

April 15, 2019

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mr. Wagner. Mr. Wagner led the Board and audience in the Pledge of Allegiance. All Board members were present except Mr. Comerford. Also present were Mr. Watkins, Mr. Durrwachter, Mr. Downs, Mrs. Conley, Mr. Morris, Ms. Enyeart, Ms. Rusie, Ms. Spiker, Mrs. Watkins, Mrs. Eddy, students, a local news media rep and patrons.

On motion by Mr. Mullett, seconded by Mr. Ellis, the Board approved the agenda, the memorandum of March 11, and the personnel report by a vote of 4-2 (Dr. Quin and Mr. Wolfe opposed).

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Erica Butt - resignation as Title I tutor, effective April 19, 2019.
2. Jordan Laudenschlager - resignation as Blair Pointe instructional aide, effective April 5, 2019.
3. Ellen Wilson - resignation as PHS Tigerettes coach/sponsor, effective March 18, 2019.
4. Ron Whitney - resignation as JV girls' basketball coach, effective March 22, 2019.

B. LEAVES

1. Katie Sims - Elmwood teacher, July 31 - August 30, 2019, will return on September 3, 2019.
2. Shine Hall - Blair Pointe counselor, May 10 - August 14, 2019. Will work on May 28.
3. Isaac Davis - PHS tech, April 9 - May 31, 2019.

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Summer School -
Elmwood Summer Reading - Staci Makowski, Sheila Weeks, Marie Guyer,
Elizabeth Lorenz, Aime Black, Jennifer Hoover
iRead - Erin Wynn
BP Jumpstart - Clint Mathews, Teresa McCain, Leslie Murphy, Suzanne Gray, Tracy Renfrow, David Weeks, Melissa Knox
PJHS Jumpstart - English - Tricia Sederholm and Math - Autumn Nero
PHS credit recovery classes - Randy Lancaster, Daric Fuller, PE - Romison Saint-Louis, Math Lab - Chris Makowski, and Grammar - Melissa Phillips, Health - Melanie Kiefer
(all positions are as needed with a 1 to 15 teacher to student ratio requirement)
2. Jennifer Hoover - Title I teacher beginning 2019-2020 school year (transfer from 2nd grade)

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Permission to hire:
summer custodial/maintenance help as needed
Blair Pointe instructional aide-temporary until end of 2018-2019 school year
Blair Pointe temporary counselor, social worker or corresponding certification
PHS temporary tech
2. Summer School
Elmwood Summer Reading aides - Ashley Hiers, Elizabeth Humbarger, Adela Romero, Joanne Briscoe, Andrea Harris, Darlene Shank - SOAR

iRead instr. Parapro - Jennifer Boyer, Judy Wylam
BP Jumpstart aides - Denise Walter, Holly Stapleton
(all positions are if needed with a 15-student
requirement)

3. Tanna Pagan - temporary Elmwood Title I tutor for remainder of the 2018-19 school year

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Rashad Daviston - PJHS track assistant coach
2. Sidney Fuller - PJHS track assistant (lay) coach
3. Brooklyne Wood - PJHS track assistant (lay) coach
4. Joseph Gatliff - PJHS baseball volunteer

F. REQUEST TO ATTEND CONFERENCE

1. PHS cheer camp, all PHS cheerleaders and coach Kelly Berryman, Manchester University, June 13 - 15, all funds paid by cheer fund and fundraiser held by cheerleaders. Requested bus transportation to and from camp.
2. State SkillsUSA competition, Heartland Career Center students and Heartland Career Center principal, April 19 - 20, leave at 8:00 a.m. on Friday and return at 4:00 p.m. on Saturday. Also requested permission for students to drive to HCC on Friday, April 19.
3. PHS wrestling camp, 18-20 wrestlers and the 6 paid coaches, St. Ignace, Michigan, June 16-19, 2019, requested buses - Tiger 1 and Tiger 2, wrestling team will pay for bus fuel and coaches will drive.
4. Autumn Nero and Karen Baker in place of Gloria Werner and Amy Wilson - attending as chaperones - PJHS Washington D.C. annual trip - April 16 - 20, 2019. No expenses, just time away from office and classrooms.

G. DONATIONS

1. \$1500.00 to PHS choir for Beef & Boards dinner theatre tickets from Beta Gamma Chapter PSI Iota Xi Sorority in Peru.
2. \$100.00 to PHS Band for general use from anonymous.
3. \$100.00 to PHS Choir for general use from anonymous.

H. AGREEMENTS

1. IU Affiliation Agreement - this agreement is for us to host student teachers and observations from students seeking a teaching degree from IU. Annual agreement. A copy has been placed in Supplementary Minute Book #15, page 1.

Board action is required to approve the consent agenda.

I. PUBLIC COMMENT - no business

- II. RECOGNITIONS/BLACK & GOLD AWARDS - Mr. Watkins stated that this is his and the Board's way to say thank you for outstanding achievements.

Ms. Spiker nominated Mrs. Sederholm and Ms. Majors. Mrs. Sederholm was a national stem scholar in 2018. She was 1 out of 10 middle school science teachers selected from a pool of more than 200 schools in 37 states. Ms. Majors, art teacher, earned the outstanding educator award. Ms. Spiker stated that this is a remarkable achievement. Ms. Majors stated that Kara Baker won several gold keys and honorable mentions. Everything that Kara entered in, she placed. Ms.

Majors awarded Kara with a black and gold award as well.

Mrs. Watkins asked for Coach Psimos and the 5th grade girls travel basketball team to come to the front. She stated that Mr. Psimos is an outstanding teacher. He leads by example and is a wonderful leader in our building. Mrs. Watkins presented Coach Psimos with a Black and Gold award. Coach Psimos continued stating that he has had an awesome year. The group that he had this year were coachable and very supportive of each other. It was a great team environment. Coach Psimos awarded the girls' 5th grade travel basketball team with black and gold awards.

Mrs. Eddy stated that Debi Wallick is the perfect example of what living in a tight, small community can do. She stated that she feels that all her life she has been working and doing great things for our community and schools. Mrs. Wallick stated that she has \$4,000 to give to Elmwood preschool and \$4,000 to give to headstart. It is for continuing education. Mrs. Wallick stated that she is honored to be able to present these checks to both programs. Mr. Watkins thanked Mrs. Wallick and Mrs. Worland for supporting the wonderful programs. Mr. Watkins also stated that our goal is for every student to have had a preschool education before entering Kindergarten. Mrs. Eddy stated that we have about 70 preschool aged students that are being serviced at this time. Mr. Watkins then presented Mrs. Wallick and Mrs. Worland with black and gold awards.

III. PROGRAM

A. CONSENT AGENDA ITEMS PULLED FOR PUBLIC AGENDA - no Business

B. WMAP JOINT SERVICE AGREEMENT REVISION - Mr. Watkins stated he would like to turn everyone's attention to page #7. He stated that this was revised. This joint service and supply agreement that consists of Manchester, Wabash, Peru, and North Miami wanting to join. On page #7, these are some of the items that the WMAP Board put in to protect the current WMAP schools. These have been accepted by the WMAP Board and the North Miami Board. Mr. Watkins recommended that our Board accept the agreement as well.

On motion by Ms. Justice, seconded by Mr. Ellis, unanimously approved.

C. ADM STATE PROJECTION AND ENROLLMENT TRENDS - Mr. Watkins stated that he had Ms. Tara Enyeart work up numbers concerning our ADM and enrollment. Based off numbers from the beginning of the year to March 13, 2019, Mr. Watkins highlighted withdrawals due to mid-year grads, online school, moving out of state, and homeschool. Mr. Watkins stated that these numbers are paramount to asking for reductions. The state didn't give anywhere near our prediction. We have lost 40 students this year. Please take into consideration what PCS is facing. We are looking to conduct an online survey to find out why people are leaving. We are at 1936 today. I must give Mr. Durrwachter a budget starting July 1st. I cannot miss this number. Last year we missed by 20. Mr. Watkins stated that we get money from the state. If we do not predict our number correctly, it gets taken back by the state in October. This forces us to cut. Mr. Watkins states that he

believes we will be down 60-70 students for the 2019-20 SY. Most of those students are going to be lost from the large senior class that is graduating and the smaller Kindergarten class coming in. Mr. Durrwachter stated that the Department of Education believes we should be at 1919. Mr. Watkins believes we will be at 1875. Mr. Wolfe stated that we may not have influence on students who are moving out of town or out of state. He stated that the students who are closer and leaving, we should have more influence and be able to prevent them from wanting to leave. Mr. Watkins stated that he agrees with Mr. Wolfe and we need to be strategic on the students we already have and are leaving. He stated that we are going much further and outside of our district with busing to bring in more students. Dr. Quin stated that as much as we want to find out why they are leaving, we also want to figure out what makes them stay or choose our schools. Dr. Quin also stated that according to our data, we are losing counts, but maintaining students that we must educate without any income. He stated that we need to meet with our state legislatures and get them to write bills to correct this issue and help our schools. We need to start at the very top. Mr. Watkins stated that he has been diligently meeting with Ethan Manning and Randy Head. Mr. Durrwachter stated that there is a new funding formula. On July 1st, we give a number to the state. We are projecting 1875 for the 2019-20 SY and all our monies will be based off this number. This gives us a 4.2% loss. Our complexity index is decreasing. The complexity is based upon poverty, special ed count and English learners. Essentially, we are getting less money for these areas. They are taking money from this area to give more to 'all' students. Mr. Durrwachter stated that this is very devastating to schools that count on these funds each year. The ADM per student is going up, but the amount of dollars we are receiving is going down. We have a count day for just students in September, special education count day in December and CTE count day in October.

- D. SUMMER ART PROGRAM AND PROPOSAL - Mr. Durrwachter stated that Chelsea Wilkinson - Stover along with Nora Majors will be running another summer art program. We are asking that this be added to the list of summer school classes that we requested. It will be two weeks with two field trips. There will be a fifteen student per teacher minimum. Mr. Durrwachter stated that the request is for the program to be paid through the summer school grant.

Mr. Ellis moved to approve the summer art program, seconded by Dr. Quin, unanimously approved.

- E. NEOLA FIRST READING - Mr. Watkins briefly reviewed the five (5) NEOLA policies for a first reading.
Po3120.08 - Employment of Personnel for Extracurricular Activities
Po6210 - Fiscal Planning
Po6212 - Cost - Savings Incentive Program
Po8462 - Child Abuse and Neglect
Po8500 - Food Service Program (change \$25.00 to \$10.00)

- F. BOARD MEETING SCHEDULE CHANGE - Mr. Durrwachter stated that we are looking to move our Board meeting to the third Monday of the month rather than the second Monday. Our goal is to give you a week to look at information

rather than a few days. We cannot close our books until the first Monday and getting full financial clarity in that amount of time is difficult. Mr. Durrwachter stated that we would present a schedule at next month's Board meeting with the changes.

- G. BOARD PARTICIPATION REPORT - Mr. Watkins stated that the Board had 100% participation with 112.25 total hours. Mr. Watkins thanked the Board for their dedication. A copy has been placed in Supplementary Minute Book #15, page 2.

IV. BUDGET

- A. CLAIMS - Mr. Durrwachter presented and reviewed the claims for Board approval. Questions were asked and answered. Mr. Mullett moved to approve the claims as presented, seconded by Mr. Ellis, unanimously approved, as follows:

GENERAL FUND	1,961,732.26
EDUCATION FUND	400,961.26
OPERATING FUND	140,412.21
CONSTRUCTION 2016 GO BOND	3,900.00
SCHOOL LUNCH FUND	30,976.88
INSURANCE WELLNESS CLINIC	0.00
KICKS FOR KIDS	59.94
DONATION/SPECIAL ED TEACHERS	233.88
IN LITERACY EARLY INTERVENTION	73.05
SPECIAL ED MKP	15,838.21
NONENGLISH SPEAKING S1119-17	125.00
HIGH ABILITY GRANT	50.00
TECHNOLOGY FUND	4,777.45
TITLE 1 2018/19	2,724.60
ADULT ED 18/19	1,650.00
TITLE II-A FFY 2017	930.00
GROUP INSURANCE	6,726.14
RETIREEES-TERM LIFE INSURANCE	558.35
FRINGE BENEFITS	415,813.45
TOTAL	\$2,987,542.68

- B. FUND MONITORING REPORT - Mr. Durrwachter reviewed the fund monitoring report for the month of March. He stated that we had to transfer from the general fund to the education fund. Instead of creating a new line, it shows exactly what is happening. If you look at the operations fund you see the three transfers from bus replacement, transportation, and capital projects. Looking at our disbursements, we have disbursed \$233,000 for the 1st of each month. Beginning balance of the education and operations show \$0 because they did not exist before. Without factoring in the transfers from education to operations, we are sitting at 26% total. This is closer to where we need to be. The school lunch fund is down due to Spring Break and waiting for numbers to be provided. If I run it today, we would be positive \$50,000. We receive 1.1 million dollars a month in tuition assistance. Twenty percent of that will go to transfers. Mr. Watkins stated that he has been closely following legislation. There are two corporations in region 5 that are below the new threshold.

Mr. Wolfe moved to approve the fund monitoring report, seconded by Mr. Mullett, unanimously approved.

- C. BUDGET/REDUCTION PLAN - Mr. Watkins stated that it is with a heavy heart that he brings this recommendation to the Board. He stated that the reduction plan has been met and discussed with the PCEA. He stated that he is trying to keep this as minimal as possible. With a large senior class graduation and a lower enrollment, Mr. Watkins requested to give RIF notices to a junior high position, and a teacher trainer technology position. He also requested to reduce a first grade elementary and the KEYS Jr. teacher positions.

Mr. Ellis moved to approve the certified budget/reduction plan, seconded by Mr. Mullett. Regretfully, unanimously approved.

Mr. Watkins also recommended two classified position reductions. A seasonal groundskeeper and a warehouse position.

Mr. Mullett moved to approve the classified budget/reduction plan, seconded by Dr. Quin. Regretfully, unanimously approved.

Mr. Watkins stated that if we come in with more students than budgeted, then we can bring some of these positions back. He has every intention of doing that.

- D. AUDIT REVIEW - Mr. Durrwachter stated that we were audited from 2014-16 and 2016-18. There were nine findings and six of those were from a previous audit. We are required to create a corrective action for them all. Mr. Durrwachter stated that he will go into more detail after round 2. We have until July 1st to turn in our corrective actions. Mr. Durrwachter stated that he is now completing and ECA audit that started a few days ago.
- E. NEW ECA ACCOUNT - Mr. Durrwachter requested new accounts for Blair Pointe and PHS to be approved by the Board. One account for the Class of 2021, one for the Class of 2022, one for the swing choir, and one for the Blair Pointe autism awareness. He stated that it is a requirement to get approval to create these accounts.

Dr. Quin moved to approve the new ECA accounts, seconded by Ms. Justice, unanimously approved.

V. OPERATIONS AND TECHNOLOGY

A. FACILITY REQUESTS

1. Elmwood 3 classrooms, gym & playground - Four County Summer Camp - June 3 through 28 - Tuesdays, Wednesdays, Thursdays - 8:00 a.m. - 12:00 p.m. PCS transportation requested but will be reimbursed by Four County. Annual request.
2. PHS auditorium - IAMAW Union - annual meeting and voting - April 13 - 1:00 p.m. - 6:00 p.m. - Union will pay rental and custodial fees - Mr. Watkins is asking for retroactive approval.
3. PHS, one classroom with projector - Peru Police Department active shooter training with PCS SRO - June 28, 2019- 7:00 a.m. - 5:30 p.m. Will pay custodial fees.
4. Admin Basement - Systems of Care - mental health first aid - May 17, 2019 - 7:30 a.m. - 4:00 p.m.
5. Tiger North Athletic Complex - YMCA adult soccer league - May 4 - June 29, 2019 - Saturday evenings - 4:00 p.m.

- 8:00 p.m. clean - up and supervision will be provided by YMCA.

6. South Peru gym - Peru Police Department - Alcohol prevention workshop - April 24 - 4:00 p.m. - 8:30 p.m. Will pay custodial fee.

With #3 redacted, Mr. Ellis moved to approve the facility requests, seconded by Mr. Mullett, unanimously approved.

- B. PHS WEIGHT ROOM FLOOR QUOTE - Mr. Durrwachter stated that any service that we receive above \$10,000 will go to the Board. Mr. Durrwachter is recommending rubber flooring from Peru Vacuum, Carpet and Flooring. It is a sealed black rubber with gold specks. He stated that we want to support local businesses. Board members requested more information on cost of removal and warranty. The Board requested for this to be tabled and brought back in May.

Dr. Quin motioned to table this quote, seconded by Ms. Justice, unanimously approved.

- C. PJHS GYM FLOOR QUOTE - Mr. Durrwachter stated that the damage done to the floor was not covered under the warranty by the roof company. Mr. Durrwachter recommended that we use Hammel Floor Service for sealant and repaint. He stated that the roof is patched at this time. It will be properly fixed after the weather breaks.

Mr. Ellis moved to approve Hammel Floor Service, seconded by Ms. Justice, unanimously approved.

- D. BUS LEASE PROPOSAL AND RESOLUTION - Mr. Durrwachter reviewed bus leasing information. He stated that this agreement will be with Crossroads bank. He stated that we would save \$1500 with the rate change for leasing a bus. He requested to lease three buses. The total agreement would be \$273,300. It would be a three - year term that is semi-annual. We can take 3-4 old buses off the road and replace them with brand new buses. Mr. Durrwachter recommended that the Board approve the resolution and the bus lease proposal.

Ms. Justice moved to approve the resolution, seconded by Mr. Ellis, approved by a vote of 4-2 (Mr. Wolfe and Dr. Quin abstained).

Mr. Ellis moved to approve the bus lease proposal, seconded by Ms. Justice, approved by a vote of 4-2 (Mr. Wolfe and Dr. Quin abstained).

VI. BOARD AND ADMINISTRATION COMMENTS

A. SUPERINTENDENT

- Annual Senior art show
 - o Thank you to our Senior artists:
 - o Josh Adejokun
 - o Abi Adkins
 - o Andrew Bell
 - o Blake Edwards
 - o Savanna Elliott
 - o Belen Flores
 - o Adhir Patel
 - o Cassidy Rhinaman
 - o Autumn Thacker
 - o Danielle Wenger

- Teachers: Mike Applegate, Adam Zwiebel, and Nora Majors
- FAME Art Festival: Chelsea Wilkinson-Stover, Nora Majors, and the students who participated
- Theo Sims (son of Mrs. Sims at Elmwood)
 - Top money earner for the Kids Heart Challenge fundraiser. He raised \$250 for the American Heart Association
- Spelling Bee
 - Isaac Braley in Mrs. Tschiniak's 5th grade LIFT class placed 3rd in the Regional Spelling bee in Kokomo.
- College signing
 - Jacenya DeHoyos signed with Purdue Fort Wayne's new School of Music.
- Rotary student of the month: March - Isaac Sible, April - Natascha Scheffer
- Season openers:
 - Varsity softball 2-0
 - Varsity Baseball ranked 12th in class 3A
 - JV Baseball 1-0
 - Tiger Golf 1-0, also won the Twin Lakes Invitational
- HYWAY - state wrestling tournament
 - Andy Hobbs and all coaches
 - NUWAY National Wrestling Champion
 - Quinten Brousseau
- PJHS band
 - Earned the prestigious All-School Music Award from the Indiana State School Music Association (ISSMA)!
- PCS Band Festival
 - Diane Haley
 - Ellen Wilson
 - Angela Ebert
- Heartland award
 - Joseph Barr and Austin Campbell - attended the Indiana Business of America state competition
 - Sophia Wheeler - will be attending the SkillsUSA competition
- New York trip
 - Cindy Merrick
 - Kristi Eddy
 - Melanie Kiefer
 - Scott Thompson
- Teachers and aides in PreK - 8
 - Thank you for your prep work for ILEARN

o Good luck this testing season!

➤ Budget & reduction

- o Director's -Dave, George, Terry, Chuck
- o Head Custodians -Brad, Don, Dave, Carl
- o Principals - Kristi, Linda, Sheri, Paul
- o Head Counselors - Christa, Shine, Julie, Jessica
- o Scott Thompson

➤ Thank you Mr. Durrwachter for the new teacher orientations that you put together this school year.

➤ Thank you to our Board for allowing us to do what we do.

B. BOARD MEMBER

Dr. Quin thanked Mr. Watkins for his job well done as he understands that making cuts is not an easy task. He feels that there are still some operations that we could cut, such as school supplies, and then we can keep our teachers and programs.

VII. ADJOURNMENT

With no further business to discuss, Dr. Quin moved to adjourn the meeting at 9:15 p.m.

Secretary,

Tim Comerford

/dc