

June 11, 2018

The regular meeting of the Board of School Trustees was called to order at 6:35 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present except Mr. Mullett and Dr. Quin. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mrs. Fuller, Miss Enyeart, Mrs. Mongosa, and Mrs. Hopkins.

On motion by Mr. Comerford, seconded by Ms. Rice, the Board unanimously approved the public agenda, the memorandum of May 14, and the personnel report.

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Caitlin Nieto - resignation as PHS guidance counselor, effective end of 2017-18 contract
2. Lizzy Makin - resignation as kdg - 4th grade transition teacher, effective May 29, 2018
3. Eric Isenburg - resignation as PHS math teacher, math dept chair, math data coordinator, & PHS summer school teacher, effective June 12, 2018
4. Matt Crawford - resignation as Elmwood PE teacher, effective June 12, 2018
5. Marcia Minard - retirement as Administrative Secretary
6. Shannon Smith - resignation as junior class sponsor, effective immediately
7. Christy Carey - resignation as PJHS co-cheer coach effective immediately
8. Josh Ulery - resignation as boys' freshman basketball coach and JV head baseball coach, effective immediately. He will be a volunteer as time allows.

B. LEAVES

1. Julie Brower - 4th grade teacher, first semester of 2018-19 school year

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Holly Thompson - transfer from Blair Pointe counselor to PHS guidance counselor
2. Amanda Hattery - summer reading teacher at Elmwood (she is a Head Start teacher at Elmwood)
3. Chris Makowski - PHS math Jump Start teacher (replacing Eric Isenburg)
4. Kristi Eddy and Paul Frye - stipends as Title I Directors
5. PJHS Jump Start
 - 7th grade: Amy Wilson - English & Autumn Nero - math
 - 8th grade: Tricia Sederholm - English & Aryn Freels - math
6. Meaghan Robson - kdg - 4th grade Transition teacher Blair Pointe
7. Susan Shannon - Adult Education Program Director
8. Jaimie Seward - Special Education teacher at Blair Pointe
9. Shaheen 'Shine' Hall - Counselor at Blair Pointe

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Missy Clark - summer worker replacing Karen Baker
2. Shannon Fleck - summer worker replacing Brooke Killion
3. Permission to hire Administrative Secretary

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Emily Truax - 6th grade volleyball coach
2. Danyell Conley - 6th grade volleyball (lay) coordinator
3. Melissa Phillips - junior class sponsor
4. Irrett Malone - volunteer assistant with varsity football program
5. Chris Butte - varsity boys' and girls' cross country (lay) coach
6. Rob Hileman - volunteer cross country coach

F. REQUEST FOR CONFERENCE/REQUEST FOR TRIPS - No business

G. DONATIONS

1. \$460 - PHS lunch program, to be applied to past due lunch accounts donation from Ford Drive 4UR School
2. \$100 - PHS cross country team general use in memory of Emilie Hobbs

H. AGREEMENTS - No business.

I. PUBLIC COMMENT - No comments.

II. RECOGNITIONS - No recognitions.

III. PROGRAM

- A. EXPANSION OF KIDS HOPE USA PROGRAM - Mr. Jim Walker was present to share first year success stories at Elmwood and request permission to expand the program to include Blair Pointe students. Mr. Walker stated the first year was seamless with no problems. He shared that Mrs. Crabill, school counselor, stated teachers wanted to add more students after the list was already created. They were excited about the program. The teachers and students wanted to know if the mentors would continue with the students to Blair Pointe. Mr. Walker shared some of the students' comments. The mentors were nice. Liked playing the games and getting help with homework. I liked making crafts. Some of the teacher comments included wanting to continue the program. Great program for the students. Mr. Walker stated they would like to expand the program to Blair Pointe to continue with the 2nd grade students moving into 3rd grade. One of the students won the award for most improved student as she came out of her shell and gained confidence. He said he didn't know how many mentors they will have next year, but they are actively recruiting. He assured the Board there is a need. He would like to have 20 mentors. He stated he could have placed 15-20 mentors this past year. Mentors need to go through the mentor training program which is one evening. Mr. Walker stated he would like to start the program the second or third week of the school year and end mid May. Ms. Rice asked if the program was structured to stay with the student through the 6th grade. Mr. Walker responded it is. He stated Kids Hope is changing the funding model. They have a \$1.2 million budget with 80% of that supported by five individuals. They are afraid the money will stop. They are switching to a scholarship program for \$15 a month per student to cover training and resources. Mr. Walker stated locally the organization has money set aside to help cover costs. The finances will not be a concern for our area as there is financial support. Mr. Watkins recommended the program that began at Elmwood this past school year continue at Elmwood and expand to Blair Pointe. On motion by Ms. Rice, seconded by Mr. Wolfe, the Board unanimously approve the request.
- B. TEXTBOOK RENTAL RATES FOR 2018-19 - Mr. Hanson requested approval of the textbook rental rates for the 2018-19 school year. He stated the charge for devices is a four-year implementation plan. He added this is the first year starting new devices at 1st, 5th, and 9th grades. The fee is a little higher \$25 because the devices have been upgraded to withstand tougher handling. Mr. Hanson explained the elementary fees and added our elementary fees are still lower than many of the area schools. He informed the Board next year 4th grade and 8th graders will get to keep their devices. Mr. Hanson stated he is very comfortable with our sustainability plan. He stated there were not any changes at PJHS. We continue to pay for PE uniforms. Mr. Hanson stated the freshmen and sophomore tech fee was adjusted. Course fees are appropriate. He stated if they are consumable fees, the student keeps the material. He does not add a mark up. The highest fees are art and food classes. Mr. Comerford questioned if someone comes in as sophomore do they not get to keep the device when they graduate. Mr. Hanson responded we will work with those issues as they arise. Mr. Watkins noted we are the only school in the area with the option to have the device after

four years of use. Mr. Hanson noted we also offer insurance on the devices through the online registration process for \$25 which is very reasonable. Mr. Hanson stated our bookkeepers do a good job with collecting fees. We do not want to turn away a student because of costs. On motion Mr. Comerford, seconded by Mr. Wagner, the Board approved the textbook rentals as submitted. A copy is in Supplementary Minute Book #14, page 88.

IV. BUDGET

A. CLAIMS - Mr. Hall presented and reviewed claims. Ms. Rice moved to approve the claims as presented, seconded by Mr. Comerford, unanimously approved.

GENERAL FUND	216,790.44
DEBT SERVICE	1,275,730.00
CAPITAL PROJECTS	118,142.91
TRANSPORTATION OPERATING FUND	9,057.65
CONSTRUCTION 2016 GO BOND	434.97
SCHOOL LUNCH FUND	31,286.30
TEXTBOOK RENTAL FUND	247.97
INSURANCE WELLNESS CLINIC	2,443.09
TIGER PRIDE SCHOLARSHIP	5,500.00
OLE OLSEN SHED	89.57
DONATION/SPECIAL ED TEACHERS	231.20
PBIS	1,878.69
PARENT/STUDENT ACTIVITIES FU	1,273.55
GIFTED & TALENTED 17/18 GRANT	310.40
STATE CONNECTIVITY	581.18
TECHNOLOGY FUND	8,300.13
TITLE I 2017-18	2,376.44
PARENT NURTURING PROGRAM	902.57
ADULT ED 2017-18	182.30
TITLE II GRANT CFDA 84.367A	159.65
GROUP INSURANCE	357.55
RETIREEES - TERM LIFE INSURANCE	513.50
BOOK RENT	5,877.80
TOTAL	<u>\$ 1,682,666.89</u>

B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of May noting there was an early distribution in May with property taxes and excise/fit/CVET. He added we did not need the loan made at the May meeting. He noted on the disbursement side of the general fund we are at 40.6% disbursed. Made progress in the general fund in percent, 9.2% in April to 9.6% May. The balloon pay went out last week from general fund. He added there is a positive balance in operations for the lunch fund. Ms. Rice moved to approve the fund monitoring report, seconded by Mr. Comerford, unanimously approved.

C. RESOLUTION TO ADJUST RAINY DAY FUND BALANCE - Mr. Watkins stated a variance has existed for a long time. He stated he has been meeting regularly with the business department to fix the issue. Mr. Watkins recommended the Board approve a resolution to transfer \$18,937.32 from unknown accounts to the Rainy Day Fund. Skyward states they cannot help fix the error(s). Mr. Hall stated we had a similar situation in November 2007. This is not unprecedented. This issue has existed since January of 2015. Mr. Watkins stated along side the bank reconciliation, Tara Enyeart has reconciled on paper. He stated he is certain this cleans up the issue so that it does not reoccur. Mr. Hanson stated through the meetings with Skyward help has been offered on issues with entering data. He feels confident this adjustment will take care of the issue. Mr. Comerford asked about transferring the money to the transportation fund. Mr. Hall responded the saving grace for transportation is the Area Program does not spend all of their money which will come back to us in July. He noted in January the transportation fund rolls into an operating fund. Mrs. Shuey thanked the business department for their hard work. Mr. Wolfe moved to approve the resolution, seconded by Mr. Comerford, unanimously approved. A copy is in Supplementary Minute Book #14, page 89.

D. BUDGET CALENDAR FOR 2018-19 - Mr. Hall shared the budget calendar. He said the timing of the calendar corresponds with last year. He noted historically we have had a Board work session the week before the August meeting. The DLGF budget order is supposed to be received by end of December. He noted usually that doesn't happen until Christmas break or even February. He stated funds will be changing in January to operating and educational. It is likely that an additional meeting will need to be held. Mr. Comerford asked if the formula will give us more money or less. Mr. Hall replied it should be a little more. On motion by Mr. Comerford, seconded by Mr. Wagner, the Board approved the budget calendar.

V. OPERATIONS AND TECHNOLOGY

A. FACILITY USE REQUESTS -

1. Ole Olsen Children's Theater - PHS auditorium, July 7 - 15. Youth production The Sand Lot. Rehearsal July 7-10, performances July 12-15.
2. CC's Closet - renew lease of rooms 10 and 11 at South Peru from July 1 - June 30. Will be paying for use of rooms. Request waiver of Certificate of Liability Insurance. On motion by Ms. Rice, seconded by Mr. Comerford, the Board approved the requests as presented.

B. MILK, BREAD, AND FOOD BIDS - Mr. Hall recommended the Board accept the 2018-19 R8EAS bids. Aunt Millie's was awarded the bread bid and Prairie Farms was awarded the milk bid which was the same pricing as the 2017-18 school year. Mrs. Fuller stated it has been beneficial for us to work with WVEC on the bids. Mr. Wagner moved to approve the requests, seconded by Mr. Wolfe, unanimously approved.

VI. BOARD AND ADMINISTRATION COMMENTS

A. SUPERINTENDENT - Mr. Watkins shared several

accomplishments/acknowledgments within the corporation.

- Senior Academic award evening was very nice.
- PHS graduation went very well.
- HCC graduation was held at Honeywell. We have an increase of about 20 students attending HCC next year.
- Blair Pointe Fine Arts Festival - a lot of work goes into this event.
- Band and Choir spring concerts were very well attended.
- Sports updates -
 - tennis - Coach Saine, we had sectional and regional qualifiers
 - track - Coach Bennett and Coach Zwiebel, we had sectional and regional qualifiers
 - baseball - Coach Brimbury and Coach Hileman, sectional championship
 - golf - Coach Mathews and Coach Burns, team placed 2nd at sectional and Cash Bellar won as individual
 - TRC mental attitude awards - Jaelin Richardson and Nathan Brimbury
- Mr. Hanson - Justin Lunsford and Chrissy Hanson have been very busy with teacher professional development since school has been out through the end of this week.
- Sports camps are being held throughout the summer. Shout out to head coaches.
- Weight room very well attended with Coach Bennett and Coach Saint-Louis.
- Mr. Hall stated the city has started their new water main replacement with a 16" pipe. We will have alternate plans in case the project is not finished by the beginning of football season.
- Special thank you to Terry Fuller. She has worked very hard to get the lunch program trending positively.
- Mr. Watkins thanked Jennifer, Lois, Teresa, Tara, and George for their hard work on the reconciliation issue.

B. BOARD

Mr. Wagner shared a video presentation on the recent happenings at HCC. He shared pictures of a home built by the

students. He noted at the graduate program 224 seniors were awarded certificates.

VII. ADJOURNMENT

With no further business to discuss, Ms. Rice moved to adjourn the meeting at 7:58 p.m.

Secretary,

Charles Wagner

/mm