

July 25, 2017

A special meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present except Dr. Quin, Mr. Wagner and Mr. Wolfe. Also present were Mr. Watkins, Mrs. Minard, Mr. Morris, and a local news media representative.

On motion by Ms. Rice, seconded by Mr. Mullett, the Board unanimously approved the public agenda with two deletions, the memorandum of July 10, and the personnel report.

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Janel Halton - resignation - PJHS art teacher, effective July 13, 2017
2. Sarah Graham - resignation - head counselor, effective July 19, 2017

B. LEAVES - no business

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Christen Hanson - Jump Start 3<sup>rd</sup> grade teacher
2. Jo Touloukian - Jump Start 4<sup>th</sup> grade teacher
3. -deleted-
4. Angie Legg - transfer from PJHS English to PJHS math teacher
5. Amy Wilson - PJHS English teacher
6. Tricia Sederholm - PJHS Jump Start teacher
7. Jessica Jones - PHS Head of Guidance
8. Permission to hire teachers as needed based on enrollment or late resignations (currently secondary art and JHS counselor openings)

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Brittany Parkman - PHS math resource aide
2. Tonia Ray - PJHS math resource aide
3. Judy Wylam - Blair Pointe instructional aide 2016-17 (was a temporary aide prior, oversight in recommending for full-time aide) also new recommendation as Title I instructional aide with reading specialists
4. Jordan Laudenschlager - Blair Pointe instructional aide
5. Suzanne Gray - Blair Pointe instructional aide
6. Marie Guyer - Elmwood Title I instructional aide with reading specialists
7. Dee Polk - Elmwood nurse aide, one hour per school day
8. Logan Morris - temporary groundskeeper cleaning duties (cleaning athletic facilities, bathrooms, and trash removal) until groundskeeper position is filled
9. Permission to hire aides at all levels as needed

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Laura Hochstedler - PJHS student council sponsor

F. REQUEST FOR CONFERENCE - no business

G. DONATIONS - no business

I. PUBLIC COMMENT - no comments

II. PROGRAM

A. BOARD PARTICIPATION REPORT - Mr. Watkins shared the 2<sup>nd</sup> quarter Board participation report noting the Board expended 135 hours during the quarter. He thanked them for their service and time. A copy of the report is in Supplementary Minute Book 14, page 66.

B. NEOLA POLICIES FIRST READING - Mr. Watkins brought to the Board's attention that all contracts must be approved by the Board. This includes contracts entered into on behalf of athletics, technology, administration, etc. He suggested this

could be added to the consent agenda. He briefly reviewed NEOLA policies for a first reading.

po3120.08 - Employment of Personnel for Extra-Curricular Activities  
po3124 - Employment Contracts with Professional Employees  
po3170 - Substance Abuse  
po3214 - Staff Gifts  
po3215 - Use of Tobacco by Professional Staff  
po3217 - Weapons  
po3220 - Staff Evaluation

Mr. Mullett referred to po3215 pointing out it talks about use of tobacco at the beginning and at the end refers to smoking. He felt the end should reflect use of tobacco as well. Mr. Watkins agreed and stated he will talk with Dr. McKaig and revise the policy for the second reading.

- C. NEOLA POLICIES SECOND READING - Mr. Watkins briefly reviewed NEOLA policies for a second reading. He noted he has spoken with Mr. Thompson about the policies dealing with professional staff. In particular, they have discussed po3220.01. He stated Mr. Thompson gave him special permission to bring this to the Board for a second reading. It will be added to a meet-and-discuss agenda after school starts. He also informed the Board state law has changed and schools can deny enrollment based on attendance and continuing attendance, po5111. Mr. Watkins asked for Board approval.  
po1619 - Group Health Plans  
po3220.01 - Teacher Appreciation Grants  
po3419 - Group Health Plans  
po3419.01 - Privacy Protections of Self-funded Group Health Plans  
po4419 - Group Health Plans  
po4419.01 - Privacy Protections of Self-funded Group Health Plans  
po5111 - Determination of Legal Settlement and Eligibility  
Mr. Comerford moved to approve the policies as presented, seconded by Ms. Rice, unanimously approved.

- D. ~~RECOMMENDATION TO APPROVE PCSPD MISSION STATEMENT~~ - deleted

### III. OPERATIONS AND TECHNOLOGY

#### A. FACILITIES USE REQUEST

1. Boy Scouts of American - Boy Scout fall recruitment - Elmwood and Blair Pointe gyms/café, Thursday, August 24 - 6:30 - 8:00 p.m.

Mr. Mullett moved to approve the request, seconded by Mr. Comerford, unanimously approved.

- B. PERMISSION FOR BLACK'S LAWN & MAINTENANCE ADDITIONAL SERVICES - Mr. Watkins reminded the Board we have not yet hired a groundskeeper. He stated he wanted to check with Black's Lawn & Maintenance to see what their cost would be to line and stripe athletic fields. He will consider that cost along with the cost of the position approved tonight to clean the facilities. He will compare those to the cost of hiring a groundskeeper. He will look into the hours, costs involved, and see what would be the best option for us. He noted Black's would be paid on a temporary basis until a determination can be made to hire a seasonal groundskeeper or continue with Black's and a part time person to clean the facilities. Ms. Rice moved to approve the request, seconded by Mr. Mullett, unanimously approved.

### VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Watkins thanked the Board for the extra session in July.

Mr. Watkins thanked Mr. Hanson and Mr. Morris for their work with the PCS booth during the Circus City Festival.

Mr. Watkins thanked the secretaries and administrators for their extra in preparing for the 2017-18 school year.

Mr. Watkins thanked the coaches and athletic director who have been working all summer.

Mr. Watkins gave a shout out to jump start teachers and kids.

Mr. Watkins also gave a shout out to our technology crew. He said the work they have in the summer is unbelievable and they are doing a great job.

Mr. Watkins thanked our students who were in the circus and the staff members who assisted. He stated they did a great job!

Mr. Watkins noted important upcoming dates: first teacher day is Thursday, August 3; the first student day is Friday, August 4; and the Board's work session is Tuesday, August 8. He invited the Board to the staff breakfast at the high school at beginning at 7:15 on August 3.

B. BOARD - no comments.

VII. ADJOURNMENT

With no further business to discuss, Mr. Mullett moved to adjourn the meeting at 6:55 p.m.

Secretary,

Tim Comerford

/mm