

August 14, 2017

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mr. Wagner. Mr. Wagner led the Board and audience in the Pledge of Allegiance. All Board members were present except Mrs. Shuey. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Ms. Rusie, and local news media representatives.

On motion by Mr. Comerford, seconded by Mr. Mullett, the Board approved the public agenda as presented, the memorandums of August 2 and August 8, and the personnel report by a 5-1 vote (Dr. Quin opposed).

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Ryan DeMien - resignation, PJHS special education teacher (hired August 2 and decided to stay at North Miami)
2. Tim Conner - resignation, Peruvian sponsor effective August 4, 2017
3. Chris Makowski - resignation, PJHS track coach, effective August 4, 2017

B. LEAVES

1. Ellen Terry - PJHS music teacher, October 16 - November 14, 2017
2. Carol Clemons - Elmwood school nurse, FMLA leave - August 22 - October 22, 2017 (informational item)

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Suzanne Gray - 4<sup>th</sup> grade teacher
2. Amanda Brooks - kdg. teacher
3. Sheri Spiker - KEYS Coordinator, .054 of Ms. Spiker's base salary daily rate as per Master Contract
4. Mary Yates - adult education coordinator/teacher, effective August 4, 2017
5. Susan Shannon - adult education teacher, effective August 4, 2017

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Stacey Burks - PJHS English aide, effective August 7, 2017
2. Joann Briscoe - Elmwood Title I tutor, effective August 4, 2017
3. Jessica West - full-time bus monitor
4. Barbara Hall - adult education aide, effective August 7, 2017
5. Richard Hawkins - adult education aide, effective August 4, 2017

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Greg Mullett - 5<sup>th</sup> grade boys' travel basketball (lay) coach
2. Chris McKinney - PJHS assistant wrestling coach
3. Jennifer Hopkins - PHS drama (lay) coach
4. Gabriele Molyneux - PHS drama volunteer
5. Mallory Helvie - PHS drama volunteer
6. Morgan Gold - PHS drama volunteer

F. REQUEST FOR CONFERENCE - no business

G. DONATIONS

1. \$200 - PHS Art club - Kappa Kappa Kappa Beta Iota Chapter

I. PUBLIC COMMENT - no comments

- II. RECOGNITIONS - Mr. Watkins read a letter written by Aryn Freels, PJHS math teacher, in recognition of Ellen Terry, PJHS music teacher. Mrs. Freels stated she was privileged to assist Mrs. Terry and the students who participated in the InPact Band at the Drum Corps World Championship in Indianapolis. She stated PCS is honored to have such a phenomenal teacher in front of our students as Mrs. Terry out-shined even the best of veteran directors chosen to attend this two-day event. Mr. Watkins

thanked the Board for allowing these two teachers to attend this event noting the programs the Board approves make a huge difference.

III. PROGRAM

A. 2017-18 PCS RISE EVALUATION PLAN ANNUAL APPROVAL - Mr. Hanson presented the 2017-18 PCS RISE Evaluation Plan for the Board's approval. He noted this is a yearly request and required by the State. He noted the only change from last year is the addition of Appendix E: TAG Policy, which was a State requirement. He stated much of the plan is repetitive because we have rubrics for every certified position. The evaluations are scored highly effective - 4, effective - 3, improvement necessary - 2, and ineffective - 1. He noted the evaluations are managed in-house with 'INGauge' that was developed by Mr. Morris. The teacher can log in to see the evaluation when it is complete. Mr. Hanson also reviewed how the percentages make up the metrics for administrators and teachers. He stated he anticipates receiving approximately \$72,000 for the appreciation grant (last three pages of plan) which must be distributed on certified staff within twenty (20) business days of the date the IDOE distributes the teacher appreciation grant funds to the corporation. Mr. Hanson noted the principals and assistant principals are all trained as evaluators. He informed the Board the plan was discussed with teachers at the Meet and Discuss session held last Thursday. On motion by Mr. Mullett, seconded by Ms. Rice, the Board unanimously approved the plan as presented.

B. NEOLA POLICIES SECOND READING - Mr. Watkins reviewed NEOLA policies for a second reading and requested approval. He noted the professional staff policies have gone through Meet and Discuss with the teachers.

- po3120 08 - Employment of Personnel for Extra-Curricular Activities
- po3124 - Employment Contracts with Professional Employees
- po3170 - Substance Abuse
- po3214 - Staff Gifts
- po3215 - Use of Tobacco by Professional Staff
- po3217 - Weapons
- po3220 - Staff Evaluation

Mr. Mullett asked about changing the wording 'School Resource Officer' to 'Peru Community Schools Police Department' since we have our own department now. Mr. Watkins stated he would make that change. Ms. Rice moved to approve the policies, seconded by Mr. Comerford, unanimously approved.

C. NEOLA POLICIES FIRST READING - Mr. Watkins briefly reviewed NEOLA administrative guidelines and policies for a first reading. He noted the administrative guidelines do not need Board approval but wanted to review them with the Board.

- ag8500 - Food Services
- ag8500B - Meal Charge Accounts Procedures
- ag9150 - School Visitors
- po8500 - Food Services

D. HEAD START MOU - Mr. Watkins recommended approval of the Head Start annual agreement. Ms. Rice made the motion to approve the agreement, seconded by Mr. Mullett, unanimously approved. A copy is in Supplementary Minute Book #14, page 68.

IV. BUDGET

A. CLAIMS - Mr. Hall presented and reviewed claims. Mr. Hanson explained several of the educational claims. Several questions were asked and answers given. Mr. Comerford moved to approve the claims as presented, seconded by Mr. Mullett, unanimously approved.

GENERAL FUND	211,770.19
DEBT SERVICE	200,500.00
CAPITAL PROJECTS	102,281.70
TRANSPORTATION OPERATING FUND	2,475.18
TRANSPORTATION BUS REPLACEMENT	222.00

POST-RETIREMENT/SEVERANCE FUND	7,099.99
CONSTRUCTION 2016 GO BOND	42,567.46
SCHOOL LUNCH FUND	20,964.96
TEXTBOOK RENTAL FUND	25,844.77
INSURANCE WELLNESS CLINIC	18.00
DONATION/SPECIAL ED TEACHERS	90.00
PBIS	5,210.00
GIFTED TALENTED FUND 2016-17	15,890.04
TECHNOLOGY FUND	12,242.86
TITLE I 2016-17	2,308.83
TITLE II-A	3,125.00
GROUP INSURANCE	1,534.31
RETIREEES-TERM LIFE INSURANCE	583.70
FRINGE BENEFITS	<u>351,459.51</u>
TOTAL	\$ 1,006,188.50

B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of July. The year-to-date receipts of operation for the general fund are \$206,340 or 11.9% cash balance. He noted the Debt Service disbursements are made in January, June, July, and December. He pointed out we are ahead 50% on the receipt side in the transportation fund which came from W-MAP program due to a large federal grant that was received. Mr. Hall stated we have had two months of school lunch fund summer feeding program and only one month of reimbursement. He noted several adjustments have been made to get that fund into the black. He stated a report will be available in September. Mr. Watkins stated he was proud of the strides we have made in the lunch program. Mr. Comerford moved to accept the fund monitoring report, seconded by Ms. Rice, unanimously approved.

C. PERMISSION TO PUBLISH 2018 BUDGETS, BUS REPLACEMENT PLAN, AND CPF PLAN - Mr. Hall requested permission to publish the 2018 budgets, bus replacement plan, and CPF plan. He stated we will have a hearing at the September Board meeting. Mr. Mullett moved to approve the request, seconded by Mr. Wagner, unanimously approved.

V. OPERATIONS AND TECHNOLOGY

A. FACILITY USE REQUESTS -

1. PHS, Bengal Stadium, & new football field at north athletic complex - Tiger Cub football - grades 1-6 (Elmwood and Blair Pointe) - equipment storage, practice, and games under supervision of Bob Prescott and Brian Robertson. They will coordinate and communicate with Mr. Brimbury.
2. Elmwood and Blair Pointe - Good News Club - Elmwood café every Monday after school (when school is in session) until 4:15. Blair Pointe room 134 every Wednesday after school (when school is in session) until 4:35. Annual request.

Mr. Mullett moved to approve the recommendations, seconded by Ms. Rice, vote of 6-1 (Mr. Wagner abstained).

B. WORKERS' COMPENSATION RECOMMENDATION - Mr. Hall recommended the Board accept the Indiana Public Employers' Plan (IPEP) quote through Webster Insurance. IPEP is an insurance pool of Indiana schools. Their self-insured retention is \$600,000, after which their reinsurer provides coverage. Their reinsurer is EMC with an AM Best rating of A. Mr. Hall stated the significance of an AM Best rating is our umbrella policy will cover anything over the \$1,000,000 limit up to \$5,000,000 per claim. He stated we would not have that umbrella coverage with Ashmere Insurance Company, therefore, he did not recommend the low quote. On motion by Mr. Mullett, seconded by Ms. Rice, the Board unanimously approved the recommendation.

VI. BOARD AND ADMINISTRATION COMMENTS

A. SUPERINTENDENT - Mr. Watkins noted our fall sports season has begun. He noted the varsity fall head coaches are Mr. Saine boys' tennis coach, Mrs. Wyant volleyball coach, Mr. Clint

Mathews girls' golf coach, Mr. Herrell girls' cross country coach, Mr. Hileman boys' cross country coach, Mr. Prescott football coach, Mr. Campbell boys' soccer coach, and Ms. Lilla girls' soccer coach.

Mr. Watkins thanked parents for choosing PCS to educate their students. He stated we have the best educational and athletic programs in the area.

Mr. Watkins also thanked our teachers and support staff for providing a positive learning environment for ALL the students.

Mrs. Minard pointed out important upcoming dates: tomorrow there is an informal negotiation meeting after school, the solar eclipse next Monday afternoon, August 21, and count day is Friday, September 15.

B. BOARD - no comments

VII. ADJOURNMENT

With no further business to discuss, Dr. Quin moved to adjourn the meeting at 7:30 p.m.

Secretary,

Tim Comerford

/mm