

June 12, 2017

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present except Mr. Mullett. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mrs. Eddy and family, Mr. McClure, Mr. Hight, Mr. Frushour, and local news media representatives.

On motion by Mr. Wagner, seconded by Mr. Comerford, the Board approved the public agenda, the memorandum of May 8, and the personnel report by a 5-1 vote (Dr. Quin opposed).

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Lori Badry - retirement - Literacy Coach, effective end of her contract for the 2016-17 school year, 33 years of experience.
2. Abby Schwenk - resignation - kindergarten teacher, effective June 15
3. Mallory Beaty - resignation - PJHS math instructional aide, effective end of 2016-17 school year
4. Angie Marburger - retirement - Elmwood instructional aide, effective June 1, 2017
5. Jo Enyeart - resignation - Elmwood health aide, effective June 1, 2017
6. Lisa Hobbs - resignation - PHS cross country girls' coach, effective immediately
7. Keith Zimmer - resignation - PHS assistant track and field coach, effective June 3, 2017
8. Gloria Werner - resignation - 7th gr. assistant volleyball coach, effective June 2, 2017
8. Chris McKinney - resignation - PCS grounds keeper, effective July 21, 2017
9. Eric Isenburg - resignation - Jump Start 8th grade math, effective immediately

B. LEAVES

1. Caley Stith - 1st grade teacher - leave August 3 through September 12, 2017

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Denise Gornto - PHS English
2. Bob Prescott - Summer PE teacher

D. RECOMMENDATION FOR CLASSIFIED POSITIONS - no business

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Peyton Engel - PHS assistant cheerleading coach
2. Sarah Graham - volunteer boys' cross country coach
3. Chris Butte - volunteer boys' cross country coach
4. JJ Burns - volunteer girls' golf coach
5. Luke LaBare - assistant boys' soccer (lay) coach
6. Kolton Hawkins - volunteer boys' soccer coach
7. Austin Kirk - volunteer boys' soccer coach
8. Kelsey Lilla - head girls' soccer (lay) coach
9. Jeremiah Snyder - assistant girls' soccer (lay) coach
10. Paul Forman - volunteer girls' soccer coach
11. Mike Saine - head boys' and girls' tennis (lay) coach
12. Mary Miller - jr. varsity volleyball (lay) coach
13. Greg Badry - volunteer volleyball coach
14. Dave Swihart - volunteer volleyball coach
15. Ellen Terry - JHS assistant cross country coach
16. Ruben Dilworth - head 8th grade football (lay) coach
17. Jeff Dicken - head 7th grade football (lay) coach
18. Takyia McCord - head 8th grade volleyball (lay) coach
19. Amy Boswell - PJHS co-cheerleading

F. REQUEST FOR CONFERENCE

1. Britni Psimos & Christy McGuire - PLTW Launch Lead Teacher Training at Rose Hulman - \$750 each registration, lodging \$270/two nights, meals \$45 each, and mileage \$112.

2. Randy Lancaster - Advanced Place Environmental Science certification - \$700 class fee - Indiana Academy at Ball State. (Certification to teach Valerie Doud's Environmental Science class.)

G. DONATIONS

1. \$100 - \$50 to each PHS band and PHS choir - Tom & Sally Keith in memory of Ryan Rody

I. PUBLIC COMMENT - no comments

- II. BLACK AND GOLD AWARDS/RECOGNITIONS - Mr. Watkins stated the Black and Gold awards are our highest awards and a way for the Board and administrators to say thank you to our students and staff. He stated tonight's Black and Gold goes to coaching staff. Mr. McClure stated this award is on behalf of Coach Raber, PJHS softball coach, to Coach Wyant, PHS varsity softball coach, and the high school varsity coaching staff (Daniel Wyant and Mike Gapski). He stated at one of the last home games the girls entered the dug out to find it decorated with the girls' name and encouraging comments. He stated Coach Raber said it was indescribable and the girls were very excited. Keeping their attention with game instructions was a challenge! Mr. McClure related it to getting your kids to focus on eating breakfast on Christmas morning. He thought this gesture was a perfect example of going above and beyond and wanted to take this opportunity to recognize and celebrate head varsity coaches who create that culture within their programs. He stated he appreciates the expectations that she not only has for her team but also the jr. high team. Mr. McClure stated he would like to recognize Coach Wyant and her two assistants with Black and Gold awards. Mr. Watkins stated these are the kind of people you want working with your kids! Coach Wyant thanked Coach Raber for doing the little things. She stated we heavily preach on positive feedback. Discipline is quiet, subtle, and individual. She stated they want to build a culture that will encourage the girls to continue to step up. She said it is awesome to have coaches who support that. She noted the jr. high girls brought the high school girls goodie bags, personal notes, and decorated the bus for sectionals. Coach Wyant credited the idea to Bethany Caldwell's mom. She said it is a bonus when the parents buy into the positive culture too. Mr. Watkins thanked the coaches for the time they put into the program. We are seeing positive results.

RECOGNITION OF RETIRING TEACHER - Mr. Watkins recognized Lori Badry for her 33 years of service to Peru Community Schools. He reviewed her years of service at PCS. He stated positions can be replaced, but not the care, experience, and qualities our passionate teachers possess and share. Lori thanked her family, especially her parents, for their support. She said part of the reason she is retiring is her new granddaughter, but she wants to be in transition, time to do something different. She stated she has loved working with the staff and children and will miss working with her sister on a daily basis. She also thanked the Board and the administrators for their support.

III. PROGRAM

- A. ELMWOOD PRINCIPAL RECOMMENDATION - Mr. Watkins stated it is a big deal and very positive when you can recommend a staff member for an administration position. He stated Mrs. Eddy's employment with PCS began in 1992. She is also a PHS graduate. He noted she has basically been the principal at KEYS the past few years dealing with some of our most difficult students, some of most frustrated parents, and making success stories along the way. Mr. Watkins stated she recently earned her Master's degree from Indiana Wesleyan. Without reservation, he recommended Mrs. Eddy as the new principal at Elmwood Primary Learning Center with a two-year, 210-day contract at \$75,000. He stated he couldn't think of a better person to raise our little ones and send them to Blair Pointe. Mrs. Eddy thanked the Board for their support and promised she will work harder than any other person and will not disappoint the Board. She added she wished her parents

could be here. Mrs. Shuey assured her they are. Ms. Rice moved to approve Mr. Watkins' recommendation, seconded by Mr. Wagner, unanimously approved. The Board welcomed Mrs. Eddy.

- B. RESOLUTION TO CREATE PCS POLICE DEPARTMENT - Mrs. Shuey stated there are two individuals who asked to speak on this agenda item. Officer Whitney stated he has spoken with the SROs and they all agree they enjoy the opportunity to work with the students and staff every day. Officer Whitney stated nothing will change with this resolution. He noted with this resolution a big boulder of liability will be taken off the shoulders of the corporation because they are working as police officers. He asked the Board move forward with the consideration of forming the PCS Police Department. Chief Meeks congratulated Mrs. Eddy and stated he had the honor of working with her at KEYS. Chief Meeks thanked Mr. Watkins for his input in the meetings to discuss creating the PCS Police Department. He commended the Board for creating this program back in 2013. He sees the positive interaction with the students and SROs. He stated as a parent he likes seeing an officer at the school when he drops his child off at school. Chief Meeks reviewed a few instances where it was beneficial to have an officer at the school. Chief Meeks stated he has had nothing but positive feedback from the community on this program. The calls to the schools since we have had SROs has drastically reduced. He stated he is in full support of the program and the officers working in the schools at this time. Mr. Watkins commended the Board in being proactive in hiring the SROs several years ago. He understands we need to consider budget, but he feels we are in a good position to recommend the Board approve the resolution to create the PCS Police Department for the 2017-18 school year. He noted this will be a yearly renewal. He noted our culture and climate are enhanced with the officers being on site. He thanked Chief Meeks, Sheriff's department, prosecutor's office, and our SROs for helping us get to this point. Mr. Steve Downs has reviewed the resolution. Mr. Comerford made the motion to approve the resolution, seconded by Mr. Wagner. Mr. Wolfe asked if the first year would be lower and save us a little money and would be voted on every year. Mr. Watkins responded this will be a yearly renewal on the resolution. Dr. Quin stated he respected all these gentlemen and thinks it is a great program, unfortunately he has had a number of people he represents who although like the program and officers are not in favor of the school corporation having their own department because of funding issues which they feel financially takes away from the children's education. He feels we are in a safe community. By a vote of 5-1 (Dr. Quin opposed) the resolution passed for the 2017-18 school year. Mrs. Shuey thanked the officers. She stated she has not received any negative comments about the program and, in fact, has received positive comments from parents stating the SRO program is why their children attend PCS. A copy of the resolution is in the Supplementary Minute Book #14, page 63.
- C. 2017-18 TEXTBOOK RENTAL - Mr. Hanson recommended the Board approve the proposed 2017-18 textbook rental fees. He noted there are no changes in the elementary rental. He said some of the course fees at the jr. high have been reduced. He stated there are minimal changes at the high school. Course fees will be adjusted as our curriculum changes. He noted some costs (consumables and textbooks) are reimbursed by the state if students are on free or reduced meals. He added course fees are not reimbursable by the state. He said we are piloting our math workshop at Elmwood and that will be moving into Blair Pointe. We are building our STEM initiatives at the elementary level as well. He noted classroom supplies are absorbed through our CP and general course fees. We try to keep these fees as low as possible. He stated the software fund alone for curriculum is almost six figures annually. Mr. Comerford asked how do we do in the collection of the fees. Mr. Hanson replied we encourage parents to apply for assistance and we are implementing a sustainability plan. Mr.

Watkins reminded the Board they recently approved unpaid balances for textbooks and meals be turned over to a collection agency. He stated we have had favorable results. Mr. Hall stated year to date we have collected \$22,839 out of \$97,500 we sent to collection. He added our cost is 9.4%. He stated he does not have a good baseline if we are collecting more than last year. On motion by Ms. Rice, seconded by Mr. Wagner, the Board unanimously approved the 2017-18 textbook rental. A copy is in the Supplementary Minute Book #14, page 64.

- D. NEOLA POLICIES SECOND READING - Mr. Watkins briefly reviewed NEOLA policies for a second reading. He noted the policies beginning with '3' are policies that refer to professional staff and he has to meet with the PCEA President which he has. He requested approval of the policies presented this evening.
- po - po1411 Required Reports and Protection of Whistleblowers
 - po - po2221 Mandatory Curriculum
 - po - po2411 Guidance and Counseling
 - po - po2510 Adoption of Curricular Materials
 - po - po2700 Annual Performance Report
 - po - po3120.06 Selecting Student Teachers/Administrative Interns
 - po - po3140 Resignation
 - po - po3141 Suspension of Teachers
 - po - po3142 Cancellation of Teaching Contract
 - po - po3211 Required Reports and Protection of Whistleblowers
 - po - po3220 Staff Evaluation
 - po - po4211 Required Reports and Protection of Whistleblowers
 - po - po5112 Entrance Requirements
 - po - po5130 Withdrawal from School
 - po - po7510.01 Use of Corporation Physical Fitness Facilities
 - po - po8470 Registered Sex or Violent Offenders

Mr. Comerford moved to approve the policies, seconded by Ms. Rice. Mr. Comerford asked some questions for clarification. The Board unanimously approved the policies.

IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed claims. A few questions were asked. Explanations and clarifications were given. Mr. Comerford moved to approve the claims as presented, seconded by Mr. Wagner, unanimously approved.

GENERAL FUND	230,360.50
DEBT SERVICE	390,293.33
CAPITAL PROJECTS	123,673.63
TRANSPORTATION OPERATING FUND	42,820.36
TRANSPORTATION BUS REPLACEMENT	444.00
POST-RETIREMENT/SEVERANCE FUND	7,483.33
CONSTRUCTION 2016 GO BOND	4,378.34
SCHOOL LUNCH FUND	73,676.95
TEXTBOOK RENTAL	1,101.90
INSURANCE WELLNESS CLINIC	2,422.29
EDUCATIONAL LICENSE PLATES	400.00
TIGER PRIDE SCHOLARSHIP	3,000.00
DONATION/SPECIAL ED. TEACHERS	384.33
PBIS	3,494.18
PARENT/STUDENT ACTIVITIES FUND	43.98
N CENTRAL IN LITERACY CONSORTIUM	1,759.08
FORMATIVE ASSESSMENT GRANT	16,081.51
GIFTED TALENTED FUND 2016-17	1,962.53
TECHNOLOGY FUND	13,627.15
TITLE I 2016-17	2,171.02
PARENT NURTURING PROGRAM	677.47
ADULT EDUCATION 2016/17	358.00
TITLE II-A	3,887.53
GROUP INSURANCE	11,858.31
FRINGE BENEFITS	435,347.48
TOTAL	<u>\$ 1,371,707.20</u>

- B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of February. We are trending very well on disbursements. He noted we got through the first half of

the year without an interfund loan to backfill the transportation fund. He stated we received the first distribution of taxes and vehicle excise tax. Mr. Comerford asked if he had an anticipated time when he thought we would get our cash position back to the 10% area. Mr. Hall stated he will work on projections. Dr. Quin asked about the lunch fund. Mr. Hall responded it stayed about the same as last month. Mr. Watkins stated we are looking at several things such as the summer program, CEP, food costs, personnel, etc. He said we definitely have to do some restructuring before the start of the school year because we are running negatively. Ms. Rice moved to approve the fund monitoring report, seconded by Mr. Comerford, unanimously approved.

- C. 2018 BUDGET CALENDAR - Mr. Hall reviewed the 2017 budget calendar and stated it is very similar to last year's calendar. Mr. Hall requested the Board schedule a work session the week before the August 14 School Board meeting. He also asked where the September meeting will be held since KEYS is moving to PJHS. He will need to advertise the notice in the newspaper. Mr. Watkins stated we will have the September meeting at the Administrative Center.

V. OPERATIONS AND TECHNOLOGY

A. REQUESTS TO USE FACILITIES

- 1. PHS auditorium - First Christian Church community-wide church service - Saturday, September 30, 2017, 3:00 - 9:00 p.m. The service is in conjunction with Heaven's Gates, Hells Flames that will be held October 1-4.

On motion by Dr. Quin, seconded by Mr. Comerford, the Board unanimously approved the request to use the facility with a waiver of the facility rental charge.

- B. MAINTENANCE AKITABOX CONTRACT - This was on the May agenda as an informational item. BIM is an industry standard for mechanical, electrical, and plumbing work. The software will track preventive maintenance and repairs as well as provide building information Modeling files. We will also have accurate floor plans with detailed equipment inventory. Mr. Hall introduced Mr. Chuck Hight, head of maintenance, to explain what this program can do for the maintenance department. Mr. Hight explained what this program will do for the maintenance department. Mr. Hight said this program will help them meet the state requirement for air quality on the paperwork side. It will also speed the process in helping them service items because they can look up part and unit numbers before leaving the maintenance building. They will also be able to pull up trouble shooting guides. This program will also help with their inventory and thus their spending. Prints will also be readily available rather than rolled up on a shelf. Mr. Comerford asked Mr. Hight if he has talked to anyone using this program. Mr. Hight responded he has not. He stated he has currently created a word document and updates it every three months when they look at the equipment. He said the high school alone has 100 plus units. Dr. Quin asked if there were any other companies and commented it looks like a very expensive program. He stated basically we are hiring someone to come in and put all the information in a computer and stated we will only need them for one year. Mr. Hight stated they will continue to need help with data collection. He stated what we do now he believes meets the state standard for air quality but he has not had someone come in and verify that. Mr. Comerford asked if this program will provide the maintenance department with maintenance schedules. Mr. Hight replied it will, in detail. Mr. Wolfe asked about warranty. Mr. Hight replied they would be able to see that information as well. Mr. Watkins asked if this will help him and the three other men in the maintenance department to complete their work in a more efficient way in time, finances, and productivity. Mr. Hight responded without hesitation, yes. Mrs. Shuey questioned the time frame. Mr. Hall explained the data will be collected and then the maintenance men will be

trained in using the program. He did not expect it to be in place by the start of school. He stated the data is ours once collected. The price is locked in for three years. The first year is \$11,125 with the second and third years at \$7,800 each year. Mr. Comerford asked about the travel expenses. Mr. Hanson replied the travel appears to be included in year one. Mrs. Shuey asked Mr. Hall to contact the company and clarify that expense. Mr. Hall said the data is ours if we opt out of the program. Mr. Comerford asked if all the history would be entered into the program. Mr. Hall responded the company will not have that information but our guys can enter the information. Mr. Hall stated the contract is based on the square footage of the facilities. He requested the Board's approval of the software contract for the maintenance department. This will be funded through Capital Projects. Mr. Comerford moved to approve the three-year contract with a clarification of the travel expenses, seconded by Dr. Quin, unanimously approved.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Watkins stated our graduation is one of the best graduation ceremonies he has seen. He thanked the parents and grandparents who support PCS, PHS administration, class sponsors (Mr. Thompson and Ms. Haley senior class, Mr. Murray and Mrs. Marks jr. class); PHS band and Golden Guard; custodial, maintenance, and tech departments; Brooke Sheets and Andy Hobbs; definitely the teachers, counselors, and staff at each building; and our School Board.

Mr. Watkins thanked the entire PCS family for highest graduation rate in Miami County, highest building and corporation IDOE grade in Miami County, highest iRead scores in Miami County, numerous regional, state, and national awards in our fine arts program, as well as athletic conference championships.

Mr. Watkins thanked Terry Fuller and staff for the certified and classified end-of-the-year breakfasts.

Mr. Watkins thanked Dave Frushour, our bus drivers, and monitors. He noted we had 180,000 miles of successful transporting students. He also noted Barney Hawkins is truly, truly missed. We extend best wishes to Sue Hawkins for a speedy recovery.

Mr. Watkins thanked our fabulous maintenance guys Chuck, Ron, Terry, and Judd for running this entire corporation with just four guys.

Mr. Watkins congratulated Jennifer Hoover, our PCS Teacher of the Year!!!

Mr. Watkins closed with thanking the School Board for working with him in dealing with difficult issues.

Mr. Watkins shared we will have a booth at the 4-H Fair in the Merchants' Building - June 19-23 and a booth at Circus City Festival on July 17-22. Mr. Hanson stated each principal has been assigned a day to work at the booth. He invited the Board to stop by or help if they have time.

B. BOARD -

Mr. Wagner noted Mr. Watkins was the keynote speaker at the HCC graduation ceremony.

Dr. Quin stated although we have a high graduation rate, we have a long way to go get the students into college and keep them in college.

Mr. Comerford stated we have asked for a report or summary of students moving forward. Mr. Hanson replied we have that data but it is usually four to five years in arrears. He stated with the Learn More initiative we can track those students as

well. He noted the 21st Century Scholar kids can also be tracked, however, a social security number is required and many students and parents are reluctant to give that information. Mr. Watkins stated in our Board retreat in August we will try to get more information.

Mr. Wolfe stated he attended the May 15 Art Collection Advisory Board meeting. He informed the Board attendance at the Gallery is up. He mentioned a couple from Sharpsville donated several paintings. Although the Gallery has about 130 paintings, only 40-50 paintings are on display at a time. The Gallery was open during the Ballet recital and had several visitors. He said the Gallery received several compliments and he is happy to serve on the ACAB.

VII. ADJOURNMENT

With no further business to discuss, Ms. Rice moved to adjourn the meeting at 7:56 p.m.

Secretary,

Tim Comerford

/mm