

July 18, 2011

The regular meeting of the Board of School Trustees was called to order at 6:34 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present except Mr. Comerford. Also present were Mr. Brimbury, Dr. Thompson, Mr. Hall, Mrs. Minard, Mrs. Hull, a patron, and a local news media representative.

Oath of Office - Honorable Judge David Grund was present and administered the Oath of Office to Ms. Susan Rice. Judge Grund congratulated Ms. Rice and thanked the Board for asking him to administer the Oath. A file stamped copy is in the Supplementary Minute Book #13, page 56.

#### BOARD REORGANIZATION

Mr. Brimbury chaired the meeting for the election of Board president. He opened the floor for nominations for the office of president. Mr. Stanton nominated Mrs. Shuey, seconded by Mr. Maxwell. Mr. Stanton moved to close nominations, seconded by Mr. Maxwell, nominations closed. The motion was unanimously passed. Mr. Brimbury congratulated Mrs. Shuey and turned the order of the meeting to her to continue with the election of officers.

Office of Vice President - Mr. Maxwell nominated Mr. Stanton. Mr. Stanton moved to close nominations. Mr. Stanton was approved by a unanimous vote.

Office of Secretary - Mr. Wagner nominated Mr. Maxwell. Mr. Stanton moved to close nominations. Nominations were unanimously closed. Mr. Maxwell was approved by a unanimous vote.

Heartland Career Center Board Representative - Mr. Stanton nominated Mr. Maxwell. Mr. Stanton moved to close nominations. Nominations were unanimously closed. Mr. Maxwell was approved by a unanimous vote.

Athletic Board Representative (2) - Mr. Maxwell nominated Mr. Comerford and Ms. Rice. Mr. Stanton moved to close nominations. Ms. Rice and Mr. Comerford were approved by a unanimous vote.

Peru Park Board Representative - Mr. Stanton nominated Mr. Wagner. Mr. Maxwell moved to close nominations. Mr. Wagner was approved by a unanimous vote.

Art Collection Advisory Board Representative - Mr. Maxwell nominated Mr. Stanton. Mr. Maxwell moved to close nominations. Mr. Stanton was approved by a unanimous vote.

ISBA Legislative Representative - Mr. Maxwell nominated Mr. Wagner. Mr. Stanton moved to close nominations, unanimously closed and carried.

Treasurer and Deputy Treasurer - Mr. Brimbury recommended Mr. Hall as treasurer and Mrs. Mongosa as deputy treasurer. Mr. Maxwell moved to accept the recommendation, seconded by Mr. Stanton, unanimously approved.

School Board Attorney - Mr. Brimbury recommended Mr. Stephen Downs be rehired. The retainer is \$1,000. The rate for services not covered by the retainer is \$150 per hour. Most of our usual services are covered by the retainer. Mr. Brimbury stated he is very happy with Mr. Downs' services. Mr. Maxwell moved to approve the reappointment of Mr. Downs, Mr. Stanton seconded the motion, unanimously carried.

Schedule of Board Meetings - Mr. Brimbury proposed to change the meeting schedule to one meeting a month, the second Monday of each month, except for the month of April as the third Monday due to spring break. He stated if another meeting is needed within a month, a meeting will be scheduled. On motion by Mr. Maxwell, seconded by Mr. Stanton, the Board unanimously accepted the meeting calendar.

On motion by Mr. Maxwell, seconded by Mr. Stanton, the Board approved the agenda as presented, the memorandum of June 27, 2011, and the personnel report by a vote of 5-1 (Mr. Wolfe opposed).

#### PERSONNEL

##### A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

All resignations are effective immediately:

1. Eric Thompson - resignation as PHS English teacher and varsity head basketball coach
2. Brenda Marks - resignation as PHS math teacher
3. Hannah Burnworth - resignation as PHS art teacher
4. Carlota Eagley - resignation as PHS Spanish teacher
5. Christel MacDonald - resignation as girls varsity soccer coach

B. LEAVES

1. Anne Thompson - request to return early (August 15, 2011) from Board approved leave through January 10, 2012

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Kellie Lukowiak - transfer to PJHS English
2. Leslie Foutz - PHS English teacher, 2011 Purdue graduate
3. Administrative contract renewals -  
2-year contract for each secondary administrator  
1-year contract for each elementary administrator  
(awaiting findings of feasibility study and possible reconfiguration of elementary schools)

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Classified Compensation - approval of compensation for unused sick days upon retirement. Categorical regional pay increase.

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Andrew Berryman - Academic Competitions Coordinator & Academic Super Bowl Science coach
2. Lisa Hobbs - Spell Bowl co-coach
3. Scott Thompson - senior class sponsor
4. Daric Fuller - freshman class sponsor
5. Leslie Foutz - varsity gymnastics coach

F. REQUESTS TO ATTEND CONFERENCES - no business

G. DONATIONS - no business

I. PUBLIC COMMENT - No comments

II. RECOGNITIONS

Mr. Brimbury stated it has been an active summer for many of our students and staff with summer school and Peru Circus. He stated we also have several athletes still competing in golf and baseball as well.

Mr. Brimbury thanked Mrs. Shuey for her leadership.

III. PROGRAM

A. SUMMER SCHOOL REPORT - Dr. Thompson shared a report on the results of our 2011 summer school program. He shared and agreed with a quote from Mr. Watkins, PJHS Principal, "We are responsible for these students and their failure is our failure. We are going to continue to work with each and every student until **all** are at grade level at PCS." Dr. Thompson reiterated we will continue to strive to help every student make grade level. He stated we addressed the needs of 277 students. An additional 100 plus gifted and talented students received additional instruction. Dr. Thompson noted being able to interest, remediate and enrich the lives of nearly 400 students is something to be proud. The students were also served breakfast and lunch at their respective schools during the summer school session. He added the Tiger Books program distributed the third round of free books to students in grades 1, 2, and 3.

B. 2011 ISTEP RESULTS - Dr. Thompson shared a report on the 2011 ISTEP results that were just released Wednesday morning. He noted we have never exceeded our math score with our English score, but we did that for the first time this year. Our passing percentage was 82% in English/Language Arts in grades 3-8, up 15% over the past two

years. The math scores slid slightly (.4%) this year to 80.9% for a 7.77% two-year increase. He stated we were at 73.7% passing rate for math and English combined. Blair Pointe was over 82% in both areas with Elmwood at 87% in English and just less than 80% at 79.8% in math. Dr. Thompson stated our system continues to work and the teachers are making it better every year. "Are we satisfied? Never, but it is good to be recognized statewide as a leader in innovation and quality." He closed by stating we will continue to strive for better each year.

- C. CONFLICT OF INTEREST DISCLOSURE - Mr. Brimbury stated as per statute, any board members who have a potential conflict of interest must complete a document that is submitted to the Clerk's office at the Court House as well as the State. As per annual practice it is important for PCS staff members in positions of influence to disclose potential conflicts of interest. It was noted Marcia will file with the Clerk of the Court and the State Department disclosure forms for Mr. Brimbury, Dr. Thompson, and Mr. Maxwell. On motion by Mr. Maxwell, seconded by Mr. Stanton, the Board unanimously approved the filing of the forms.
- D. BOARD PARTICIPATION REPORT - Mr. Brimbury shared the second quarter attendance report. He stated being a Board member requires a lot of time, communication, and dedication. He noted 125 hours of service were contributed this past quarter. A copy is in Supplementary Minute Book #13, page 57.

#### IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed the claims for Board approval. Mr. Stanton moved to approve the claims as presented, seconded by Mr. Maxwell, unanimously approved as follows:

GENERAL FUND	312,562.96
DEBT SERVICE	468,483.75
RETIRE/SEVERENCE BOND DEBT SER	144,078.25
CAPITAL PROJECTS	60,405.35
TRANSPORTATION OPERATING FUND	6,569.78
TRANSPORTATION BUS REPLACEMENT	78,015.00
RETIRE/SEVERENCE BOND FUND	8,453.93
SCHOOL LUNCH FUND	21,477.82
KEYS ACADEMY	5,025.95
PROJECT EXTENDED DAY	1,591.62
N CENTRAL IN LITERACY CONSORT	32.40
GIFTED & TALENTED 2010/11	2,555.00
NON ENGLISH SPEAKING PROGRAM 2011	1,145.00
TECHNOLOGY E-RATE REBATE	701.50
CLASSROOM INNOVATION GRANT	23,322.00
TITLE I 2011/2012	11,523.68
PARENT NURTURING PROGRAM	695.40
ADULT BASIC EDUCATION FUND	2,647.42
TITLE II PART A TEACHER IMPROV	3,096.13
TITLE I STIMULUS-GRANTS TO LEA	11,954.37
IDEA-STIMULUS PART B-SPEC ED	1,071.64
EDUCATIONAL JOBS FUND	593.65
EMPLOYEE BENEFIT PLAN - GOV BD.	-70.48
FEDERAL TAX	61,443.13
SOCIAL SECURITY	29,987.92
STATE TAX	42,590.55
LOCAL TAX	29,927.39
PERF	2,224.23
GROUP INSURANCE	2,103.69
ANNUITIES	7,323.24
RETIREEES - TERM LIFE INSURANCE	527.48
CHILD SUPPORT	<u>580.00</u>
TOTAL	\$ 1,342,639.75

- B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of June. He stated we received \$736,199 for Debt Service and \$477,699 for Capital Projects. To date we have received 50.9% of the levy for tax receipts. He reported the year-to-date tax receipts are 50.9% of the levy up from 48.59% this time last year. The general fund balance is within target at 10.6%. Mr. Stanton moved to approve the report, seconded by Ms. Rice,

unanimously approved.

- C. ANNUAL REPORT - Mr. Hall presented and reviewed the 2010 Annual Financial Report noting it will be published in the Peru Tribune in August. He requested the secretary's signature.
- D. SECTION 125 AGREEMENT - Mr. Hall reviewed the Section 125 Flexible Benefit Plan Adoption Agreement. He noted Board approval is recommended to remain in compliance with the law. On motion by Mr. Stanton, seconded by Mr. Maxwell, the Board unanimously approved the agreement.
- E. BUDGET CALENDAR - Mr. Hall reviewed the tentative budget calendar for 2012. He stated the date for the proposed public hearing will be September 12 with the Board adoption at the October 10 meeting. On motion by Mr. Wolfe, seconded by Mr. Stanton, the Board unanimously approved the tentative schedule.

V. OPERATIONS AND TECHNOLOGY

- A. FOOD SERVICE REPORT - Mr. Hall reported on the percentage of free and reduced meals served within our schools this past school year. There were 310,080 lunches served with 35.6% paid, 54.6% free, and 9.8% reduced. There were 126,564 breakfasts served with 17.5% paid, 73.5% free, and 9.0% reduced. He compared the percentage of F/R meals during the month of September to previous years. The percentage in September 2005 was 43.2%. That increased to 48.6% by 2007. A big increase was realized in September 2008 with 53.7%. This past September the percentage was 59.0%. He also reported we have a positive balance in the account. He was pleased to report the summer meal program has served 308 students this summer up from 276 last year. We are using five sites this year to serve versus four last year.
- B. RECOMMENDATION TO AWARD BREAD, MILK, & FUEL BIDS - Mr. Hall informed the Board the notice to bidders for fuel, milk and bread was advertised in the Peru Tribune on June 27 and July 4, 2011, as well as mailed to the individual vendors. Bids were opened Thursday, July 14.

Mr. Hall stated his recommendation for fuel is not to award a bid at this time. The price of diesel fuel is up 31% over this time one year ago to \$3.679 over last year's rate \$2.792. He stated he instructed North Central Co-op to lock in 5,000 gallons at \$3.50 or below. Actual use this year was 29,715 gallons of diesel fuel and 2,614 gallons of 87 octane gasoline. He stated hopefully prices will decrease and this strategy will prove to be wise. Additional gallons will be contracted according to market conditions.

Mr. Hall recommended changing from Schenkel All Star Dairy to Prairie Farms. He explained the substantial difference in price for chocolate and strawberry flavored milk in Prairie Farm's bid is of more value to us over Schenkel's white milk price, along with the fact that we will purchase greater quantities of chocolate and strawberry flavored milk than white milk. He noted the other change is a reduction in milk-fat from 2% to 1% for white milk and also from 1% to skim for chocolate and strawberry.

Mr. Hall recommended Aunt Millie's for the bread bid. He explained on a cost per ounce basis they are a lower cost than Hostess for the majority of the items bid. The mandated change in nutrition is more whole grain food. He noted that Nickles Bakery did not bid since they were bought out by Aunt Millie's. Mr. Wagner moved to approve the recommendations, seconded by Ms. Rice, unanimously approved.

C. FACILITY USE REQUEST

- 1. GLAM & MAN - PHS auditorium, commons and Tiger Den - November 3-5 - 6:00 - 9:00 p.m., program and speakers. These two groups are a part of Miami County PEERS, students from our Miami County Schools and supported by United Way, which promote self worth and abstinence from drugs, alcohol, and sex.

Mr. Stanton moved to approve the request, seconded by Mr. Maxwell, unanimously approved.

- D. HEAD START MEMORANDUM OF UNDERSTANDING - Mr. Brimbury requested permission to sign the annual agreement with Head Start for the 2011-12 school year. Mr. Brimbury recommended approval of the memorandum pending review by our attorney. Mr. Stanton moved to approve the request, seconded by Mr. Maxwell, unanimously approved.
- E. STATUS OF SUMMER PROJECTS - Mr. Hall updated the Board on our summer projects. He showed a picture of the Blair Pointe wall which will be removed and rebuilt. He stated the painting in the commons at PHS has been finished. Painting at PJHS in the main office has been finished and continues at the parent center and KEYS office. Lights are being replaced in the PJHS kitchen area. He noted a custodial closet drain collapsed at South Peru and is being replaced.
- F. STATUS OF ENERGY CONSERVATION PROJECT - Mr. Hall updated the Board on the Energy Conservation project. The equipment is installed and programmed. The contractor is still on site completing the punch list. The high school should be finished in the next two weeks, which has been the same as the last several months. He stated we are making the energy conservation targets as designed for the project.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Brimbury welcomed Ms. Rice to the Board. He thanked her for her vested interest in the students and the community.

Mr. Brimbury stated the principals are busy interviewing and hiring. He hopes to have recommendations for all vacant positions at the August 8 Board meeting.

Enjoy the circus!

- B. BOARD - Mr. Wolfe stated the summer Community of Character program was great! He commended Mrs. Badry and Mrs. Tschiniak.

Mr. Stanton stated the Arts Alive program yesterday was very well attended. He stated the next program is August 14. The director of the Fort Wayne Art Museum will be the speaker.

Mr. Wolfe stated he heard Coach Prescott is doing a fantastic job with the summer weight program. Mr. Brimbury stated many of the other coaches are working with him and the weight room is being well used!

VII. ADJOURNMENT

With no further business to discuss, Mr. Maxwell moved to adjourn the meeting at 7:45 p.m.

Secretary,

Lowell Maxwell

/mm