

August 8, 2016

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mr. Stanton. Mr. Stanton led the Board and audience in the Pledge of Allegiance. All Board members were present except Mrs. Shuey. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mr. Brimbury, Mrs. Muzzillo, Mr. Lunsford, Dr. Gornto, Mrs. Mongosa, and a local news media representative.

On motion by Ms. Rice, seconded by Mr. Comerford, the Board approved the public agenda, the memorandum of July 11, and the personnel report as presented by a vote of 4-2 (Dr. Quin and Mr. Wolfe opposed).

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Keith Zimmer - resignation, freshmen basketball coach, effective immediately
2. Nancy Miller - resignation, PHS special education para professional, effective July 16, 2016
3. Tresh Rice - resignation, Title I tutor, effective immediately
4. Carol Whybrew - resignation, Parent Nurturing Program Director, effective July 28, 2016
5. Mike Stewart - resignation, Academic Super Bowl coach, effective end of 2015-16 school year.

B. LEAVES - no business

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Daniel Wyant - PJHS business teacher, effective beginning of the 2016-17 school year
2. Christi Kunkle - temporary Head Start teacher - 1st sem.
3. Administrator contracts - rollover to include 2017-18 school year:
Kenneth Hanson
Stan Hall
Jason Cary
CJ Miller
Chuck Brimbury
Sheri Spiker
Brady McClure
Linda Watkins
Dan Durrwachter
Paul Frye
Greg Badry

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Mallory Beaty - instructional assistant transfer from Elmwood to PJHS
2. Debra Johns - Instructional assistant - 5th grade Academy
3. Melissa Carter - special education pre-school para pro
4. Jennifer Prior - Title I tutor Elmwood
5. Mary Moorman - Head Start para/secretary/café South Peru
6. Patricia Stoner - Head Start café South Peru
7. Paraprofessional (not highly qualified) wage recommendation of \$9.87 (this was the W-MAP rate)
8. Donald Mullett - Elmwood 2nd shift custodian, effective Aug. 4 (was part-time custodian)
9. Sierra Frye - part-time custodian at So. Peru
10. Sheila Prather - Director Parent Nurturing Director, funded by a grant
11. Permission to hire instructional aides as needed prior to Sept. 12 mtg.

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Lesley Elson - Elmwood data coach
2. Brett Worden - PJHS assistant cross country coach
3. Wes Hull - freshmen boys' basketball (lay) coach
4. Matt Crawford - 8th grade head boys' basketball coach
5. James Bishir - 7th grade head boys' basketball coach
6. Jeremiah Snyder - varsity assistant girls' soccer (lay) coach
7. Paul Forman - volunteer girls' soccer coach

8. Linda Bandekar - varsity assistant cheerleading (lay) coach
9. Kristi Wilhelm - PJHS assistant cheerleading (lay) coach
10. Chris Psimos - 5th grade girls' basketball coach
11. Pat Polk - 6th grade boys' travel basketball coach
12. Lizzy Makin - 6th grade girls' travel basketball coach
13. Dennett Roettger - elem. volleyball intramural coordinator (position will be split three ways)
14. Chelsea Roettger - 6th grade girls' volleyball (lay) coach
15. Jennifer Hopkins - drama (lay) coach and assistant speech (lay) coach
16. Mallory Helvie - assistant drama (lay) coach
17. Bob Prescott - extend football coaching contract through 2017-18

F. REQUEST FOR CONFERENCE - no business.

G. DONATIONS - no business.

I. PUBLIC COMMENT - no comments.

II. RECOGNITIONS and BLACK AND GOLD AWARDS - Chuck Brimbury, PHS Athletic Director, and Heather Muzzillo, PHS athletic secretary, were present to share with the Board the PHS A+ rating received the past two years from the IHSAA for the students, coaches, and school district. He explained it is based on a point system which encompasses the kids, sports, compliance, leadership strategies, sportsmanship, and many other things. He stated PHS received 102 and 104 points respectively in their scoring. Mr. Brimbury stated seven positives from officials or coaches in four different sports were received. He stated Mrs. Muzzillo helps with the compliance and works with the kids on leadership. Mrs. Muzzillo stated they stress good sportsmanship on and off the playing field and conducting yourself in a positive manner. She said it is great to hear good and positive comments from other coaches and fans about the behavior of our students. She noted the coaches are good about making sure the kids lead by positive examples, encourage each other, and support fellow athletes at other events. Mr. Brimbury stated we had two academic all state teams, north all-stars, Indiana all-stars, and all-states. He thinks it is all related because we have had more leadership. He noted the students meet on Fridays to discuss social activities on how to present yourselves. The coaches meet regularly. He added Mrs. Muzzillo mentors the athletes as well. Mr. Watkins thanked Mr. Brimbury stating he knows he cares about the students and how they handle themselves as well as the managers, players, coaches, and assistant coaches. Mr. Watkins stated he is very proud as a superintendent with our students and their performance at higher levels. Mr. Brimbury said academics are the most important. Athletic participation numbers are up, achievement is up, championships are up, and our conduct on and off the field is much better. Mr. Comerford thanked Mr. Brimbury for sharing the positive feedback from other schools and asked he continue to share such comments.

III. PROGRAM

A. CANVAS PRESENTATION - Mr. Watkins stated what Mr. Hanson is doing with the technology for the corporation is phenomenal! Mr. Hanson stated Canvas is the name of our learning management system rolled out last year. He stated last year was a year of prep and training. He stated Canvas provides a lot of flexibility. Teachers can customize their own home page to the way they teach and create and develop a very high quality digital curriculum. Students will not have a new learning curve from year to year or course to course. He stated Mr. Lunsford, Technology Integration Specialist, started with us last September and has done an excellent job. Mr. Hanson added we received feedback from Canvas stating we looked like a corporation in year four or five and we have completed one year. He stressed Canvas is a tool we want to provide for our staff, students, and parents. He stated we have three badges on Canvas the teachers can earn plus badges to help build digital curriculum. He said Mr. Lunsford was here the month of June working with staff. Mr. Lunsford

shared with the Board what Canvas looks like at various grade levels for staff members, students, and parents. He noted agendas (lesson plans), assignments, discussions, YouTube, and can be downloaded into Canvas. All teachers should have a home page with their agenda. Beyond that, he stated teachers can differentiate their page and what it contains. He shared a teacher's home page from each of the buildings. He noted the dashboards the teachers create have links to web sites, activities, etc. which will help students learn. He stated any work with a due date will automatically populate to the calendar and is color coded by class. There is also an e-mail feature where students can e-mail questions to their teachers. He noted the younger the student, the simpler the layout designed by the teachers. He stated valuable classroom time was previously lost with teachers explaining the day's schedule more than once and students connecting to web sites. That time has been gained back by teachers having the information in Canvas where students can click on it without the need for the teacher to repeat themselves. He stated Canvas can be shared within the same building, corporation wide, or the Canvas world. Mr. Wagner asked if we can track the number of parent hits. Mr. Lunsford responded he is learning the analytics of Canvas and will be data mining that information. Ms. Rice stated last year Canvas was optional and asked if teachers are being required to use Canvas this year. Mr. Hanson responded the expectation for teachers is 1) use Canvas where applicable, 2) use the agenda feature, and 3) create a home page. He stated Canvas' slogan is 'making teaching easier.' He added Canvas will be very a helpful platform in differentiating instruction and challenging our top end while meeting the needs of our at-risk students. He stated we are learning from the failures and successes of other schools. Dr. Quin asked if this is being well received from our teachers. Mr. Hanson responded the teachers have been positive in their response. He noted we pay \$5 per student for the annual contract. Mr. Watkins shared he loves the way Mr. Hanson and his tech team have worked with the teachers on this initiative. Mr. Lunsford stated Skyward is very friendly in that we can make it do what we want it to do. Mr. Morris has written some code and uploaded into Canvas. Canvas also has many external free apps that can be embedded into Canvas which play really nice together. Mr. Hanson said quizzes in Canvas can automatically be graded and the grade can be uploaded into the gradebook. Mr. Lunsford shared a student view at various grade levels. He noted Canvas automatically loads new students into Canvas. Dr. Quin asked if athletic coaches can use Canvas. Mr. Lunsford showed an example of a homepage one of the coaches created last year with rosters, plays, film clips, etc. Mr. Hanson stated our school calendar does not have built-in snow days this year. He stated we will be using the devices and Canvas on the days the students stay home due to a cancellation. Mr. Lunsford shared an example of an eLearning page emphasizing the importance of the agenda feature. Mr. Hanson stated we have spent a lot of time helping our teachers learn Canvas and be comfortable using it. Canvas support has been solid. Dr. Quin asked about families who do not have internet connection at home on eLearning days. Mr. Hanson responded there are two options 1) if we can predict the weather we can download content to devices ahead of time and 2) continue to work on the connectivity issues. Mr. Lunsford shared the topics of the 15 badges that have been built. Mr. Watkins stated it is an expectation for the teachers to complete the badges and money has been set aside in the Title II grant to compensate a teacher \$50 per badge for their time to complete the badges. Mr. Hanson stated Mr. Lunsford has been an unbelievable resource and has a wealth of knowledge to tap into to help our teachers, students, and parents. He stated Canvas will be a big part of where we go as we build our digital curriculum with this being the blended component. Students will still use paper and pencil; that is not going away. Mr. Lunsford stated we want technology to engage the students.

- B. REQUEST PERMISSION FOR TRIP - Dr. Gornto was present to request permission to take the entire choir (currently 53 students) to Chicago for a three-day/two-night trip in May of 2017. He stated the impact for the 18 students to New York City and Carnegie Hall last spring was invaluable. He stated he began thinking about a trip for more students on a more affordable level. He stated the cost of his proposed trip will be \$225 per student. He also requested the Board financially support this trip by contributing \$25 per student. The trip itinerary includes taking the train into Chicago, visiting and performing at the Museum of Science and Industry, also visit the Navy Pier, House of Blues, Driehaus Gallery of Stained Glass, the "Magnificent Mile," Millennium Park, and other sites. He stated he hadn't planned on a fundraising event for the group. He added he would help empower the students to find 'jobs' to earn money if financial help is needed. Their expense will be the same. He stated he has checked the master calendar at the high school to be sure there are no scheduling conflicts. Mr. Wolfe asked about chaperones. Dr. Gornto responded he would like to have at least one chaperone for 10 students. Mr. Watkins stated he highly supports student trips and will look further into possibly helping with the funding through grants. The request at this time is for approval of the trip so plans can be finalized. Dr. Quin stated he felt student trips are very important. The more the kids are brought into the fundraising themselves, the more they respect it. He added the more these trips are planned, the better they will get over time this the continuance of trips will be important. Dr. Gornto stated he doesn't anticipate taking another trip for four years allowing a student who takes choir all four years to have the experience of a trip during their high school career. Dr. Quin made a motion to approve the trip in May, minus the Board financial support at this time, seconded by Mr. Comerford, unanimously approved.
- C. BOARD PARTICIPATION REPORT - Mr. Watkins shared the 2nd quarter Board participation report noting the Board contributed 130.5 hours during the quarter. He thanked the Board for their dedication and attendance at meetings. A copy of the report is in Supplementary Minute book #14, page 47.
- D. NEOLA FIRST READING - Mr. Watkins briefly reviewed five NEOLA policies for a first reading. He noted these will be brought back to the Board at the September meeting for approval.
 pol615 - Use of Tobacco by Administrators
 pol617 - Weapons
 pol623 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
 pol630.01 - Family and Medical Leaves of Absence ("FMLA")
 po3419 - Group Health Plans

IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed claims. A few questions were asked and answered. Mr. Comerford expressed he would like to see Mr. Hall use our local vendors. Mr. Comerford moved to approve the claims as presented, seconded by Ms. Rice, unanimously approved.

GENERAL FUND	229,267.43
CAPITAL PROJECTS	119,744.33
TRANSPORTATION OPERATING FUND	1,998.03
TRANSPORTATION BUS REPLACEMENT	226.00
POST-RETIREMENT/SEVERANCE FUND	4,857.31
SCHOOL LUNCH FUND	27,748.67
TEXTBOOK RENTAL FUND	16,349.81
INSURANCE WELLNESS CLINIC	46.72
DONATION/SPECIAL ED TEACHERS	384.81
GIFTED AND TALENTED 15/16	16,524.28
SECURED SCHOOL SAFETY GRANT	21,375.00
TITLE I 2015-16	2,335.47
TITLE II 2015-16	293.15
TITLE II-A	29.04
GROUP INSURANCE	16,475.78

ANNUITIES	22.73
RETIREES-TERM LIFE INSURANCE	536.58
FRINGE BENEFITS	<u>144,569.67</u>
TOTAL	\$ 602,784.81

B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of July. He stated we are seven months through the year. The school lunch fund is just over \$40,000 which is almost double what we started the year with. He noted we are doing well in CPF. He stated he will come back with a request to bid another bus next month. He added we have recovered some funding in the general fund. Mr. Watkins pointed out the 10.2% balance/budget disbursement. He added he is monitoring that closely. Mr. Wagner moved to approve the fund monitoring report, seconded by Mr. Comerford, the motion was unanimously approved.

C. RECOMMENDATION TO INCREASE ADULT MEAL PRICES - Mr. Hall stated in review of our lunch program, DOE states we are required to set our adult meal price high enough so those meals are not supported by reimbursable meal revenue. He recommended to increase the adult breakfast from \$1.50 to \$1.80 and lunch from \$2.60 to \$3.40. The student breakfast is \$1.20 and lunch is \$2.40. Ms. Rice moved to approve the increase in pricing for adult meals, seconded by Mr. Comerford, the motion was unanimously approved.

D. PERMISSION TO PUBLICIZE 2017 BUDGET, BUS REPLACEMENT PLAN, AND CPF PLAN - Mr. Hall requested the Board authorize publication of the budget and plans. On motion by Mr. Comerford, seconded by Dr. Quin, the Board unanimously approved the request.

V. OPERATIONS AND TECHNOLOGY

A. REQUESTS TO USE FACILITIES

1. Elmwood and Blair Pointe gym or café - Boy Scout fall recruitment for 1st through 4th graders - August 25 from 6:30 - 7:30 p.m.
2. Good News Club - Blair Pointe and Elmwood - annual request for after school club until 4:35 p.m. - club (ages 5-12) Elmwood meets every Wednesday and Blair Pointe will meet every Monday when school is in session. They would like to begin as soon as their teams are ready and continue thru the end of the school year.

On motion by Dr. Quin, seconded by Mr. Comerford, the Board unanimously approved the request to use the facilities with a waiver of the facility rental charge.

B. WORKERS' COMPENSATION RECOMMENDATION - Mr. Hall recommended the workers' compensation insurance quote be awarded to Guarantee Insurance for \$67,845. He stated this will begin September 1, 2016, for twelve months. The policy will be serviced locally by Mark Allen of Webster Insurance. The current policy is with Pinnacle Insurance Group of Hobart, IN. Dr. Quin asked if we had a claim to cause the mod to go from 1.05 to 1.06 or if it was inflation. Mr. Hall responded it adds the most recent trailing year and drops off the fourth year prior which was lower. Dr. Quin also clarified Pinnacle had an excellent pay rating and Guarantee Ins. has no rating. Mr. Hall responded that is correct. He stated he looked online at their financial statements and they are current with their regulatory reports with the state of Florida. Mr. Comerford asked how long the company had been in business. Mr. Hall replied he thought 1985. Ms. Rice moved to approve the recommendation, seconded by Mr. Wagner, unanimously approved.

VI. BOARD AND ADMINISTRATION COMMENTS

A. SUPERINTENDENT -

Mr. Watkins thanked Northern Indiana Community Foundation and Miami County Community Foundation. They fund many of our grants and scholarships for our students.

Mr. Watkins thanked Mr. Hanson and Tara Enyeart for the online registration which went beautifully.

Mr. Watkins thanked principals, secretaries, counselors, and teachers for opening buildings for enrollment. He stated he couldn't remember a better opening.

Mr. Watkins thanked Mr. Hall and the maintenance crew for all the things they do in the summer to get the schools ready for the beginning of the school year.

Mr. Watkins thanked Dave Frushour, the bus drivers, and the assistant principals. He stated the school year started the best he has ever seen it start with transportation.

Mr. Watkins thanked the technology team. He stated we rolled out new devices for every student. We did this the right way and are focusing on the kids.

Mr. Watkins thanked Terry Fuller and Mr. Hall for their work on the CEP program for free breakfasts and lunches for students in grades K-8. This will make a very positive impact on students and parents.

Mr. Watkins thanked the press for their great coverage.

Mr. Watkins stated he has signed many transfer tuition papers. Some of the reasons noted on why parents are requesting transfers includes: better academic opportunities at Peru, Peru is the best school, love the band, want to be involved in choir, love the football coach, teachers care more at Peru than at my other school, and bullied at other schools and they won't do anything about it.

Mr. Hanson announced PJHS had their open house last week. Blair Pointe's meet the teacher night was tonight. Elmwood's open house is tomorrow night from 6:00 - 7:00. The high school open house is Wednesday evening.

B. BOARD -

Mr. Wolfe asked about the roof at PJHS. Mr. Hall responded they are behind at PJHS and Elmwood. He did not have an anticipated completion date. There is a progress meeting scheduled for Wednesday.

Dr. Quin asked about the selling of the property near Elmwood. Mr. Hall responded the seller has two liens that need to be cleared first. He was not sure that would happen.

Mr. Comerford commented he went to the teachers' opening breakfast. He complimented Mr. Watkins and the presenters on an exceptional morning. He stated Mr. Watkins did a very nice presentation on why they are here. He stated Mr. Watkins challenged them and complimented them at the same time. Mr. Hanson stated we are off to a good start with day two finishing today. He noted bus transportation went very well with students getting home at a very reasonable time on the first day. Mr. Watkins reiterated he was very proud of Mr. Frushour, the drivers, the assistants, and the secretaries for their cooperation and assistance.

Mr. Stanton noted Sundays at the Art Gallery will be August 21st "200 years of Indiana Art" with speaker Mark Ruschman, Chief Fine Arts Curator at the Indiana State Museum and Historic Sites, and on September 18 "The Personal Connection between Art, Nature, and Science" with speaker Prof. Minda Douglas, IUK. He stated the Gallery will be open from 1:00 - 4:00 with the lectures at 2:00 p.m.

VII. ADJOURNMENT

With no further business to discuss, Dr. Quin moved to adjourn the meeting at 8:32 p.m.

Secretary,

Tim Comerford