

September 14, 2015

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mrs. Eddy, Mr. Thompson, Mrs. Clark, Mr. Cary, Mr. Zwiebel, Black and Gold winners and parents, Mrs. Mongosa, and local news media representatives.

On motion by Mr. Stanton, seconded by Mr. Wagner, the Board unanimously approved the public agenda, the memorandum of and August 10, and the personnel report with one deletion and one addition to the consent agenda.

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Natalie Thomas - 6th grade instructional aide, effective September 4
2. Julian Colazzi - resignation - seasonal groundskeeper, effective August 31, 2015
3. Keith Zimmer - resignation Social Studies Academic Superbowl coach, effective immediately
4. Adam Zwiebel - resignation - PJHS track coach, effective August 13

B. LEAVES - no business

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Blake Conklin - temporary PHS English contract - Sept. 24-Nov. 24, 2015
2. Justin Lunsford - Technology Integration Specialist (Technology Coach) plus 15 additional days as teacher trainer, Master's Degree +30 hours with 18 years of experience. He will begin September 23.

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Cathy Brubaker - substitute bus monitor
2. Diane Caldwell - substitute bus monitor
3. Chris McKinney - seasonal groundskeeper
4. Mason Zimmer - Tiger Television hrly rate, 40 hr limit
5. Cara Wilcox - 6th grade Academy aide
6. Crystal Stanley - Blair Pointe instructional aide

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Doug Muzzillo - girls' varsity basketball assistant (lay) coach
2. Ron Whitney - girls' jr. varsity basketball head (lay) coach
3. Paige Blanton - girls' volunteer basketball coach
4. Kelsey Lilla - girls' volunteer basketball coach
5. Stacey Swinford - girls' volunteer basketball coach
6. Emily Cyphers - 8th grade girls' assistant basketball (lay) coach
7. Gayle Raber - 7th grade girls' head basketball (lay) coach
8. Kristen Unger - 7th grade girls' assistant basketball (lay) coach
9. Brent Touloukian - boys' volunteer basketball coach
10. -deleted-
11. Chris McKinney - jr. varsity wrestling head (lay) coach
12. Brett Worden - jr. varsity wrestling assistant (lay) coach
13. Dustin Reich - wrestling volunteer coach
14. Tom Brunner - wrestling volunteer coach
15. Elliot Corner - wrestling volunteer coach
16. Nick Cress - wrestling volunteer coach
17. Dustin Kern - wrestling volunteer coach
18. Tristan Bragg - wrestling volunteer coach
19. Kip Chandler - 8th grade boys' basketball head (lay) coach
20. Gary Downing - 7th grade boys' basketball head (lay) coach
21. Jamie Wright - 7th grade boys' basketball assistant (lay) coach
22. Clint Mathews - boys' golf head coach
23. Melissa Meyers - freshmen class sponsor

24. Mike Stewart - Social Studies Academic Superbowl (lay) coach
25. Jennifer Hopkins - drama (lay) coach
26. Tyler Rose - drama department volunteer

F. REQUEST FOR CONFERENCE

1. Dan Durrwachter - Playground Safety Inspector
Certification hosted by Indiana Park & Recreation Association - November 11-13 in Carmel
2. Meredith Pauley (Spanish teacher) - Central States Conference in Ohio - March 10-12, 2016 - reimbursement of registration \$140 and hotel \$325. She will pay fuel and meal expenses.

G. DONATIONS

1. \$2,000 - PHS Band Dept general use - David Johnson Fund in memory of James Noble
2. \$150 - PHS Band Dept general use - anonymous donor
3. \$1,015.75 - PHS girls' and boys' golf to assist any golfer unable to afford costs of any necessary items to participate - McKinley Foundation
4. \$400 - PJHS NJHS to use as needed - Kathy Powell

I. PUBLIC COMMENT - No comments

- II. RECOGNITIONS - Mr. Watkins introduced Mr. Zwiebel, PHS art teacher. Mr. Zwiebel stated PHS is very excited to have two national award winners. A special exhibition will feature 29 works of art from the Northeast Indiana and Northwest Ohio Region of the Scholastic Art & Writing awards. Avery Jackson's painting, Heart of Glass, and Caitlyn Hopper's China Marker, Wall of Names, were two of the 29 pieces selected for this special exhibition! The exhibition is open from September 14 through October 30 in the Lyndon Baines Johnson Department of Education Building in Washington, D.C. Mr. Cary stated we are very proud of the girls. Our art department has an outstanding program.

III. PROGRAM

- A. KEYS ACADEMY - Mr. Watkins introduced Mrs. Eddy. Mrs. Eddy stated 24 of the graduating seniors from 2015 have been at KEYS in some point in time. There are 13 seniors from the class of 2016 enrolled at this time. She thanked the Board for their support. She thanked Mr. Ash, KEYS custodian, and Mr. Morris for helping prepare the building for tonight's meeting. Mr. Watkins stated the overall goal of KEYS Academy is to treat the students as other students are treated and help them receive their credits so they can graduate. Jaleb Hartleroad and Paige Carlson were in attendance to share their experiences. The Board asked about the credit corner syllabis. Mrs. Eddy explained it deals with the credit the students can earn. On the ceiling are the credits they have earned so far this year. The 33rd credit was earned today. She stated Jaleb is an all-day student in his senior year and has earned four credits so far this year. He stated he is definitely getting the help he needs. Jaleb stated without KEYS Academy he would not be this far or graduating this year. Paige said KEYS and the teachers are a blessing. Mrs. Eddy stated Jaleb showed some interest in the drama department. With the help of Mrs. Hopkins and Mr. Thompson it has been worked out that Jaleb leaves KEYS a little early and goes to the main campus after school to help with the stage crew. This also allows him to connect with the high school students. Mr. Cary added there are a lot of things that make Peru special. KEYS Academy is one of those special places.
- B. CEP LETTER OF AGREEMENT - Mr. Watkins stated this is a long-standing agreement (Central Education Partnership) recertifying our agreement with IUK to accept their School of Education students for field experiences and student teaching assignments for the 2015-16 school year. Mr. Watkins highly recommended this renewal. Dr. Quin and Mr. Comerford stated the Board has not reviewed this letter and asked for a copy. This item was tabled for later in the meeting while Mrs.

Minard provided a copy. After discussion of item C the Board came back to this item. Dr. Quin asked if we had any issues with placements or the university. Mr. Watkins replied the principals handle any issues that might come up with the student teachers. He noted we have not had any issues with IUK. Ms. Rice made the motion to approve the agreement, seconded by Mr. Comerford, unanimously approved. A copy of the signed letter is in Supplementary Minute Book #14, page 29. Mr. Watkins stated he would like to see all schools have such an agreement.

- C. EVALUATION PLAN - Mr. Watkins informed the Board Indiana Code 20-28-11.5 stipulates requirements for the evaluation plan. Mr. Watkins informed the Board the state sent out a document and schools had to provide their evaluation plan. Mr. Hanson sent a 26-page plan to the DOE. They returned it with deficiencies noting they wanted more detailed information in several areas. Mr. Hanson spent many hours and returned a 133 page document. Mr. Watkins noted there is no change except in two areas. Our Peru RISE now includes the principals' model completed by the teachers and the Superintendent's evaluation as well. Mr. Watkins stated he agrees with the additions. One main requirement change is we need to show documentation of discussion of our evaluation plan with the Board and our teacher's association. Mr. Comerford asked if what we had done in practice satisfied the DOE. Mr. Watkins replied we were in compliance in that aspect. Mr. Comerford asked what would be the consequence if we did not follow this RISE model to the 'T'? Mr. Watkins stated he asked our Outreach Coordinator that question and she replied the DOE really doesn't have a punitive step for us. The corporation would be cited Peru is not in compliance, however, nothing will be done to us, no loss of funding. He stated Mr. Morris has given us the Reader's Digest version online which is very user friendly. Dr. Quin stated we should have some recourse, some way to rebut and say this is dysfunctional. The schools should be allowed to trim this down and make it more user friendly. Mr. Watkins stated he and Mr. Hanson did speak with our district representative about this issue. He said the principals will work with Mr. Morris' template. Mr. Watkins stated he loves the dialogue it provides the principals and teachers. He noted this 133 page document is jumping through the hoops. He reiterated the condensed version does cover what the 133 page document covers. Mr. Watkins stated we could possibly show the Board the online evaluation process at a future meeting. He asked Mr. Thompson if he had any comments. Mr. Thompson stated the document is meeting state requirements. He stated we are not doing anything different. He said the requirements were set forth by our wonderful legislators. They basically have a rubric to check off that we have everything covered. Mr. Stanton questioned whose standards are these. Mr. Thompson replied the legislators. A discussion ensued about the legislators, Governor, and State Superintendent. Mr. Comerford asked what we need to do to pass the plan in front of the Board this evening. Mr. Watkins said the plan is simply presented this evening for information. Mrs. Shuey stated although the full document is 133 pages, the rubric is actually about 12 pages. She asked the Board to read it at their leisure and if they had questions to please contact Mr. Watkins or Mr. Hanson.

IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed the claims for Board approval. Mr. Comerford asked if the Comcast Business Connectivity for \$7,000 was a monthly bill? Mr. Hall responded that is the gross bill. He stated we are 80% e-rate. When the contract cycle comes around we will get a credit for the 80%. He stated that is the gross amount we pay for internet service. Mr. Comerford asked what we pay Comcast in a school year for internet service after the e-rate. Mr. Hall replied 20% of \$7,000 is \$1,400 times twelve, about \$20,000. Mr. Comerford also asked about the \$5,300 for refinishing of Tig-Arena and if we refinished the floor again.

Mr. Hall responded this is a specialty wax that we had not done yet. Mr. Comerford asked about the out-of-state tuition. Mr. Hall responded this is for a student in Milwaukee. Mr. Wolfe asked about the reconditioning of football helmets being a general fund item. He asked if that should typically be handled by the athletic budget. Mr. Hall stated ideally this would be a Capital Projects item but with the circuit breaker the CPF is tight. He stated we have paid this with general fund for the high school and jr. high school. Mr. Comerford moved to approve the claims as presented, seconded by Mr. Wagner, unanimously approved.

GENERAL FUND	256,991.03
CAPITAL PROJECTS	39,973.43
TRANSPORTATION OPERATING FUND	13,423.12
TRANSPORTATION BUS REPLACEMENT	209.00
POST-RETIREMENT/SEVERANCE FUND	11,916.55
SCHOOL LUNCH FUND	92,701.71
TEXTBOOK RENTAL FUND	12,667.70
INSURANCE WELLNESS CLINIC	3,066.20
GIFTED AND TALENTED 2015	2,593.52
SECURED SCHOOL SAFETY GRANT	45,171.07
STATE CONNECTIVITY FUND	1,330.00
TITLE I 2014/15	2,506.18
PARENT NURTURING PROGRAM	2,461.77
TITLE VI-B RURAL/LOW INCOME	26.11
TITLE II 2015	98.52
GROUP INSURANCE	16,138.10
ANNUITIES	70.49
RETIREEES-TERM LIFE INSURANCE	637.00
FRINGE BENEFITS	<u>396,215.27</u>
TOTAL	\$ 898,196.77

- B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of August. He said the very good thing is we have receipts in the general fund exceeding disbursements year to date of \$461,000. On the expenditure side, with 17 of 26 pay periods for the year we are 65.3% so we are trending very well at 63%. He stated we are slightly behind on general fund receipts but we will catch up in December. The big concern is the school lunch program with a deficit of \$14,000 year to date. He has pulled out all costs that were allocated in that account such as part of the custodian, driver for lunch truck, and part of his own pay. He stated other than to reduce hours for the employees, there is very little wiggle room. The big cost driver is the whole grain requirements for the menus as they are more expensive. That has decreased our fund balance. He noted roughly two years ago the balance was \$171,000, and we are down to \$40,000. He stated we will continue to look at that. Mr. Comerford noted we are paying more for the food the students won't eat? Mr. Hall responded unfortunately a lot of it does get thrown away. Ms. Rice moved to approve the fund monitoring report, seconded by Mr. Comerford. Mr. Comerford asked what Mrs. Fuller's procedure for shopping for the government-required menu. Mr. Hall responded a majority of our food is purchased through a national coop. Mr. Comerford asked if we could look at alternate pricing? Mr. Hall stated that would be an avenue we could explore. Mr. Comerford requested we look at other vendors. The Board unanimously approved the report.
- C. HEARING ON PROPOSED BUS REPLACEMENT PLAN AND CAPITAL PROJECTS FUND - Mr. Hall stated for the 5th or 6th consecutive year we are asking for funding to purchase two buses. He said it has been four years since we have actually purchased a bus. Hopefully we will be able to buy at one bus next year. He stated we do have enough funds to buy one bus this year. He stated a year ago he was able to tell the Board the assessed valuation the auditor had certified to the state. He noted as of ten days ago, he does not have that number yet. He asked the Board and audience for questions specific to the bus replacement plan stating this is an open hearing. Dr. Quin asked if we trade in the old bus when we purchase a new bus.

Mr. Hall said typically we trade in unless we can get a better offer selling the bus outright. He did state we are pretty much within our means for the transportation budget.

Mr. Hall moved on to the Capital Projects Plan. He stated it is pretty much unchanged in what we are asking for on the line items from last year. He stated in developing the 14 acres that was donated, it is going to be a four-phase process. Right now we have approximately \$1,000,000 between CPF and bond proceeds to at least get to completion of all of phase 1 and part of phase 2. He noted we are going to need to carve out \$300,000 toward phase 3. The utilities, technology, and what is called the sports facility item 10 will try to be protected as much as possible. He asked the Board to please keep in mind we are losing 19% off the top to the circuit breaker. He asked for questions on the Capital Projects Plan. Mr. Comerford asked Mr. Hall based on past experience, what will we actually receive? Mr. Hall responded the budget is \$1.1 million for Capital Projects and close to \$80,000 of that is other funding. Due to the circuit breaker we know we are going to lose over \$200,000. He stated the hope is for something close to the \$1.8 million dollar levy requested amount gets approved so we can receive more than we did last year. Mr. Comerford if the levy is approved as presented we might get \$900,000? Mr. Hall stated if we get that levy amount approved by the DLGF, we would receive approximately 80% of \$1.8 million, which is roughly \$1.4 million but he knows they will not approve that figure.

Mrs. Shuey asked if there were any further questions on the bus replacement plan or the Capital Projects Plan. With no further questions, Mrs. Shuey closed the hearing.

D. RESOLUTION OF HEARTLAND CAREER CENTER BOARD - Mr. Watkins stated we have been working with the Heartland and Mark Hobbs. He noted Mr. Wagner is on the Heartland Board. Mr. Watkins gave some history of HCC stating the HCC facility is on 10 acres. We jointly own with five other school corporations approximately 30 some acres behind it. Parkview has approached Mark Hobbs and HCC about purchasing either 33 acres and possibly the facility and 10 acres. HCC needs to consider how that would look and what would the offer be. He stated there have been meetings of the superintendents of the schools to discuss preliminary numbers of what we would have to have. He stated the schools have also worked with lawyers. Out of the meeting came formal discussions. He stated the superintendents would like to streamline the process while still keeping the individual schools and Boards in control. He presented a resolution authorizing the HCC Board to negotiate and talk with Parkview and receive offers and get to a final offer. The resolution states the offer would go back to the five individual Boards for approval. If one of the Boards say no, then the offer is off the table. Mr. Watkins recommended we continue on this track to see their final offer. He also recommended allowing HCC Board to negotiate a final offer which will then go back to the individual Boards to consider. Dr. Quin asked if there would no longer be a HCC if we sold. Mr. Watkins replied we have been in discussion with Barton, Coe, Vilaama to come up with a replacement cost and relocation cost. Mr. Watkins stated it would have to be a stout number. He said Parkview definitely wants the north frontage acreage. Mr. Wagner added there are several complicated factors involved. Mr. Watkins stated Parkview has received a bid proposal including our bid proposal for brand new equipment and facility. He noted Parkview is on a time crunch. Mrs. Shuey asked for a motion. Mr. Wolfe moved to proceed, seconded by Ms. Rice, the Board unanimously approved the resolution. Mrs. Shuey thanked Mr. Wagner for serving on the Board. A copy of the signed resolution is in Supplementary Minute Book #14, page 30.

V. OPERATIONS AND TECHNOLOGY

A. REQUESTS TO USE FACILITIES

1. Ole Olsen - PHS auditorium - February 2016 - "1776 - The Musical" production in coordination with the PHS drama dept and choir - construction building January 30 and 31 all day; rehearsals February 6 and 7 all day and after school February 8-11; performances February 12, 13, and 14. (Partial facility rental fee charge or custodial time adjusted to \$765.00.)
2. Psi Iota Xi - Blair Pointe kitchen and cafeteria - November 14 and December 5, 2015 - annual cheese ball making project
3. Bidy Basketball - PJHS and BP gyms - November 14, 2015, through February 13, 2016, PJHS noon - 7:00 p.m. and BP 8:00 a.m. regular season plus February 20-21 tournament - noon each Saturday except Nov. 28 and Dec. 26.
4. Kiwanis - PJHS gym - November 6 and 7 - Coats for Kids distribution (16th year) - Friday setup at 5:00 p.m. and Saturday distribution 9:00 a.m. - noon

On motion by Mr. Stanton, seconded by Dr. Quin, the Board unanimously approved the requests to use the facilities with a waiver of the facility rental charges.

- B. 2015-16 LUNCH PRICES - Mr. Hall informed the Board we have a requirement from the Federal government to annually recalculate our meal pricing eventually getting up to free reimbursement of \$3.06. He recommended to increase student breakfast prices 5 cents (all grades \$1.20) and lunch prices by 10 cents (K-6 \$2.35 and 7-12 \$2.40). Mr. Hall stated with our demographics we have 25% of our students paying the full price of meals. He stated we are actually receiving more money per meal by the state reimbursement from the free and reduced students than we are receiving for the students paying the full price for their meals. Dr. Quin asked if we have to increase the pricing by 2% but no more than a dime? Mr. Hall responded it is 2% plus the CPI. Mr. Wagner moved to approve the recommended increases, seconded by Mr. Comerford. Mr. Wolfe stated in all his years of doing this, he does not remember raising prices in September. This has been done during the summer. Mr. Hall stated this will not be retroactive. Notices will be sent out to families. Mr. Wolfe asked why this was not done in June or July? Mr. Hall stated he ran the calculations last March and did not think we would need to increase the prices. He did not anticipate another rate increase. Mr. Comerford asked if the reimbursement rate is a nickel higher than last year? He asked when the rate changed. Mr. Hall replied it started in August. Mr. Comerford asked how many meals we get reimbursed for in a year? Mr. Hall stated we are averaging about part of the 25,000 to 30,000 lunch meals per month. Mr. Wolfe asked when will the increased meal prices go into effect so parents have notification. Mr. Hall responded the increases will most likely begin October 1st. The Board unanimously approved the increase of breakfast and lunch prices as recommended.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Watkins thanked Mrs. Eddy and the KEYS program. We can't thank this program enough for what they do for our students.

Mr. Watkins reiterated the donations approved in the consent agenda tonight and stated they are greatly appreciated.

Mr. Watkins thanked the Black and Gold winners, Avery Jackson and Caitlyn Hopper, and their parents for attending the meeting this evening.

Mr. Watkins stated Blair Pointe students have raised more than \$2,800 for United Way.

Mr. Watkins thanked Krogers for donating water while the water was shut down at PHS. He also thanked Peru Utilities for

their diligence in getting the water main break fixed, our own custodians and maintenance men for their efforts, and Mrs. Fuller for coordinating the water for students. He also thanked Mr. Hall. He appreciated Manchester High School for accommodating us and changing the location of the football game.

Mr. Watkins thanked Kristin Unger, PJHS volleyball coach, for helping to rebuild the program. He noted the 7th grade girls won a tournament at Northwestern this past weekend. He said we have good numbers at Blair Pointe and PJHS.

Mr. Watkins gave a shout out to Chris Butte, who works in our own technology department, for the cross country tournament. He has 18 runners and 15 out of the 18 had their personal best over the weekend. He too is in a rebuilding process.

Mr. Watkins also thanked the Board for their work, noting he appreciates their time and effort.

- B. BOARD - Mr. Wagner stated he visited the media centers at the high school and jr. high school. He also visited Mr. Hileman's metal shop and talked with Mr. Hileman about the dual credit aspect. He stated he was very impressed. He also visited Elmwood and will visit the kindergarten and pre-school program in October. He asked about the boiler replacement at Elmwood. Mr. Hall explained there is relatively new kind of boiler called the condensation boiler. It is a lot smaller than the big ones we had in the 1980s. He explained we are taking out one of two boilers and replacing it with a smaller condensation boiler that will run more efficiently and at a lower temperature. He stated as well as heating in the winter, it also runs in the summer taking the humidity out of the air.

Mrs. Shuey thanked Mark Ramsey from WARU and Dan Herda from Peru Tribune for attending tonight's meeting.

VII. ADJOURNMENT

With no further business to discuss, Mr. Stanton moved to adjourn the meeting at 7:54 p.m. Mrs. Shuey also thanked Mr. Morris for his technology expertise this evening.

Secretary,

Tim Comerford

/mm