

May 8, 2017

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mr. Cary, Ms. Spiker, Mrs. Watkins, Mr. Frye, Mrs. Hopkins, and a local news media representative.

On motion by Ms. Rice, seconded by Mr. Wagner, the Board unanimously approved the public agenda as presented, the memorandum of April 10, and the personnel report.

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Christina Overdorf - resignation, PJHS Science and PE teacher and student council advisor, effective Thursday, April 27, 2017
2. Kris Hayden - retirement, PHS Time Away aide, effective end of 2016-17 school year. Kris has worked with the at-risk students for 21 years.
3. Barb Faust - retirement, Elmwood part-time aide, library, reading counts program, and various other duties. Barb has worked for PCS for 23 years.
4. Brett Worden - resignation, PJHS cross country coach, effective end of school year.

B. LEAVES - no business

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. PHS summer school recommendations:
Eric Isenburg, Randy Lancaster, Chris Makowski, & Mary Whitcomb (ranked in hiring order as needed depending on student enrollment)
2. Jump Start recommendations:
PJHS - Eric Isenburg, Aryn Freels, Gloria Werner, and Angie Legg
Blair Pointe - 3rd grade - Marie Guyer
4th grade - Autumn Nero
5th grade - Misty Russell and David Weeks
6th grade - Leslie Murphy and Clint Mathews

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Jordyn Rossi - part-time bus monitor/Tiger bus driver
2. Logan Morris - temporary (June & July) warehouseman
3. Becky Gaddy - PJHS secretary, effective 2017-18 school year
4. Gina Forman - transfer from Elmwood aide to PHS Time Away aide, effective 2017-18 school year
5. Chaleah Jackson - transfer from Elmwood instructional aide to PHS special education para-professional, effective 2017-18 school year
6. Dee Polk - Elmwood transfer Title I tutor to library aide
7. Merilyn Bennett - Jump Start technology aide
8. Blair Pointe Jump Start aides - Tracy Renfrow, Holly Stapleton, Debra Johns, and Laura Hughes
9. Bus driver/monitor three day unpaid suspension May 1-3, 2017

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Nathan Campbell - boys' varsity soccer (lay) coach
2. Shaun Dwyer - varsity assistant football (lay) coach
3. Gary Loe - JV head football (lay) coach
4. Tim Clark - head freshman football (lay) coach
5. Mitch Antle - assistant freshman football (lay) coach
6. Chase Ogle - volunteer football assistant
6. Kordell Prescott - volunteer football assistant
7. Peyton Sturgill - volunteer football assistant
8. Josh Ulery - volunteer football assistant
9. Autumn Nero - PJHS co-cheerleader coach
10. Doug Muzzillo - PJHS head tennis coach
11. Tony Martino - PJHS assistant tennis coach

F. REQUEST FOR CONFERENCE

1. Sarah Maxwell - Al's Pals Program comprehensive curriculum and teacher training program that develops social-emotional skills, self-control, problem-solving abilities, and healthy decision-making in children ages 3-8 years old. The program is nationally recognized as an evidence-based model prevention program. The YMCA Substance Abuse Prevention Grant will pay for the kit, curriculum, and online training.
2. Justin Lunsford and Ken Hanson - Canvas Instructurecon 2017 - July 25-27, 2017, in Keystone, CO, to further our Canvas initiative. Registration, transportation, and lodging (meals included in registration) \$1,295 each. To be paid with technology and professional development funds. Justin may be presenting at the conference. If so, costs will be reduced.
3. Mike Applegate and Adam Zwiebel - New York City for Rachel Campos' National award ceremony on June 8 at Carnegie Hall. Rachel was one of eight students selected from 14,000 portfolios of art work as a National Scholastic Art and Writing Gold Key winner, the first in Peru's history. \$400 for financial assistance for travel and lodging, this is not coming from the general fund.

G. DONATIONS

1. \$100 - PHS baseball program - to be used as needed, anonymous donor
2. \$89.59 and \$140.12 - PHS drama club through donation cans
3. \$250 - PHS drama club for drama expenses from Dillinger's restaurant

I. PUBLIC COMMENT - no comments

- II. RECOGNITIONS - Mr. Watkins stated although he has tried to convince Mrs. Doud she shouldn't retire, she is retiring after 32 years of experience at Peru Schools. She began her career at PJHS in 1977-78 after receiving her degree at Purdue. He noted Mrs. Doud is one of the best teachers he has ever observed. He stated we wish her well. Mrs. Doud stated it has been a pleasure and gift to teach as long as she has. She still enjoys what she does, she enjoys her students, and she has her health. Mr. Watkins stated she has impacted and saved several students' lives. The medical industry will be increasing due to Mrs. Doud's devotion to her teaching and students. Mr. Comerford added all five of his children had Mrs. Doud and agreed she was one of their best teachers. The Board wished Mrs. Doud a happy retirement!

Mr. Watkins stated the Black and Gold awards (students) and Tiger Pride awards (adults) are a way for the Board and administrators to say thank you. He invited Mrs. Watkins to share a few words about her Tiger Pride award winner. Mrs. Watkins, Blair Pointe Principal, stated Debra Johns is an instructional assistant who enrolled in the Learn More Program to continue her learning. She did so well she achieved National Honor Society in Adult Education recognition. She is respected and loved by her students and can say I'm still learning too and doing a good job. Mrs. Watkins added it is a pleasure having Mrs. Johns at Blair Pointe. She is passionate about learning and leads by example.

Mr. Cary, PHS Principal, presented PHS senior Bailey Mavrick a Black and Gold award. He won the state bowling championship. Mr. Cary stated Bailey was also recently recognized as Bowler of the Year by IHSAA. The Board congratulated Bailey.

Mr. Gornto, PHS choral director, presented each of the PHS Swing choir members with Black and Gold awards for their performance at district with a gold for second year in the row and went to state as an ensemble they received a silver. He also presented Isabella Ingalsbe with a second award for her gold at state for her vocal solo.

Mr. Applegate, PHS art teacher, presented Black and Gold awards to several art students for their awards at the Regional Scholastic Art Show. He stated PHS had a record number of winners totaling 20% of all portfolios submitted. All Gold Key winners went on to Nationals and we had National winners as well. Mr. Cary added the northeast Indiana and northwest Ohio region is very large (Miami County to Toledo, OH, and from Indianapolis to South Bend). Mr. Applegate noted we were up against schools with seven and eight art teachers in their buildings. Mr. Applegate was very pleased to announce we had our first ever National Gold Key portfolio winner, Rachel Campos, who was chosen as one of eight winners from more than 14,000 portfolio entries in the United States. He also noted the Cole Porter Scholarship winners: Anna Weeks won and will receive \$10,000, Drew Thompson won 2nd place and will receive \$7,500, and Hannah Grismore won 2nd runner-up.

Mr. Watkins asked Rachel to step forward to be congratulated for her National recognition as a National Gold Key Portfolio winner. He noted Rachel's work will be on exhibit in June at the Art Right Now 2017 National Art Exhibit in New York City. She will be honored at a ceremony on June 8 at Carnegie Hall. She will also receive a \$10,000 check (not a scholarship). He apologized for not doing Rachel justice with her accolades. He said it is phenomenal what she has achieved. Rachel said she is honored. She thanked her art teachers for pulling her talent out of her and showing her all her skills. Rachel stated she will be attending the University of St. Francis. Mr. Watkins stated Rachel is one of our own. He noted we have valued the fine arts where other schools in our area have decreased teachers in the area of fine arts. He added we have outstanding educators, unbelievable students, and great support from parents! The students' work is extraordinary!!!

III. PROGRAM

A. BUILDING LEVEL TEACHERS OF THE YEAR - Mr. Frye stated Mrs. Hoover has been from year to year 100% requested by parents. Being the mean guy he is, he took those requests away and asked her to take our most at-risk students and work with them. She is making tremendous growth with these students. At mid term seven of her 15 students were moved back to regular education classrooms. The Elmwood teachers pulled together to sponsor a scholarship to a senior. They ask the students to write a favorite memory about Elmwood or a teacher. He stated 100% chose Mrs. Hoover. She is engaged 100% of the time. She is the best teacher he has ever seen. Mrs. Hoover stated she couldn't do what she does without the support of everyone. She feels honored

Mr. Hanson explained the administrators each recommend their building level teacher of the year and campaign before a vote is taken at an administrative meeting. The winner is chosen on a point system and will be announced at the staff breakfast at the end of the year. He stated tonight's presentation is for a chance for the teachers to be recognized by the Board and public.

Mrs. Watkins stated Mrs. Teresa McCain is a very dedicated teacher. Mrs. Watkins stated Mrs. McCain doesn't just strive to be the best teacher for her students, but all the students at the school. She is a very humble servant who does not like the recognition. Mrs. McCain continues to learn, inspire, writes grants, win grants, and impacts the entire school. She noted the ARISS (Amateur Radio International Space Station) grant, the robotics grant, the annual STAR party, the LOWE'S grant for Blair Pointe's outdoor lab, retired teachers grant, organizes the annual spelling bee, uses technology integration and virtual field trips and shares that with all staff, and she involves the community by having them volunteer to help tutor the students. Mrs. McCain said thank you. She said everything that Mrs. Watkins said she did with full support of her colleagues.

Ms. Spiker stated she nominated Mrs. Ellen Terry. Mrs. Terry's husband had an anniversary surprise for her this evening so she was not in attendance. Ms. Spiker pointed out Mrs. Terry's personal tragedy with the loss of their daughter Charlotte. Ms. Spiker stated she has basically made all the students in the music program her own kids and inspires them. The program is growing and she is encouraging it to continue to grow. A video was shared with her accolades.

Mr. Cary stated he nominated Mr. Daric Fuller. He mentioned the various leadership positions, coaching positions, and teaching positions Mr. Fuller has had. He noted Mr. Fuller will pick up the at-risk students and get them to school if they don't have a ride. He is the first person in the building, last person to leave, and first one to volunteer if help is needed. Mr. Cary said the administrators are very proud of Mr. Fuller and appreciate his dedication. Mr. Fuller stated he has had a lot of great mentors throughout his entire career. He is thankful and honored.

- B. PJHS CURRICULUM ADDITION - Ms. Spiker and Mr. Hanson requested the addition of an agriculture/business class at PJHS which is considered a CTE class. Mr. Hanson stated they have tried to wheel the elective courses. They are on year two of a traditional schedule of seven classes each semester with the four core areas and then three elective courses. He noted many students are choosing music with Mrs. Terry. He noted a challenge has been having enough teachers to teach all the elective classes. Mr. Hanson stated we are taking advantage of some of our teachers additional licensing. Mr. Wyant has an agriculture background as well as licensing. Even though we are a city school, we have students in the country. The primary objective will be to introduce students to the dynamic industry of agriculture while gaining awareness of the importance, impact, and diversity of careers in agricultural science and business. The science/technical standards are incorporated with the expectation of a continuum of reading and writing skills development. Mr. Hanson stated it is one of his goals as curriculum director is to expose the students to as many different careers and curriculums as possible. He stated this is a CTE course which means the state funds the course. He stated if approved, this class will be added into the 8th grade elective wheel beginning with the 2017-18 school year. He noted we are very limited in the state approved electives we can add to the curriculum. Ms. Spiker stated she has talked with Mr. Wyant on more than one occasion and they are even looking into a grant to possibly create a green house. Mr. Watkins stated he appreciates the work that has gone into this which will help create a more rounded education for our students. Mr. Hanson stated last month Mrs. Sederholm had a presentation on her PLTW class. He noted we will be adding two STEM labs at Blair Pointe. He stated this class will build upon the other programs. Mr. Wagner made the motion to approve the addition, seconded by Mr. Mullett, unanimously approved.
- C. BLAIR POINTE SUMMER ART PROPOSAL - Mrs. Watkins reviewed this year's summer art program. She stated this is the 31st year and is an amazing opportunity for the students. She felt the elementary program is instrumental in the awards and accolades the students receive at the secondary level. She stated the funding comes from the Gifted and Talented grant. She noted the program will begin June 5 and end June 16. Mrs. Stover will be the instructor again this year and has integrated journaling into the program. She plans to take the students on a field trip to the Indianapolis Zoo noting all the expenses for the students are paid with the grant money. She respectively requested the Board's approval. On motion by Mr. Comerford, seconded by Mr. Wagner, the Board unanimously approved the proposal as presented.
- D. PHS SENIOR HONORS TRIP REQUEST - Mr. Cary stated he went on the trip this year with the seniors and it was another

successful trip. He requested the Board's permission for the 2018 senior honors NYC trip, which will be the sixth year. He also requested the Board continue their financial support by using a portion of the honors diploma stipend for the 2018 senior honors trip. Dr. Quin moved to approve the trip, seconded by Ms. Rice. Mr. Comerford was compelled to ask Mr. Cary a question. Mr. Cary commented he thinks there are four to five kids a year who stay with the honors program because of the incentive of the trip. Mr. Hanson stated the trip agenda and NYC sites are unbelievable and the Broadway plays are amazing. He said the trip is a life lesson for the students. The Board unanimously approved the 2018 trip and funding as presented.

E. NEOLA POLICIES FIRST READING - Mr. Watkins briefly reviewed NEOLA policies for a first reading. He stated if there are any questions prior to the June meeting to please contact him. He noted three policies are very similar and related - po 1411, po3211, and po4211 and deal with classified, certified, and administrative staff. He stated he will have to take policies po3120.06 through po4211 through a meet and discuss as they deal with certified employees. He noted if there are questions at the second reading, the policy can be pulled out for further review.

po - po1411 Required Reports and Protection of Whistleblowers
 po - po2221 Mandatory Curriculum
 po - po2411 Guidance and Counseling
 po - po2510 Adoption of Curricular Materials
 po - po2700 Annual Performance Report
 po - po3120.06 Selecting Student Teachers/Administrative Interns
 po - po3140 Resignation
 po - po3141 Suspension of Teachers
 po - po3142 Cancellation of Teaching Contract
 po - po3211 Required Reports and Protection of Whistleblowers
 po - po3220 Staff Evaluation
 po - po4211 Required Reports and Protection of Whistleblowers
 po - po5112 Entrance Requirements
 po - po5130 Withdrawal from School
 po - po7510.01 Use of Corporation Physical Fitness Facilities
 po - po8470 Registered Sex or Violent Offenders

IV. BUDGET

A. CLAIMS - Mr. Hall presented and reviewed claims. A few questions were asked and explanations and clarifications given. Mr. Mullett moved to approve the claims as presented, seconded by Ms. Rice, unanimously approved.

GENERAL FUND	162,968.48
DEBT SERVICE	1,500.00
CAPITAL PROJECTS	72,357.59
TRANSPORTATION OPERATING FUND	10,217.42
TRANSPORTATION BUS REPLACEMENT	86,001.00
CONSTRUCTION 2016 GO BOND	16,579.52
SCHOOL LUNCH FUND	57,786.25
TEXTBOOK RENTAL	511.86
INSURANCE WELLNESS CLINIC	286.20
DONATION/SPECIAL ED TEACHERS	296.84
PBIS	4,147.76
PARENT/STUDENT ACTIVITIES FUND	375.60
GIFTED TALENTED FUND 2016-17	207.19
TECHNOLOGY FUND	8,576.69
TITLE I 2016-17	3,401.05
PARENT NURTURING PROGRAM	1,592.34
TITLE II	1,403.23
GROUP INSURANCE	22,703.05
BOOK RENT	8,150.00
FRINGE BENEFITS	407,890.53
TOTAL	\$ 866,952.60

B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of April. He stated year to date he was very pleased with where we are trending in the general fund. On the expenditure side he noted we are one-third of the way

through the year and we are at 33.6% of budget. He pointed out we had one extra payroll in that time period. He stated the property tax supported funds are debt service, capital projects, transportation, and bus replacement. The school lunch fund is still problematic. He noted they are continuing to explore cost cutting measures. Mr. Comerford moved to approve the fund monitoring report, seconded by Mr. Wagner, unanimously approved.

- C. BOND BALANCES - Mr. Hall reviewed the bond balances of 2012 - 2014. He stated some funds, sinking fund and reserve fund, are not available to spend. He noted at the end of March about \$470,000 is still available. Mr. Comerford asked when does a reserve fund become available. Mr. Hall stated he would have to go back and review the details of that bond. Mr. Comerford asked if there are other bond funds available as other bonds are paid off and what do we do with that money. Mr. Hall stated he was not sure. He noted these are unobligated funds that are available for use. Mr. Watkins stated these are much needed funds because of the circuit breaker loss. Mr. Watkins stated this is a good position to be in.

V. OPERATIONS AND TECHNOLOGY

- A. MAINTENANCE AKITABOX CONTRACT - Mr. Hall reviewed a software contract for the maintenance department. He stated this software will track preventive maintenance and repairs as well as provide Building Information Modeling files. BIM is an industry standard for mechanical, electrical, and plumbing work. Mr. Hall stated we will also have accurate floor plans with detailed equipment inventory. He noted this is a \$11,125 contract which would be funded through Capital Projects. He said this was a goal of his several years ago. Part of the implementation of the system is measuring every space we have and put in a file for very accurate as built drawings regarding plumbing, mechanical, and electrical systems. Mr. Comerford asked how we presently do this. Mr. Hall stated we have a manilla folder for each building with handfuls of papers. We will be moving from the 18th century to the 21st century. Dr. Quin asked how this is different from putting this in an Excel spreadsheet. Mr. Hall responded there is a difference in a spreadsheet and data base. He stated part of the cost is putting the data together, the implementation, and how to use it. Mr. Comerford asked how the company will map per say the plumbing at the JHS that is under the flooring. Mr. Comerford asked to see the service details attachment that was not included. He also requested more detail on the additional reimbursable expenses. Dr. Quin asked if this is an annual contract and if after a couple years we decide not to go with them, would they take all the inventory information. Mr. Hall stated it is an annual contract but he would have to check on what happens with the inventory information. Mr. Hanson stated in reference to the data base, we have student records being copied and we pay per box and the data base is ours. Mrs. Shuey questioned who would be trained. Mr. Hall stated Mr. Hight would be trained. Dr. Quin questioned if the price will still be good at the next meeting. Mr. Hall stated he would find out.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Watkins gave a shout out about our embargoed iRead scores to Mrs. Watkins and Mr. Frye, the reading specialists, literacy coach, 2nd grade teachers, 3rd grade teachers, Mr. Hanson, parents, and our wonderful students have culminated to give us our highest iRead score ever! Mr. Hanson added the scores are embargoed until May 12.

Mr. Watkins gave a shout out for ISTEP testing. He noted it went very well. He thanked our administrative staff, Jessica Jones from PJHS, and Holly Thompson at Blair Pointe for a wonderful job. He thanked Mr. Hanson and the technology department. Mr. Hanson added JJ Burns, PHS guidance counselor, is the test coordinator at PHS and has been testing

for the past 2½ months! Mr. Watkins stated we are relieved to have testing behind us for this year. Mr. Hanson stated part II ISTEP was entirely online and noted the testing process for us was basically flawless this year. He thanked the technology department for their support.

Mr. Watkins stated our spring sports have been doing very well - golf is 5-2 and tied for 1st in conference with 4-1, boys' track is 2-2 and the girls' track is 0-3, baseball is 8-5 and 4-1 in the conference, softball is 5-9 tied for second in the conference, and girls' tennis is 3-6 and 2-1 in the conference. He noted the track has TRC at IWU on Tuesday.

Mr. Watkins gave a shout out to our Bengal Backers for their support of the athletes and the athletic program. He thanked Paul Forman and Ann Martin for their leadership.

Mr. Watkins noted the Rolling Chapel spring graduation and program went very well. He thanked Kristen Moon for her work with Rolling Chapel.

Mr. Watkins congratulated the Cole Porter Scholarship winners: Anna Weeks, \$10,000 winner and Drew Thompson \$7,500 winner. He stated Anna and Drew's interviews were awesome and engaged the judges with technology. Rachel Campos and Hannah Grismore were 1st and 2nd runner ups respectively. Mr. Hanson stated the students have really pushed the technology. Mr. Applegate has a new piece of technology he encouraged the Board members to stop by the high school and see it. Mr. Hanson noted only Peru students submitted portfolios this year. Mr. Watkins also thanked Mrs. Kubesch for her continued support of the scholarship.

Mr. Watkins thanked the Board for allowing him to work with the fabulous teachers.

Mr. Hanson reminded the Board commencement is Friday, June 9, at 7:00 p.m. in Tig-Arena. The certified staff breakfast is at PHS at 7:30 a.m. on Friday, June 2. The classified staff breakfast is at 9:00 on Monday, June 6, at the PJHS cafeteria/gym.

B. BOARD -

Mr. Wagner gave a report on the HCC Pre-school ceremony. He stated this was the first year for the program. He explained the early childhood education the program and shared pictures.

Mrs. Shuey said the high school spring play was good and congratulated Mrs. Hopkins.

Mrs. Shuey thanked Cara from WARU and Blair from Peru Tribune for being in attendance.

VII. ADJOURNMENT

With no further business to discuss, Mr. Mullett moved to adjourn the meeting at 8:05 p.m.

Secretary,

Tim Comerford

/mm