

July 8, 2013

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Brimbury, Mr. Hanson, Mr. Hall, Mrs. Minard, Mrs. Mongosa, Mr. Frushour, Mr. Morris, Mrs. Watkins, Mr. Watkins, Mr. Mullett, Mr. Shuey, patrons, and a local news media representative.

OATH OF OFFICE - Honorable Judge David Grund was present and administered the Oath of Office to Mr. Tim Comerford and Dr. Greg Quin. Judge Grund congratulated the Board members and thanked the Board for asking him to administer the Oath. The Board thanked Judge Grund as well. A file stamped copy is in the Supplementary Minute Book #13, page 98.

On motion by Mr. Stanton, seconded by Mr. Comerford, the Board unanimously approved the agenda as presented, the memorandum of June 10, 2013, and the personnel report.

BOARD REORGANIZATION

Mr. Brimbury chaired the meeting for the election of Board president. He opened the floor for nominations for the office of president. Mr. Stanton nominated Mrs. Shuey. Mr. Stanton moved to close nominations, seconded by Mr. Comerford, nominations closed. The motion was unanimously passed. Mr. Brimbury congratulated Mrs. Shuey and turned the order of the meeting to her to continue with the election of officers.

Office of Vice President - Mr. Comerford nominated Mr. Stanton.

Office of Secretary - Mr. Stanton nominated Mr. Comerford.

Heartland Career Center Board Representative - Mr. Comerford nominated Mr. Wagner.

Athletic Board Representative (2) - Mr. Comerford and Ms. Rice volunteered to continue as representatives.

Peru Park Board Representative - Dr. Quin volunteered to serve as the Park Board representative.

Art Collection Advisory Board Representative - Mr. Stanton volunteered to continue serving as the representative.

ISBA Legislative Representative - Mrs. Shuey volunteered to continue as the ISBA representative.

Treasurer and Deputy Treasurer - Mr. Brimbury recommended Mr. Hall continue as treasurer and Mrs. Mongosa as deputy treasurer.

Ms. Rice moved to close the nominations, seconded by Mr. Stanton. The officers and representatives were unanimously approved.

School Board Attorney - Mr. Brimbury recommended Mr. Stephen Downs continue as the Board attorney at the same rate as last year. The retainer is \$1,000. The rate for services not covered by the retainer is \$150 per hour. Most of our usual services are covered by the retainer. Mr. Brimbury stated he is very happy with Mr. Downs' services. Mr. Stanton moved to approve the reappointment of Mr. Downs, Mr. Wagner seconded the motion, unanimously carried.

Schedule of Board Meetings - Mr. Brimbury proposed to continue with one meeting a month, on the second Monday of each month, except for the month of April as the third Monday due to spring break. He stated if another meeting is needed within a month, a meeting will be scheduled. Mrs. Shuey also noted the December meeting will be the 3rd Monday due to the banquet for Indiana Superintendent of the Year in Indianapolis. Mr. Brimbury will be attending as he was recently named District III Superintendent of the Year and is one of eight superintendents being considered for the State honor. On motion by Ms. Rice, seconded by Mr. Wagner, the Board unanimously accepted the meeting calendar.

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Tim Conner - boys' assistant tennis coach

B. LEAVES - no business

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Kim Martino - Elmwood Kindergarten
2. Rachel Clark - TEMP 1st gr. August 19-end of 2013-14 school year
3. JoAnna Cousins - TEMP Elmwood music August 8-September 20
4. Megan Stephens - PHS English, 1st year
5. Richard Cole - TEMP PHS Guidance - \$369 per day/3 days a week, August 12 - December 20, 2013
6. Lindsey Cary - Golden Guard sponsor
7. Tim Conner - PHS English dept chair and data coach

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Re-hire bus drivers: and monitors:

Galen Ash	Cheryl Molder	Sharon Patterson
Deb Binney	Carl Philpot	Amanda Williams
Julie Hamman	Jennifer Poston	
Barney Hawkins	Jennifer Prior	
Susie Hawkins	Carol Russell	
Jack Holderman	Lisa Sheets	
Tanya Masters	Betty Williams	
2. Transportation benefit - Mr. Hall and Mr. Frushour recommended a change in benefits for bus drivers and monitors - unused personal leave at the end of a school year will roll over into sick leave the following year which is consistent with other classified staff. Currently, the one personal leave day per year is lost if not used.
3. Tara Enyeart - add duty of receptionist while continuing as corporation data specialist. Same rate of pay but will become a twelve-month employee with benefits. This is a reduction of one classified position.
4. Tim Hopkins - part-time warehouse beginning August, six hours a day, two days a week, 12 month position. Jerry Schoenberger will continue to work three days a week.

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Ruben Dilworth - 8th gr. head football (lay) coach
2. Shaun Dwyer - 8th gr. assistant football (lay) coach
3. Katrina Reed - 8th gr. head volleyball (lay) coach
4. Brittany Parkman - 7th gr. head volleyball (lay) coach

F. REQUESTS TO ATTEND CONFERENCES - no business

G. DONATIONS - no business

I. PUBLIC COMMENT - No comments.

II. RECOGNITIONS

Mr. Brimbury recognized Mr. Hanson and Mr. Morris on the new look of our website. He stated he has received several e-mails on being more user friendly. Mr. Hanson started this past week as the new assistant superintendent and hit the ground running.

III. PROGRAM

A. IREAD REPORT - Mr. Hanson introduced Mrs. Watkins to share some good news. Mrs. Watkins stated it was almost exactly a year ago when Mr. Brimbury asked her if we could grab the golden ring and pass IREAD with 90% the first time around. She responded, "Yes!" She said the staff locked arms and dug down deep and worked together to help the struggling students. She stated the staff provided the culture and the student knew they could achieve and pass the test. The instructional assistants became intervention specialists. Lori Badry and Kim Martino were key supporters and helpers. Many data meetings were held as well as many visits from Mr. Brimbury building up the staff. Prior to giving the kids the test, Mr. Brimbury thanked every single teacher, aide, volunteer, everyone - letting them know we have the brass ring already. He didn't have to see the scores. Mrs. Watkins stated she feels enormous pride. The students passed at 90.7. However, the teachers were not satisfied and wanted to help the kids

who did not pass so we could finish stronger. Ten students were slotted for summer school IREAD. She stated the students received support from the custodial staff to kitchen staff to everyone supporting the summer 'family'. Volunteer teachers came in to help proctor. At the close of summer school, even though they did not know their scores, the students were happy and did not want IREAD summer school to end. Mrs. Watkins stated out of 11 kids, three of the students had a perfect score. She stated she already has a plan and is ready for next year and will grab the gold ring next year too! Peru has the highest IREAD score in Miami County as well as the surrounding counties. She said she was empowered, confident, and part of a family with an 'I can' attitude, and knowing they can achieve. She stated that is the big payoff. Passing was the icing on the cake! She added we can celebrate that our kids and community are winners!! Mr. Brimbury stated Mrs. Watkins is a very humble leader. She united an entire group of adults to help our students achieve. Our kids are unbelievably better because of her leadership!! It was a process and a belief in our kids along with outstanding leaders.

- B. PERMISSION TO SUBMIT TITLE I - Mr. Mullett reviewed the grant and requested permission to submit the Title I grant to be able to receive funding of \$520,280. He stated the funding loss is 10.5% this year. He said typically as poverty rises so does the funding. That is not so anymore. Mr. Brimbury added despite the continual funding cuts, we are trying to find ways to keep everyone employed. On motion by Mr. Stanton, seconded by Mr. Comerford, the Board unanimously approved submitting the Title I grant.
- C. TEXTBOOK RENTAL RECOMMENDATION - Mr. Hanson reviewed the 2013-14 textbook rental recommendation. He stated the principals tried to cut costs. At the lower elementary costs were cut due to no new reading adoption. On motion by Mr. Comerford, seconded by Mr. Stanton, the Board unanimously approved the textbook rental for the 2013-14 school year. A copy is in Supplementary Minute Book #13, page 99.
- D. CONFLICT OF INTEREST DISCLOSURE AND CONFIDENTIALITY STATEMENTS - Mr. Brimbury stated as per statute any board members or administrators who have a potential conflict of interest must complete a document that is submitted to the Clerk's office at the Court House as well as the State. As per annual practice it is important for PCS staff members in positions of influence to disclose potential conflicts of interest. It was noted Marcia will file the forms for with the Clerk of the Court and the State Department.
- E. BOARD PARTICIPATION REPORT - Mr. Brimbury thanked the Board for their hours and dedication to the Board. He stated he gets to brag on the Board again, 100% by Board members at meetings and 146.75 hours during the 2nd quarter. He stated the combined shared vision and dedication of this Board is not taken for granted. He stated we are truly blessed in this corporation. A copy is in Supplementary Minute Book #13 page 100.

IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed the claims for Board approval. Mr. Stanton moved to approve the claims as presented, seconded by Ms. Rice, unanimously approved as follows:

GENERAL FUND	91,138.25
DEBT SERVICE	535,000.00
RETIRE/SEVERENCE BOND DEBT SER	142,929.25
CAPITAL PROJECTS	37,485.18
TRANSPORTATION OPERATING FUND	487.75
TRANSPORTATION BUS REPLACEMENT	220.00
SCHOOL LUNCH FUND	2,513.79
KEYS ACADEMY	305.47
GIFTED AND TALENTED 2012/13	249.52

TECHNOLOGY E-RATE REBATE	4,151.98
TITLE I 2012/13	1,071.24
TITLE II PART A TEACHER IMPROV	25.25
GROUP INSURANCE	2,663.62
RETIRES-TERM LIFE INSURANCE	<u>455.00</u>
TOTAL	\$ 818,696.30

B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of June. He stated the big news of June is the financial institution, CFAT, and excise tax. We received our first tax distribution in June. He noted 49.7% of the budget is disbursed. Mr. Comerford moved to approve the report, seconded by Mr. Wagner, unanimously approved.

C. ANNUAL REPORT - Mr. Hall presented and reviewed the 2012 Annual Financial Report noting it will be published in the Peru Tribune in August. He requested the secretary's signature.

V. OPERATIONS AND TECHNOLOGY

A. FACILITY USE REQUEST

1. PHS Commons - Quigley Jazz Festival (Ellen Mock Secretary/Treasurer) - November 9, 2013 - Art Fair and Christmas Tree display - 8:00 a.m. - 9:00 p.m. (This portion of the festival is new this year.)
2. PHS auditorium - Veterans' Day Program - (annual request) Monday, November 11, 2013, high school program and public program.

On motion by Mr. Stanton, seconded by Dr. Quin, the Board unanimously approved the requests for waiver of rental fees.

B. CIRCUS BAND/PCS AGREEMENT - Mr. Brimbury shared an agreement prepared by Mr. Keith, the Circus Band attorney, for a mutual use of equipment and music between the circus band and PCS. Mr. Downs reviewed the agreement and suggested a one-year continuing agreement. Mr. Wagner, moved to approve the recommendation, seconded by Ms. Rice, unanimously approved. A copy is in Supplementary Minute Book #13 page 101.

C. SECTION 125 AGREEMENT - Mr. Hall informed the Board the Internal Revenue Code requires Board adoption of our Section 125 Plan amendments. The change makes changes to the medical expense reimbursement plan in compliance with the Health Care Reform restrictions. Mr. Stanton moved to approve the agreement, seconded by Ms. Rice, unanimously approved.

D. FOOD SERVICE REPORT - Mr. Hall reported on the percentage of free and reduced meals served within our schools this past school year. He noted of the students eating breakfast, 70% were free and 10-11% were reduced. Of the lunches served, 67.6% were free or reduced. This is an increase from last year's 66.8%.

E. ROOF PLAN UPDATE/NEED - Mr. Hall shared with the Board we have a very critical need for roof replacement. Blair Pointe's roof is the original from 1990. He stated we will soon be on the 24th year of a roof with a 20-year life expectancy. There have been multiple leaks reported. We have \$13,121 budgeted for roofing in the Capital Projects Fund, which is woefully insufficient. Mr. Hall shared a sample calendar for the issuance of a bond. He stated if bonds are sold prior to December 31st, there would be no cost for capitalized interest. Mr. Brimbury stated this is an informational item tonight but this will be discussed further at the Board work session in August. Mr. Comerford asked for a list of important projects and costs that need consideration. Mr. Wolfe asked for a list of warranty work as well. Mr. Brimbury stated our options with the budget and State CP funding is roll the dice or borrow.

F. STATUS OF SUMMER PROJECTS - Mr. Hall reported the June 29 surplus auction netted \$5,916, less than half of what we were

hoping to receive. He stated the good news is though most of the stuff is gone and we can use that space. He noted expenses were \$1,500 for the auctioneer and \$136.50 in sales tax on the two vehicles. The brown van went for \$405 and the old lunch truck sold for \$1,500.

Mr. Hall updated the Board on our summer projects. He stated at Elmwood the asphalt is being repaired. At Blair Pointe the drive is being seal coated and the cracks are being fixed on the playground. At PHS project progress includes the roof, the brick columns in the auditorium, renovation of the science labs, ceiling and light replacement in the band/choir area, and work in Tig-Arena. At PJHS the lockers are being painted, HVAC control upgrade, three science labs and Ms. Spiker's office are being renovated, the FACS room is being converted into space for special education, and the gym floor is getting a second coat.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Brimbury stated registration is July 30 and 31. School begins with the teacher work day on August 8. He invited the Board to the staff breakfast in the commons at PHS beginning at 7:15 a.m. The first day for students will be Friday, August 9.

Mr. Brimbury welcomed Mr. Hanson and Dr. Quin to their first Board meeting and thanked Mr. Comerford for his dedication and interest to continue to serve the community.

- B. BOARD - Mrs. Shuey congratulated Mr. Brimbury for District III Superintendent of the Year. Mr. Brimbury commented great things come your way when you have a great teaching staff, support staff, and supportive Board. He stated, "We are achieving at record rates that no other district is able to do. We are all pulling on the rope together!"

VII. ADJOURNMENT

With no further business to discuss, Mr. Stanton moved to adjourn the meeting at 7:56 p.m.

Secretary,

Tim Comerford

/mm