

May 13, 2019

The regular meeting of the Board of School Trustees was called to order at 6:33 p.m. by Mr. Wagner. Mr. Wagner led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Durrwachter, Mrs. Conley, Mr. Morris, Ms. Enyeart, Ms. Rusie, Ms. Spiker, Mr. Polk, teachers, students, a local news media rep and patrons.

On motion by Mr. Comerford, seconded by Mr. Ellis, the Board approved the agenda, the memorandum of April 15, and the personnel report by a vote of 5-2 (Dr. Quin and Mr. Wolfe opposed).

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Cheyenne Webb-Blake - resignation as PHS special education aide, effective May 9, 2019.
2. Bryan Edwards - resignation as PJHS football coach, effective end of 2018-19 school year.
3. Ellen Wilson - resignation as PJHS assistant cross-country coach, effective end of 2018-2019 school year.
4. Stephanie Bennett - resignation as girls JV assistant basketball coach, effective end of 2018-19 school year.
5. Chris Psimos - resignation as 5th grade girls travel basketball coach, effective end of 2018-19 school year.
6. Meaghan Robson - resignation as Blair Pointe volleyball coordinator, effective end of 2018-19 school year.
7. Jessica West - resignation as bus monitor, effective May 5, 2019.
8. Amanda Lemstra - resignation as PHS cafeteria, effective February 2, 2019.
9. Allison Doty - resignation Blair Pointe recess monitor, effective April 24, 2019.
10. Bonnie Edgerley - resignation as Elmwood cafeteria, effective January 8, 2019.

B. LEAVES

1. Melissa Carter - Elmwood special education aide, approved per Policy 4430.01, potential start date April 11, 2019 - up to 12 weeks as needed
2. Caley Stith - Elmwood teacher, July 31 - September 12, 2019

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Denise Walter - Blair Pointe temporary counselor
2. Kim Martino -SOAR Kindergarten
3. Krista McCombs - 2nd grade teacher, transfer from 1st grade
4. Amanda Brooks - 1st grade teacher, transfer from 4th grade
5. Permission to hire:
Temporary Elmwood music teacher, July 31 - August 30, 2019
Temporary Elmwood teacher, July 31 - September 12, 2019

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Summer help:
Denise Roach, Missy Clark, Laura Hughes, Mary Chumbley, Amy Blankenship

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Jeff Dicken - 8th gr. head football (lay) coach
2. Tim Clark - 8th gr. assistant football (lay) coach
3. Adam Sheets - 7th gr. head football (lay) coach,
pending background check
4. Jeremy Ream - 7th gr. assistant football (lay) coach,
pending background check
5. Travis Sheets - PJHS football volunteer coach, .
pending background check
6. Robert Dwyer - PJHS football volunteer coach
7. Chelsea Roettger - 8th gr. head volleyball (lay) coach
8. Tara Edwards - 8th gr. assistant volleyball (lay)
coach
9. Carly Sisson - 7th gr. assistant volleyball (lay)
coach
10. Stephanie Bennet - JV girls' head basketball coach
11. Shaun Dwyer - JV head football (lay) coach
12. Bryan Edwards - JV assistant football coach
13. Brian Robertson - freshman head football (lay) coach
14. Fred Ross - freshman assistant football (lay) coach
15. Kristin Unger - 6th gr. head volleyball coach and
elementary coordinator
16. Megan Dannegger - JV head volleyball (lay) coach
17. Ann Martin - freshman head volleyball (lay) coach
18. Kenny Shafer - volunteer assistant volleyball coach
19. Kristin Fuller - volunteer assistant volleyball coach
20. Chris Butte - varsity boys' and girls' head cross
country (lay) coach
21. Rob Hileman- volunteer assistant cross country coach
22. Mike Saine - boys' and girls' head tennis (lay) coach
23. Joe Comerford - boys' assistant tennis (lay) coach
24. Kelsey Lilla - varsity girls' head soccer (lay) coach
25. Jordan Laudenschlager - varsity girls' assistant
soccer (lay) coach
26. Luke Labare - varsity boys' assistant soccer (lay)
coach
27. JJ Burns - volunteer boys' and girls' assistant golf
coach
28. April Derozier - assistant cheer (lay) coach
29. Jennifer Hopkins - PHS drama (lay) coach
30. Mallory Helvie - PHS assistant drama (lay) coach
31. Aime Black - 2nd grade team leader

F. REQUEST TO ATTEND CONFERENCE

1. Shannon Smith and PHS FCCLA students - June 12 - 13,
2019 - Indiana FCCLA summer leadership camp -
Vincennes University - registration costs covered by
students and chapter funds - requesting Tiger bus to
leave at 8 a.m. on Wednesday and return 8 p.m. on
Thursday.

G. DONATIONS

1. \$300.00 - Speech club for general expenses from Psi
Iota Xi, Beta Gamma, Peru Chapter.
2. \$555.00 - Blair Pointe library for general use from
Psi Iota Xi, Beta Gamma, Peru Chapter.
3. \$1705.00 - Blair Pointe Fine Arts Festival for
general use from Multiple local businesses.
4. \$100.00 - PHS band for general use from anonymous.
5. \$100.00 - PHS choir for general use from anonymous.
6. \$8000.00 - Elmwood preschool & Headstart to continue
providing higher education curriculum material and
for the Paths to Quality program.

H. AGREEMENTS - no business

I. PUBLIC COMMENT - no business

II. RETIREMENTS/RECOGNITIONS/BLACK & GOLD AWARDS - Mr. Watkins stated that this is his and the Board's way to say thank you for outstanding achievements. Mr. Watkins brought up Ms. Spiker. He stated that he considers Mrs. Legg and Mrs. Karen Baker to be anchor teachers here at Peru Community Schools. Ms. Spiker brought up Mrs. Legg and Mrs. Baker. She stated that our academic super bowl team did an amazing job this year. She stated that they brought our team up to the highest level that they have ever been. Mrs. Legg called up Mary Johnson, Brionna Fromm, Kara Baker, Nolan Bohn, and Jakob Gray and presented each of them with a Black and Gold award. These five students competed and faired very well. Mrs. Legg stated that the team tied for first in Math, took first in the interdisciplinary round, and placed 2nd in English and Social Studies. Mrs. Baker stated that she and Mrs. Legg were very proud of their small, but mighty group. They worked very hard to learn the challenging materials and as their coaches, they are extremely proud of the team and their efforts. Mr. Watkins congratulated the group on the accomplishments and thanked them for their hard work.

Mr. Watkins continued by honoring our two retiring teachers. Ms. Diane Haley and Mrs. Jo Touloukian.

Ms. Haley is a long-time Peru native. She began with Peru schools in 1976 as an elementary music teacher. Ms. Haley has also been the Jr. high band teacher and moved on to be both the elementary and high school band teacher. In her time with Peru Community Schools, she has attended numerous parades, summer band camps, played the most impressive national anthem at numerous ball games, countless fundraiser and ensemble. Ms. Haley retires with 43 years of experience and dedication to Peru Community Schools.

With one year of experience, Mrs. Touloukian came to Peru Community Schools in 1977 and entered as a Kindergarten teacher. Mrs. Touloukian continued on to teach students in 3rd grade and 1st grade. In 1998, she transitioned to a reading specialist where she stayed for the next 23 years. She has ensured that many students go to 3rd grade ready to learn. Her concern and dedication to her student's is unmatched. She deeply cares about our student success, not just their scores, but in life. Mrs. Touloukian will be greatly missed as she retires with 43 years of experience and dedication to Peru Community Schools.

Mr. Watkins stated that he is very happy for our retiring teachers, however it is a great loss to us as we are losing 86 total years of experience. I think the world of both teachers. He thanked the teachers for their years of service.

Mr. Watkins presented the 2018-2019 teacher of the year nominees by showing their videos. Elmwood nominated Ms. Maxwell, Blair Pointe nominated Mr. Psimos, PJHS nominated Mr. Herrell, and PHS nominated Ms. Haley.

III. PROGRAM

- A. CONSENT AGENDA ITEMS PULLED FOR PUBLIC AGENDA - no Business
- B. PROPOSAL FOR STUDENT HANDBOOK CHANGES - ATHLETIC - Mr. Polk reviewed the final recommended changes to the student handbook from the committee and athletic council.

On motion by Dr. Quin, seconded by Ms. Justice, the Board unanimously approved the athletic student handbook changes.

- C. BOARD MEETING SCHEDULE CHANGE - Mr. Durrwachter suggested a change in the Board meeting schedule. He would like to change the Board meetings to every third week of the month. A couple Board members asked if we could possibly move the meetings to every third Wednesday and view a mock schedule at next month's meeting. Mr. Watkins stated that we are looking to change the Board meeting schedule to get the docket to Board members a week in advance rather than a few days in advance. He stated that this will also assist the business department with their reconciliations. Mr. Durrwachter will come back with new schedules and a recommendation next month.
- D. PERU PUBLIC LIBRARY BOARD APPOINTMENT - Mr. Watkins stated that the school currently holds three positions on the library Board. Anna Jo McKaig - president, Leslie Murphy - secretary, and one vacant position. He stated that we had an unfortunate passing, so a new appointment is needed. Deborah Swihart has expressed her interest. She is a well-known citizen of Peru and is qualified to be a library Board member. Mr. Watkins recommended appointing Deborah Swihart as our third library Board member.

On motion by Mr. Comerford, seconded by Mr. Mullett, the Board unanimously approved Deborah Swihart as a Peru Public Library Board member.

- E. NEOLA SECOND READING - Mr. Watkins briefly reviewed the policies for a second reading.
- Ag5112 - Appeal for Early Entrance to Kindergarten or First grade (informational only)
 - Po3120.08 - Employment of Personnel for Extracurricular Activities
 - Po6210 - Fiscal Planning - add (B) to debt service plan - need a comprehensive plan with a list of all items.
 - Po6212 - Cost - Savings Incentive Program
 - Po8462 - Child Abuse and Neglect
 - Po8500 - Food Service Program

On motion by Mr. Mullett, seconded by Mr. Ellis, the NEOLA policies were unanimously approved.

- F. PERU ART COLLECTION ADVISORY BOARD - Mr. Watkins stated that we have a very nice art collection. He stated that they are revising the bylaws this year. He also stated that if there are concerns to please let him know and a meeting can be scheduled. Mr. Watkins said that the collection advisory Board is phenomenal and that our

art gallery is beautiful. We have had visitors from the Wabash area, the metro area, and Mac brought two buses to view it. Dr. Quin stated that he had some concerns as the document contradicted itself. Mr. Watkins stated that he would have the documented bylaws reviewed again.

- G. NEW EDUCATION BILLS REVIEW - Mr. Watkins stated that he wanted to cover a few of the bills and legislation that are being passed. He covered the following bills: HB1001, HB1002, HB1003, HB1005, HB1209, HB1397, HB1398, SB132, and SB281. Mr. Watkins stated there were 64 bills that passed in Indiana.

IV. BUDGET

- A. AUDIT REVIEW - Mr. Durrwachter stated that we were audited twice and those audits overlapped one another. There were a total of nine findings on the recent audit. Six of the nine findings were repeats. All the findings must be corrected by June 30 and most are complete. Mr. Durrwachter continued and briefly covered the audit. Questions were asked and answered.
- B. RESOLUTION TO TRANSFER FUNDS - Mr. Durrwachter stated that we have received grants such as Title I. He stated that once we got to the end of our grants there was still money being left over. They were small amounts, but a lot of them. The money was paid from the bank, but it did not get pulled from the separate account as it should have. He stated that we are requesting, per the recommendation of the DOE, to move positive balances as dormant funds to the education fund. We have roughly \$28,000 of positive money to be transferred into the education fund. This is a result of the audit and will clean up past grants that are negative and positive. We have about 25 accounts that need transferred. We have three Crossroads accounts. Questions were asked regarding bank balances and pulls. Mr. Watkins wanted to point out that there is no money missing, we just need to transfer to get our ledger balanced.

Mr. Comerford motioned to request a change to the resolution and to include the attachment with a listing of the fund changes, seconded by Dr. Quin, unanimously approved.

Mr. Durrwachter will return with the cleaned resolution and attachments at the June meeting.

- C. CLAIMS - Mr. Durrwachter presented and reviewed the claims for Board approval. Questions were asked and answered. Mr. Comerford moved to approve the claims with pages 39-42 redacted, seconded by Mr. Ellis, approved 6-0-1 (Dr. Quin abstained), as follows:

GENERAL FUND	78.94
EDUCATION FUND	1,140,880.32
DEBT SERVICE	1,500.00
OPERATING FUND	147,298.86
CONSTRUCTION 2016 GO BOND	14,606.79
SCHOOL LUNCH FUND	43,549.37
TEXTBOOK RENTAL FUND	184,368.25
INSURANCE WELLNESS CLINIC	5,474.85
READING BOOKS - L BADRY	6.07
LSEO TEACHER GRANT - SCIENCE	0.75
SPAETTI GRANT	977.34
PJHS VISUAL ARTS	400.00
OLE OLSON SHED	1,748.64
SOURCES OF STRENGTH	329.29
BRING IT HOME	16.99
READERS WORKSHOP BOOK-LBAD	184.18
TIGER READING VILLAGE	179.08
DONATION/SPECIAL ED TEACHERS	437.84
N CENTRAL IN LITERACY CONSOR	922.79
GIFTED AND TALENTED 2012/13	385.75
SPECIAL ED MKP	27,078.23
NONENGLISH SPEAKING 51119-17	125.00
HIGH ABILITY GRANT	70.00
TECHNOLOGY FUND	52,108.55
TITLE I 2017/18	11,059.60
TITLE I 2018-19	2,285.84
TITLE I 2013/2014	14,854.00
PARENT NURTURING PROGRAM	1,616.09
PJHS/PHS LIBRARY DONATION	205.49
ADULT ED 2017-18	228.76
TITLE IV A	436.91
TITLE II-A FFY 2017	391.50
GROUP INSURANCE	6,726.14
RETIREEES-TERM LIFE INSURANCE	519.35
FRINGE BENEFITS	233,760.88
TOTAL	<u>\$1,894,812.44</u>

- D. FUND MONITORING REPORT - Mr. Durrwachter reviewed the fund monitoring report for the month of April. At this time each year the Board votes on a protective tax waiver. Mr. Durrwachter stated that he is not requesting that tonight. He stated that if we did, there would be a loss of revenue of \$500,000 that would go to debt service. We are approved for 4.2 because in the 2019 budget cycle we have budgeted the full hit of the circuit breaker on operations. The \$954,000 is out of operations. We should have received about 5.1, but because of the circuit breaker we received 4.2. In the past, it was spread across multiple funds, but now it is all going to operations until we have a significant surplus in debt service. For 2019, we did not write the protective tax order. \$233,000 is transferred over each month. Debt service the only one considered protected because it stays separate. Percent collected versus percent disbursed are high. We transfer each month which causes these numbers to look higher than they are. We are getting our six month amounts in May. Mr. Durrwachter stated that we would bring back a transfer to the June meeting. He stated that we are building plans on how to handle negative amounts. Questions were asked concerning our meal dinner plans for the corporation. There are issues as a result of unpaid accounts and free/reduced applications not being filled out. The Board

requested that we do not raise school lunch prices during the school year. If we raise them, do so prior to the beginning of the school year so our families have early notice during registration. Mr. Watkins added that we will be reapplying for the CEP next school year.

Mr. Comerford moved to approve the fund monitoring report, seconded by Mr. Ellis, unanimously approved.

- E. PCSPD TRAINING HOURS - Mr. Watkins stated that our officers need training. We are trying to have our in-house officers train our other officers. Mr. Watkins stated that the cost would be up to \$2500. He said that these are trainings to be certified and are required by the state. We want to use the entire grant. We are encouraging all PCSPD to get trained. Our safety grant is \$50,000, \$30,000 is reimbursed through the city. Mr. Watkins stated that he is encouraging Mr. Frushour to work with our current officers. Mr. Watkins would like all four of our officers trained at different times in different areas. Each officer that receives the specific training will then train the other officers.

V. OPERATIONS AND TECHNOLOGY

A. FACILITY REQUESTS

1. PHS auditorium, commons and Tiger Den - Abundant Life Church - Service - June 2 - 6:00 p.m. - 9:00 p.m. Will pay rental and custodial fees.
2. Tiger baseball field - Cal Ripken - May 19 - 2 games will be played - practice time as needed, 10 a.m. - 7 p.m. game time. No custodial needed per Mr. Brimbury.

Dr. Quin moved to approve the facility use requests, seconded by Mr. Mullett, approved 6-0-1 (Mr. Wagner abstained).

- B. PHS WEIGHT ROOM FLOOR QUOTE - Mr. Durrwachter brought more information for the Board to review. We had two quotes. One with PLAE and one with Peru Vacuum and Floor. Warranty - 5 years with PLAE, 1 year with Peru Vacuum and Flooring with 1/10 of a difference in size. PLAE did not quote for removal, but Peru Vacuum did. Mr. Durrwachter stated that he is recommending Peru Vacuum and Flooring for the weight room floor. New quote includes removal and dumpster. The flooring will be black with gold speckles. Mr. Watkins stated that it has been found that we get much better service when shopping local.

Mr. Comerford moved to approve the PHS weight room floor quote, seconded by Mr. Wolfe, unanimously approved.

- C. REQUEST TO SELL OLD BUSES - (CHANGED TO REQUEST TO RECEIVE BIDS FOR OLD BUSES) - Mr. Durrwachter stated that he is requesting permission to receive bids on three old buses with the possibility of four. If bids are received, then we will bring it back to the Board. We will need at least three bids per bus. Mr. Durrwachter wanted to note that it does cost more money to have an auction in lieu of receiving bids.

Mr. Mullett moved to approve the request to receive bids for old buses, seconded by Mr. Ellis, unanimously approved.

- D. REQUEST TO SCRAP OLD DESKS - Mr. Durrwachter stated that

he is requesting to recycle old desks that are no longer usable. He stated that the rooms are completely full at South Peru and we are trying to downsize and clean out some of our rooms. The plan is to have the summer help take off the top of the desks and then take the remaining desks to the scrap yard.

Mr. Comerford moved to approve the request to scrap old desks, seconded by Ms. Justice, unanimously approved.

- E. BAKERY AND PRODUCE BIDS - Mr. Durrwachter stated that we are a part of the Wabash Valley Consortium. These are the Bids that we are recommending tonight.

Mr. Mullett moved to approve the bakery and produce bids, seconded by Mr. Comerford, approved by a 6-0-1 vote, Dr. Quin abstained.

VI. BOARD AND ADMINISTRATION COMMENTS

A. SUPERINTENDENT

- ISBA CAP Awards
Level awards are determined by points earned for individual participation in continuous improvement and professional development activities.
- Peru School Board has an outstanding status
- Dr. Quin is at a Level 2 for individual CAP awards.
- Tiger Leadership breakfast
- PJHS Academic Bowl team
2nd in English and Social Studies
Tied for 1st place in Math
1st place in the interdisciplinary round
- Ethan Hyde - signed with Huntington University to play tennis
- Shannon Smith - FCCLA earned state and national recognition for increasing their membership by 10 members for the 2018-19 school year.
- Sophia Wheeler a senior in the HCC culinary arts program, received a \$1,000 scholarship through national technical honor society to further her education at Vincennes University.
- Softball players:
Sr. Caitlyn Mongosa has earned the top scholar athlete award.
Sr. Maegan Sinkovics has earned the mental attitude award.
Both were recipients of the Distinguished Academic Honor Award.
- Blair Pointe Fine Arts Festival
Students
Teachers
Special thanks to: Chelsea Stover, Stephany Astrup, Faith Hatcher, Angela Ebert, and Local business sponsors
- Mike Applegate - end of year art show
- Jason Gornto - choir final concert
- Senior Prom was a huge success! Melanie Keifer, Jr. Class Sponsors, Administration
- Title I
- Golf team TRC champions and ranked in top 20 of the state: Clint Mathews, JJ Burns
- Girls tennis 2nd place in the TRC

B. BOARD MEMBER - no comments

VII. ADJOURNMENT

With no further business to discuss, Dr. Quin moved to adjourn the meeting at 9:10 p.m.

Secretary,

Tim Comerford

/dc