls' basketball assistant coach, pending background check
  24. Paige Blanton - PHS volunteer girls' basketball assistant
  25. Stacey Swinford - PHS volunteer girls' basketball assistant
  26. Kelsee Baker - PHS volunteer girls' basketball assistant, pending background check
  27. Brock Westfall - PHS volunteer wrestling assistant
  28. Keith Boggs - PHS volunteer wrestling assistant
  29. Adam Constable - PHS volunteer wrestling assistant
  30. Dustin Kern - PHS volunteer wrestling assistant
  31. Kegan Kern - PHS volunteer wrestling assistant, pending background check
  32. Tom Brunner - PHS volunteer wrestling assistant
  33. Nick Cress - PHS volunteer wrestling assistant, pending background check

F. REQUEST TO ATTEND CONFERENCE/FIELD TRIP

1. Laura Rush - IASC state convention - November 3 & 4, 2018 - Indianapolis Marriott Downtown - Chaperoning with Mary Whitcomb and 7 - 12 students. All expenses paid through student council funds accumulated through various fundraising events

G. DONATIONS

1. \$200.00 - Blair Pointe Band for general use from Louanne Berryman
2. \$100.00 - Blair Pointe Robotics for general use from Comerford & Co
3. \$100.00 - Blair Pointe Robotics for general use from HCU
4. \$100.00 - Blair Pointe Robotics for general use from Gallahan Oil Co
5. \$100.00 - High School Drama for general use - anonymous
6. \$2,000.00 - Band Department for general use in memory of James Noble
7. \$50.00 - Peru High School Science Olympiad for general use - anonymous
8. \$500.00 - Miami County Adult Education Center for general use

H. AGREEMENTS - no business

I. PUBLIC COMMENT - no comments

- II. RECOGNITIONS/BLACK & GOLD AWARDS - Mrs. Terry stated that every March she gets to nominate up to twenty middle school students to participate in the DCI impact band. They get to perform in several locations in downtown Indianapolis and are part of the internationally recognized event. Over 900 applications were submitted, and we still had ten students selected from Peru Junior High School. The following students were recognized: Joanna Bateman, Manuel Cruz, Elizabeth Enyeart, Brionna Fromm, Deven Hopkins, Isaiah Lancaster, Zach Logsdon, Brendon Malott, Isabelle Minns, and Megan Truax.

### III. PROGRAM

- A. PJHS BAND AND CHOIR WITH MRS. TERRY - Mrs. Terry introduced the PJHS Band and Choir. Both groups performed a couple songs. Mrs. Terry also mentioned that PJHS is striving to achieve an all-school music award. This is an award only assigned to the highest levels of music programs in the state. To achieve this award, we must have a solo ensemble performing a bottom level high school solo and receive a gold rating. Our jazz and concert band also must receive a gold rating. We must achieve four gold medals to receive this award. I'm proud of the work they are putting in this year and I believe we can achieve our goal. Mrs. Terry then passed it over to Mrs. Moore who had a wonderful donation for the choir program. Colton Moore's uncle gave the choir \$1000 in gold coins. Mrs. Terry thanked Mrs. Moore for the donation and the board for indulging the band and choir and letting them perform today. Mr. Watkins added a thank you to the band, choir, and Mrs. Terry. He stated that Mrs. Terry is doing a wonderful job and Peru Community Schools is lucky to have her.

Ms. Spiker stated that they have Nora Majors, PJHS Art Teacher, presenting a display. Ms. Majors brought in a couple of students to preview their art pieces. Ms. Spiker closed with how incredible Ms. Majors is at bringing out the talent in students. She thanked the Board for allowing PJHS to grow their electives and providing a budget that makes it possible for our students to grow their talents. Mr. Watkins thanked Ms. Spiker for her presentations.

- B. SOURCES OF STRENGTH PROGRAM PROPOSAL - Mr. Burns states this is a program we are trying to put in place to identify peer mentors within our school and change our culture. From a remedy live program we had last year, we learned that students were dealing with stress anxiety, self-harming, and suicidal thoughts. They stated they didn't know trusting adults that they could go to for help. This program will help with those issues. Mr. Wolfe moved to approve the program, seconded by Ms. Rice, unanimously approved.
- C. BOARD PARTICIPATION REPORT - Mr. Watkins reviewed the 3<sup>rd</sup> quarter attendance report. He thanked the board for their 179.5 hours of service to Peru Community Schools and our students. Mrs. Shuey also thanked those that have taken extra responsibilities and assigned meetings and committees. A copy of the Board participation report is in the Supplementary Minute Book #14, page 98.
- D. NEOLA POLICIES SECOND READING - Mr. Watkins will reviewed NEOLA administrative guidelines and policies for a second reading. Mr. Watkins noted that this completes the first new packet with Dr. McKaig.
- po3120 04 - Employment of Substitutes
  - po3122- Nondiscrimination and Equal Employment Opportunity
  - po3131 - Reduction in Force ("RIF") in Certificated Staff
  - po3362 - Anti-Harassment
  - po5517 - Anti-Harassment
  - po5630.01v1 - Use of seclusion and restraints with students
  - po6610 - Extra-curricular funds
  - po8315 - Information management

Mr. Mullett moved to approve the policies, seconded by Mr. Wolfe, unanimously approved.

E. TECHNOLOGY RE-ORGANIZATION PLAN - Mr. George Morris states the technology department and its function has changed over the last two decades. We have over 700 devices in each building. Due to the technological advancements, the heavy incline of technology usage, and technology support staff required expertise and skill level, the Peru Community Schools Technology Department requires a reorganization. The plan will consist of three parts:

- Part 1: PCS Technology Department Mission and Vision
- Part 2: PCS Technology Department staff expectations, qualification, and pay scale
- Part 3: PCS Technology Department staff size re-evaluation

Mr. Watkins adds that he has been meeting with George on the changes we have had in technology over time. Mr. Morris answered more questions from the Board. Mr. Watkins states that we would like to bring this back to the Board in November or December.

#### IV. BUDGET

A. CLAIMS - Mr. Durrwachter presented claims to the board. Mr. Durrwachter explained several of the claims. Several questions were asked, and answers given. Ms. Rice moved to approve the claims, seconded by Mr. Comerford, unanimously approved.

GENERAL FUND	198,049.64
CAPITAL PROJECTS	78,865.87
TRANSPORTATION OPERATING FUND	270.18
CONSTRUCTION 2016 GO BOND	5,196.36
SCHOOL LUNCH FUND	45,761.98
TEXTBOOK RENTAL FUND	3,528.16
INSURANCE WELLNESS CLINIC	1,189.00
KICKS FOR KIDS	59.98
DONATION/SPECIAL ED TEACHERS	55.00
PARENT/STUDENT ACTIVITIES FUND	466.88
FORMATIVE ASSESSMENT GRANT	14,850.00
STATE CONNECTIVITY FUND	726.08
TECHNOLOGY FUND	2,463.39
TITLE I 2017-18	2,101.01
PARENT NURTURING PROGRAM	1,320.00
Adult ED 2017-18	76.50
TITLE II - A FFY 2017	300.00
GROUP INSURANCE	355.99
FRINGE BENEFITS	242,245.22
BOOK RENT	10,389.69
TOTAL	<u>608,270.93</u>

B. FUND MONITORING REPORT - Mr. Durrwachter reviewed the fund monitoring report for the month of September. Our current budget is 14.4 million dollars, we are running about 72% of that. Our result of operations is \$151,000. School lunch fund is at a negative balance, but as of today, we are now balanced at \$70,600. Mr. Mullett moved to accept the fund monitoring report, seconded by Mr. Wagner, unanimously approved.

C. RESOLUTION TO TRANSFER FUNDS - Mr. Durrwachter noted a change that this will be on loan from the rainy-day fund to the transportation fund, but the funds will be transferred back to the rainy-day fund. Mrs. Shuey clarified that we are voting to approve this from rainy day. Mr. Mullett moved to approve the rainy-day transfer, seconded by Mr. Wagner, unanimously approved. A copy of the resolution to transfer funds is in the Supplementary Minute Book #14, page 99.

- D. RESOLUTION FOR APPROPRIATIONS, TAX LEVIES, TAX RATES, BUS REPLACEMENT AND CPF - Mr. Durrwachter briefly reviewed last month's budget hearing. They are predicting that our assessed value will go down about 1%, but our tax rate will increase by about 4% for 2019. Mr. Wagner moved to approve the resolutions for appropriations, tax levies, tax rates, bus replacement and CPF, seconded by Mr. Comerford, approved 6-1. (Dr. Quin opposed) A copy of the resolution for appropriations, tax levies, tax rates, bus replacement and CPF is in the Supplementary Minute Book #14, page 100.
- E. RATIFICATION OF MASTER CONTRACT - Mr. Watkins states that, subject to PCEA ratification, Mr. Watkins has tentative agreements and is recommending that with the documents presented to the Board, to approve as presented. Mr. Wolfe moved to approve the ratification of master contract, seconded by Dr. Quin, unanimously approved.
- F. UTILITY VEHICLE AND SNOWBLADE QUOTES - Mr. Watkins recommends purchasing a gator from Eel River Outdoor Power, Inc. for our custodians and maintenance to use during heavy snows. Mr. Chuck Hight, Director of Maintenance, also recommends this vehicle as well. Ms. Rice moved to approve the purchase of utility vehicle and snowblade, seconded by Mr. Wolfe, unanimously approved.
- G. BOILER AND CHILLER QUOTES (CHILLER REMOVED) - We have a boiler at this high school that is cracked and cannot be used. We received three quotes. I am recommending the Bryan Steam boiler for us to purchase as we have previously worked with them. Ms. Rice moved to approve the purchase of the boiler, seconded by Dr. Quin, unanimously approved.
- V. OPERATIONS AND TECHNOLOGY
- A. FACILITY USE REQUESTS - Mr. Watkins briefly reviewed the following annual requests:
1. PJHS and Blair Pointe gyms - Bidy Basketball - December 1, 8, January 12, 19, 26 and February 2, 9, 16, 23, 24, Saturdays, PJHS 12:00 p.m. - 7:00 p.m., BP 8:30 - 5:00 p.m. regular season
  2. Blair Pointe kitchen and café - Psi Iota Xi Sorority Friday, November 9, Saturday, November 10, Friday, November 30, and Saturday, December 1, 2018, 5:00 a.m.- 2:00 p.m. with set-up on the Friday before each date from 3:30 - 4:30 p.m. - annual cheeseball making project.
- Mr. Watkins recommends that we approve these facility requests. Dr. Quin moved to approve, seconded by Ms. Rice, unanimously approved.
- B. E SOLUTIONS AGREEMENT - We've been involved in litigation since March of 2014. This litigation rose out of the dispute over the contract that we signed with E Solutions in 2010. The contract was for about \$1.3 million by the time we were complete, we were in a full suit. They filed for about \$522,000. We have been negotiating since. Upon approval, we have settled this matter for \$226,893. It is our recommendation to approve this payment. Mr. Watkins adds that this is his recommendation to pay this from the bond fund. Mr. Comerford moved to approve the payment, seconded by Mr. Wagner, unanimously approved. A

copy of the E Solutions agreement is in the Supplementary Minute Book #14, page 101.

C. PERU SPORTS MEDICINE CONTRACT - Mr. Watkins recommends, due to Mr. Badry's retirement from PCS athletic trainer, that PCS enter into a one-year agreement with Logansport Memorial Hospital to provide athletic training services for our 9-12 sports program. Mr. Brimbury mentioned that Logansport, North Miami, Caston and Pioneer all have a contract for athletic trainers with Logansport Memorial Hospital. Other hospital's have not responded to our reaching out. Concussion and post-concussion care are all included in this contract. Providers and staff will be on-site. Logansport is one of the few community hospitals left in Indiana. There is a one-time \$750 fee to cover post-concussion testing and care. Ms. Rice moved to approve the contract, seconded by Mr. Mullett, unanimously approved. A copy of the sports medicine contract is in the Supplementary Minute Book #14, page 102.

D. WEBSITE ACCESSIBILITY POLICY - Mr. Morris presented this policy to the board. The ADA (Americans with Disabilities Act) was revised, and in February of 2018 the revision was officially adopted into law. Formerly, this mandate was only for accessibility of facilities, such as wheelchair ramps, handicap-able automated doors, etc. But now websites and all digital forms of content and curriculum are included. Any digital form of content that is delivered to Students or the public needs to adhere to the ADA Guidelines. (Website, Canvas, Skyward, etc.) According to the Office of Civil Rights (OCR), the most important aspect of having an officially adopted Corporation ADA Policy is the Grievance Submittal procedure. According to the OCR, as long as our ADA Policy includes a grievance procedure, they will defer any and all complaints to our grievance procedure, and they will not get involved unless the plaintiff has submitted to us FIRST and could not get a resolution. We must officially adopt our ADA Policy and post it publicly on our Website. The OCR inspected our Website for compliancy, and the only remaining item that was not to code was the missing ADA Policy. Ms. Rice moved to approve the policy, seconded by Mr. Mullett, unanimously approved.

#### VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Watkins made the following comments:
- Thank you Jason Gornto and the all-county choir concert on October 1. It was wonderful.
  - Coach Hileman and Coach Butte - cross country qualified for regionals - very proud of both the boys and girl's teams.
  - Coach Saine - Boys tennis, qualified for regionals, I would like to congratulate them.
  - Jennifer Hopkins - Drama - Little Women play
  - Thank you Cindy Merrick and high school counselors for the career fair.
  - Thank you Ellen Terry, Nora Majors and all students who participated this evening.
  - Thank you Ms. Spiker for having us at the Jr. High
  - Thank you to the PCEA for working collaboratively with me on negotiations and the contract.
  - 3<sup>rd</sup> annual Tiger Athletic Kids' Night - October 16, 2018 6:30 pm - 8:00 pm
  - Grants - early literacy and stem - We've landed one and waiting for the other. Thank you Tara Enyeart for all your hard work.
  - Thank you to the Board for allowing me to do what I do and thank you for allowing our teachers to do what they

do. Thank you for allowing us to be one of the best schools.

B. BOARD MEMBER

Mrs. Shuey thanks everyone for coming and staying with us this evening.

VII. ADJOURNMENT

With no further business to discuss, Mr. Wolfe moved to adjourn the meeting at 8:12 p.m.

Secretary,

Charles Wagner

/dc