

August 13, 2018

The regular meeting of the Board of School Trustees was called to order at 6:35 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Durrwachter, Mr. Hall, Mrs. Conley, Mr. Morris, Mrs. Mongosa, Mr. Frushour, Mr. Snyder, Mayor Greer, a local news media reporter, and a patron.

On motion by Mr. Comerford, seconded by Mr. Mullett, the Board unanimously approved two changes to the public agenda. On motion by Mr. Comerford, seconded by Ms. Rice, the Board approved, the public agenda with two additions, the memorandum of August 6 and 8, and the personnel report by a vote of 5-2. (Mr. Wolfe and Dr. Quin opposed).

#### PERSONNEL

##### A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Richard Hawkins - resignation as Adult Education Aide
2. Angel McCord- resignation as PHS paraprofessional math aide, effective July 20, 2018
3. Rob Hileman - resignation as transportation lab, effective beginning of 2018-19 school year
4. Christy Spencer - resignation as PHS instructional assistant, effective August 9, 2018, this position was approved at July 9, 2018 meeting
5. Brett Worden - resignation as JV wrestling, effective July 30, 2018
6. Chris McKinney - resignation as assistant Jr. High wrestling coach, effective July 30, 2018
7. Alyssa McDowell - resignation PJHS Math teacher, Data Coach, NJHS sponsor, effective July 25, 2018
8. Tracy Renfrow - resignation as temporary 4<sup>th</sup> grade teacher and instructional assistant, effective July 28, 2018
9. Ashley Nelson - resignation as Blair Pointe girls basketball coordinator, effective beginning of 2018-19 school year
10. Rachel Campos - resignation as assistant girls soccer (lay) coach, effective July 31, 2018

##### B. LEAVES

1. Linda Godfroy - Reading Specialist, Leave of Absence August 27, 2018 - October 5, 2018.
2. Jessica Jones - Director of Counselors, Leave of Absence, October 15, 2018-January 15, 2019
3. Todd Fitzgerald - PHS Custodian FMLA leave, approved per Policy 4430.01 potential start date August 2, 2018 - up to 12 weeks as needed
4. Teresa Fitzgerald - Blair Pointe Cafeteria FMLA leave, approved per Policy 4430.01 potential start date August 2, 2018 - up to 12 weeks as needed

##### C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Dan Durrwachter - Assistant to the Superintendent, salary \$83,000, 2-year contract for 2018-19 & 2019-20 for 250 days per year, prorated as of August 1, 2018, corporation will pay for IASBO certification and membership. (Transferred from Blair Pointe Assistant Principal)
2. Rashad Daviston - PHS LD teacher (Transferred from Keys Sr. assistant)
3. Jessica France - PHS Math teacher (2-year salary advancement, with one-time \$3,500 stipend)
4. Zachary Leffel - Approved as teacher on July 9, 2018 (2-

- year salary advancement)
5. William Woodruff - PJHS Assistant Principal/Athletic Director, salary \$68,500, 2-year contract for 2018-19 & 2019-20, 205 days per year, prorated as of August 1, 2018
  6. Moved to public agenda item F.
  7. Rachel Clark - PJHS Math teacher (Transferred from Keys Jr. teacher)
  8. Autumn Nero - PJHS Math teacher (Transferred from 6<sup>th</sup> grade teacher)
  9. Chris Snyder - Blair Pointe interim Assistant Principal/Athletic Director salary \$68,500, 1-year contract for 2018-19, 205 days per year, prorated as of August 1, 2018 (Transfer from 6<sup>th</sup> grade teacher)
  10. Angela Ebert - Blair Pointe Music teacher
  11. Tracy Renfrow - 5<sup>th</sup> Grade teacher
  12. Andrea Barker - Blair Pointe School nurse
  13. Brooklyn Wakefield - 6<sup>th</sup> Grade teacher
  14. Christina Overdorf - 4<sup>th</sup> Grade temporary teacher first semester
  15. Teresa Lancaster - Temporary reading specialist August 27, 2018 - October 5, 2018

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Courtney Voss - Sub Bus Monitor/Sub Tiger driver
2. Rosemary Buddecke - Bus Driver
3. Bonnie Habegger - Headstart cafeteria
4. Kirsten Binkerd - Cafeteria monitor
5. Nancy Brooks - Blair Pointe Cafeteria
6. Brenda Marks - Adult Education Aide
7. Megan Perez - PHS Special Ed Resource Aide
8. Tisheena Ambrose - PHS Special Ed Instr. Asst. - pending background check
9. Michelle Uptegraft - PHS Special Ed Instr. Asst
10. Denise Roach - PJHS Rise Monitor
11. Brandi Mathis - Keys Assistant
12. Tiffany Whittaker - PJHS SE One-on-One aide
13. Lisa Clark - Blair Pointe Secretary
14. Bryan Maggart - Blair Pointe Title 1 Aide
15. Nicole Hilbun - Blair Pointe Instructional Aide (Transfer from Central Office)
16. \$1,000 stipend will be paid to each director as titled by Mr. Watkins:
  - Chuck Hight - Maintenance/buildings Director
  - Dave Frushour - Transportation Director
  - Terry Fuller - Food Service Director
  - George Morris - Technology Director pending board approval of position
17. George Morris - New Title - Technology Director - Salary increase to \$61,000 due to additional responsibilities, retro to August 1, 2018
18. Dave Moon - Salary increase of \$2,500 due to additional responsibilities, retro to August 1, 2018
19. Jennifer Hopkins - Yearly gross increase of \$2,500 due to additional responsibilities, retro to August 1, 2018
20. Tara Enyeart - Yearly gross increase of \$3,000 due to additional responsibilities, retro to August 1, 2018
21. Lois Mongosa - Yearly gross increase of \$4,000 due to additional responsibilities, retro to August 1, 2018

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Moved to public agenda item F.
2. Andy Hobbs - Transportation Lab 3 days
3. Caleb Bragg - Assistant girls' soccer (lay) coach
4. Jennifer Hopkins - PHS drama (lay) coach
5. Morgan Gold - PHS volunteer drama coach

6. Mallory Helvie - PHS volunteer drama coach
7. Luke Hoefer - PHS volunteer drama coach
8. Gabriele Molyneux - PHS volunteer drama coach
9. Britni Psimos - 5<sup>th</sup> Grade team leader
10. Autumn Nero - PJHS cheerleading coach
11. Diane Adelsperger - PJHS team leader
12. Bob Dwyer - PJHS Volunteer football coach
13. Meaghan Robson - Blair Pointe volleyball coordinator
14. Donnie Watkins - Blair Pointe volunteer assistant volleyball (lay) coach
15. Permission to hire the following positions
  - PJHS data coach
  - NJHS sponsor
  - Blair Pointe girl's basketball coordinator

F. REQUEST TO ATTEND CONFERENCE/FIELD TRIP - no business

G. DONATIONS

1. PHS Class of 1967 donates two new Tigers to PHS Athletic Department
2. \$200 PHS Boys Basketball for general use from Peru Lions Club
3. \$200 PHS Football Team for general use from Peru Lions Club
4. \$480 PHS Wrestling Managers for t-shirts for managers from Peru Lions Club

H. AGREEMENTS

1. American Fidelity to administer our Section 125 plan - annual renewal. A copy is in Supplementary Minute Book #14 page 93.
2. United Way MOU Weekend Meal Deal - annual renewal. A copy is in Supplementary Minute Book #14 page 94.
3. Miami County Imagination Library Initiative Agreement- annual renewal. A copy is in Supplementary Minute Book #14 page 95.

I. PUBLIC COMMENT - no comments

II. RECOGNITIONS/BLACK & GOLD AWARDS - no business

III. PROGRAM

- A. PCS 2018-19 UPDATE- Mr. Watkins states that, pending board approval, we hope to have Mr. Dan Durrwachter as the Assistant to the Superintendent. He is a veteran of our administrative staff and we are happy to make this recommendation. Zach Leffel is a Peru High School grad and will be teaching high school math, Holly Thompson transferred from Blair Pointe to high school counselor, Jessica France, formally Jessica Mast, she has returned teaching math at the high school, Rashad Daviston taking over special ed LD at the high school and he is also coaching football, Colin Quin is our new Keys Jr. teacher and is also a Peru grad, Rachel Clark transferred from Keys Jr. to junior high math, William Woodruff is the new AP/AD at the junior high, Autumn Nero transferred from Blair Pointe to 7<sup>th</sup> grade math at the junior high, Jaimie Seward is the new special education teacher at Blair Pointe from New Mexico, Meaghan Robson is the new transition teacher at Blair Pointe replacing Lizzy Makin, Amanda Brooks was a RIF teacher and we were able to offer her a position for this current school year. She is young, enthusiastic, and a very good teacher. Shaheen Hall is the new counselor at Blair Pointe replacing Holly Thompson, Andrea Barker is the new nurse at Blair Pointe, Angela Ebert is not new, but she is now a certified music teacher at Blair

Pointe, pending board approval, Chris Snyder will be the new AP/AD at Blair Pointe. Christy Overdorf was with us a couple years ago and she is taking a medical leave, Brooklyn Wakefield a former PHS grad has come back to teach 6<sup>th</sup> grade at Blair Pointe, Tracy Renfrow has been a long-time employee and she is now a 5<sup>th</sup> grade teacher at Blair Pointe, and Bryan Edwards is a long-time physical education teacher who is returning to Elmwood Elementary.

We have a lot of Peru High School grads returning and people that have gone and are also coming back. This is a great line up. I'm very proud and happy that these people have chosen Peru.

Mrs. Shuey states that this sounds like a great line-up.

- A. NEOLA POLICIES SECOND READING - Mr. Watkins, I have not met with our PCEA. I will ask the board that we push this second reading back to the September Board meeting. We will do second readings at that point and first readings. I will meet with administrators and the PCEA as well.
- B. RECOMMENDATION TO CHANGE SEPTEMBER BOARD MEETING - Mr. Watkins states that the Board, himself, and Mr. Durrwachter are attending the Fall ISBA conference in Indianapolis and it conflicts with the board meeting. My recommendation is to not meet on the 10<sup>th</sup> and for the board to meet on the 17<sup>th</sup> because we have the conference. Meeting location will remain at the Administrative Center. On motion by Mr. Wolfe, seconded by Mr. Wagner, unanimously approved.
- C. CONFLICT OF INTEREST DISCLOSURE - Mr. Watkins states that if any board member, administrator or staff member has a conflict of interest with a contract or agreement, it is Indiana code that we must sign a conflict of interest. Due to new employment of family members, Dr. Quin and Tim Comerford will have conflict of interest disclosures to submit. Danyell, please check and make sure that Mr. Mullett has one on file and signed. We will revisit at the next board meeting.
- D. STANDARD OPERATING PROCEDURES - Annual renewal for Peru Schools Police Department. Mr. Watkins states that this is our standard operating procedures for our Peru police force. If you remember, we passed a resolution to create our own police force. We worked closely with the Peru police force and Mayor Greer, we are glad that he is here tonight. The standard operating procedure has not changed one item from last year. This is something that will come up each year. My recommendation is that the board pass this in its entirety. I'm very proud of working with the city and Mayor Greer. They provide a \$30,000 stipend for us to house our officers. It would not be possible without that help, Mayor Greer. I appreciate your support and help. I also appreciate the support of our board. It is not easy to do what we have done, but we have been very proactive, and we are on the cutting edge of school safety. Mr. Watkins states that it is his recommendation to pass the statement as is. Mrs. Shuey states that this is the annual renewal for Peru Community Schools police department. Mrs. Shuey asks if anyone has any questions. Mr. Wolfe states that last year we had data and stats for the year. He asks if we can please have this information supplied every year as well. It's good information to have. Mrs. Shuey requests Mr. Frushour to get the data and stats collected. Mr. Frushour confirms. Mr.

Watkins states that when you see what has gone on recently in Miami County and in the state of Indiana, I'm very happy that this board, our city, and our Mayor supports these types of protective measures. Mrs. Shuey asks if there any other comments or questions. Motion to approve by Mr. Wagner, seconded by Mr. Comerford. Vote of 6-1 (Dr. Quin abstained).

- E. Colin Quin - KEYS Jr. teacher (PCS will honor 1 year of private school experience), moved from C.6. Joe Comerford - Assistant tennis (lay) coach, moved from E.1. Mr. Watkins provides these two recommendations for employment. Motion to accept by Mr. Mullett, seconded by Ms. Rice. Vote of 5-2 (Dr. Quin and Mr. Comerford abstained).

#### IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed claims. Several questions were asked, and answers given. Mrs. Rice moved to approve the claims as presented, seconded by Mr. Comerford, unanimously approved.

GENERAL FUND	191,417.32
DEBT SERVICE	117,000.00
CAPITAL PROJECTS	171,901.21
TRANSPORTATION OPERATING FUND	8,481.08
CONSTRUCTION 2016 GO BOND	0.00
SCHOOL LUNCH FUND	28,033.47
INSURANCE WELLNESS CLINIC	0.00
DONATION/SPECIAL ED TEACHERS	91.54
GIFTED & TALENTED 17/18 GRANT	8,705.75
STATE CONNECTIVITY FUND	2,151.18
TECHNOLOGY FUND	18,466.81
TITLE I 2017-18	2,478.68
Adult ED 2017-18	847.63
GROUP INSURANCE	363.86
RETIREEES-TERM LIFE INSURANCE	488.15
FRINGE BENEFITS	338,432.84
BOOK RENT	6,606.77
TOTAL	<u>895,466.29</u>

- B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of September. General fund results of operation through July we are positive \$462,000. Reminder that August has three pay periods so that number will substantially fall. We are 13.4% budget balance which is above our 10% target balance. School lunch is \$72,000 almost \$73,000, ending balance is a recovery from a negative number 12 months ago. It is good to see that it is healthy again. In September, your general fund cash balance will be about 9.2%-9.3%. Motion to approve the fund monitoring report as presented by Mr. Mullett, seconded by Mr. Wolfe, unanimously approved.

#### V. OPERATIONS AND TECHNOLOGY

- A. FACILITY USE REQUESTS -

1. Elmwood & Blair Pointe gyms/café - Boys Scouts of America fall recruitment, Thursday, September 6 - 5:30 - 8:30 p.m.
2. Elmwood and Blair Pointe - Good News Club - Elmwood café' until 4:15. Blair Pointe room 129 every Wednesday after school (when school is in session) until 4:35. Annual request.

Mr. Watkins noted that both are standing requests with PCS. Mr. Watkins highly recommends that we pass these. We love to be able to help the community and allowing them to use our facilities. Motion to accept by Dr. Quin, seconded by Mr. Wolfe, unanimously approved.

B. FUNDRAISERS

1. PHS Boys Basketball Golf Scramble, August - September 16 to purchase uniforms, equipment, etc.
2. PHS Choir Brochure Sale - August 7 - August 21 for music, equipment, etc.
3. PHS Cross Country t-shirts and hoodies - August 13 - August 27, for cross country team expenses - food, water, equipment
4. PHS NY Trip Fudge Sales - August 16 - August 27, to help students pay for their New York trip
5. PHS NY Trip Amish Goods - August 30 - September 10, to help students pay for their New York trip
6. Cheerleading Clinic - September 3 - September 6, to cover camp costs
7. PHS NY Trip Sell Mum Cards- September 12 - October 31, to help students pay for their New York trip
8. PJHS Band & Choir Cookie Dough, Chocolate, etc. - September 18 - October 1, for music costs, organizational event fees, instrument repairs, music folders, and end-of-year awards
9. PJHS School-Wide PBIS Candy Bar Sale, August 17 until inventory is sold, to raise money for PBIS
10. Elmwood Primary Learning Center General Merchandise - August 29 - September 12, to help support field trips, supplies, convocations, and fun day
11. Elmwood Primary Learning Center Coin Wars - September 1 - September 30, for Riley Children's Hospital

Mr. Watkins would like to bring back a policy to give building level principals discretion to approve fundraisers. Today, I will read through them. These are generally fundraisers that go every year. I am recommending that we approve them, and I will revisit in September with a policy for principals to make these decisions. Motion to accept the fundraisers as presented by Dr. Quin, seconded by Ms. Rice, unanimously approved.

- C. WORKER'S COMPENSATION RECOMMENDATION - Our claims experience has earned a better "experience mod" for the workers compensation quotes. Mr. Hall's recommendation is to approve the IPEP quote with local service through Webster Insurance Agency in the amount of \$46,623. This is a cost reduction of \$10,896 from last year's amount. (Item was spoken as item D.) Mr. Hall states that a number of years ago we had one large claim. A number that a state agency calculates called the experience mod. That claim drops off that calculation for the year we are ending now. We went from 106 which would've been a multiplier to .77 which decreases the pricing. That mod has gone down again this year to .73 from .77 last year. We now have an \$11,000 cost reduction from last year. I like this rate. We had two quotes with four different insurance agencies. Motion to accept the recommendation as presented by Mr. Comerford, seconded by Dr. Quin, unanimously approved.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Watkins would like to thank a lot of people. Getting the school year started is not easy.

I would like to thank Chrissy Hanson and Justin Lunsford for all the professional development and summer training.

I am skipping to the high school as they coordinate all sports for the high school, junior high and Blair Pointe. I would like to thank our Fall coaches:

Cheerleading-Kelly Berryman  
Volleyball-Dennett Roettger  
Boys' soccer-Nate Campbell  
Girls soccer-Kelsey Lilla  
Boys tennis-Mike Saine  
Girls Golf-Clint Mathews  
Football-Romison Saint-Louis  
Cross country-Chris Butte

There's a lot of hours of work is going in.

Our secretaries are invaluable. They get ready for transportation, enrollments, registration, the buildings and teachers. Please say thank you when you see them:

Thank you:  
Elmwood-Miriam Bokan  
Blair Pointe-Lisa Clark (she is new)  
Peru Junior High School-Becky Gaddy  
Peru High School-Brooke Sheets, Heather Muzzillo, Heather Helvie

Danyell has done a great job transitioning. I can't stress enough how important they all are.

Tech department. They work all year long and get our devices together. We truly are a 1:1 school.

Thank you:  
George Morris  
Dave Moon  
Amber Morris  
Marilyn Bennett  
Justin Lunsford  
Isaac Davis

Transportation has never worked so well in the last four years.

Thank you:  
Shannon Fleck  
Melissa Sylvain  
Julie Hamman  
Keegan Selleck  
Brooke Killion  
Jack Holderman  
Ron Potts  
Mandy Williams  
Rana Sturgill  
Amy Walker  
Deb Binney  
Nicki Fisher  
Carol Rockenbaugh  
Cheryl Molder  
Robin Selleck  
Dave Frushour-our director of transportation

Maintenance  
Chuck Hight  
Dennis Frye  
Dennis Hahn  
Terry Wray

They worked hard this summer. We had a hard rain, that caused buckets of water in our buildings. They took care of it and made it seamless.

Our custodians are amazing. When you see them please thank them.

Terry Fuller and our head kitchen staff at Peru High School, Lori Meyer, did a great job at the teacher breakfast.

Principals - We have some of the most experienced, best principals in the business. They are invaluable.

Kristi Eddy  
Linda Watkins  
Sheri Spiker  
Paul Frye

Our 4-wheel drive truck carrying football equipment broke down. Mr. Brimbury stepped up and had his son bring an extra truck to get our equipment back and Mr. Frushour is getting our truck fixed at S&S.

Thank you to the press and the tribune for being here. We have had great articles running and we love it and thank you for that.

I would like to thank our board for allowing me to do what I do, allowing the principals to do what they do, and allowing the teachers to do what they do. We couldn't do it without your support, your vision and your guidance.

Great start to the year because of all of these people.

BOARD MEMBER - Mr. Mullett asks why the ceilings are leaking when we just replaced them, and they are new. Mr. Watkins responds stating that the rain came down so fast it filled faster than the water could drain. We are working on it and Stan is on it as well.

Mr. Wagner - the career center is having some interesting discussions regarding solar panels. It's incredible that there's a lot of variables in that. You can't just put up solar panels. There are tariff's, interest rates, investors, etc. I found it very interesting that one of the school corporations involved just set up a solar panel project, I believe they may get a call from the state board of accounts because I don't think that you can just do it.

Mrs. Shuey - Keep us posted on that. That would be interesting to find out.

#### VII. ADJOURNMENT

With no further business to discuss, Ms. Rice moved to adjourn the meeting at 7:35 p.m.

Secretary,

Charles Wagner

/dc