

January 21, 2020

The Board of Finance annual meeting was called to order at 6:20 p.m. by Mr. Mullett. Indiana law requires the Board of Finance to meet annually after the first Monday in January and on or before the last day of January. Officers stayed the same. Mr. Durrwachter reviewed the finances and investment report as required by IC 5-13-7-7 noting the changes. We have started a new financial calendar. He stated that we now have three accounts. The education fund interest earned \$33,310.88, the operations fund interest earned \$34,823.88, and the GO bond earned \$1,557.20. Questions were asked by the Board and answered. Mr. Durrwachter continued reviewing the corporation financial condition. He stated that the state has developed indicators to evaluate the financial condition of school corporations. 85/15% is the transferring goal and we are 82/18%. Unless the Board requests we cut \$450,000 on the operations side, we will probably be on the DUAB list in January 2021. They will request to meet with us, similar to an audit. Mr. Durrwachter covered the eight fiscal indicators: average daily membership, fund balances, annual deficit/surplus, fund balances as % of expenditures, tuition support per ADM compared to general fund expenditures per ADM, revenue by type, operating referendum revenue as % of total revenue, general fund salaries and benefits as % of general fund expenditures. Mr. Watkins stated that he would like to keep working on lowering the transfer numbers to get then where we are required to be. Mr. Wagner moved to approve the report and close the meeting, seconded by Ms. Justice, unanimously approved and adjourned.

The regular meeting of the Board of School Trustees was called to order at 6:52 p.m. by Mr. Mullett. Mr. Mullett led the Board and audience in the Pledge of Allegiance. All Board members were present except Dr. Quin. Also present were Mr. Watkins, Mr. Durrwachter, Mrs. Conley, Mr. Morris, Ms. Enyeart, legal representation, local news media, and patrons.

On motion by Mr. Comerford, seconded by Mr. Wagner, the Board approved the public agenda, the memorandum of December 16, and the personnel report by a vote of 4-2 (Ms. Justice and Mr. Wolfe abstained).

PERSONNEL

- A. RESIGNATIONS/RETIREMENTS/TERMINATIONS
 1. Jessica Berglan - resignation as CDC secretary, effective November 22, 2019.
 2. Julie King - resignation as PJHS soccer head coach, effective January 6, 2020.
 3. Leslie Stover - resignation as PJHS aide, effective December 20, 2019.

- B. LEAVES
 1. Josh Murray - teacher - Leave of Absence - effective February 15, 2020 - February 25, 2020 - could return sooner than February 25, 2020 - start date could possibly begin before February 15, 2020.
 2. Teresa Fitzgerald - cafeteria - FMLA - approved per policy 4430.01 - intermittently use days until July 6, 2020.
 3. Bryan Edwards - teacher - Leave of Absence - effective March 10, 2020 - Mar 20, 2020.

- C. RECOMMENDATION FOR CERTIFIED POSITIONS - no business

- D. RECOMMENDATION FOR CLASSIFIED POSITIONS
 1. Martha McGowan - Transfer from full-time custodian to part-time custodian beginning February 3, 2020
 2. Andrea Barker - Corporation CPR/AED instructor
 3. Dave Frushour - As needed consultant to the Director of Transportation, effective from January 2020 to September 1, 2020, hourly rate of 19.46, not to exceed 5 hours per month, and will keep company phone during consulting months (\$45 per month)

- E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS
 1. Sydney Day - assistant varsity cheer (lay) coach
 2. Dr. Jason Gornto - PJHS choral director (position was created in November for the 2019-2020 school year).

3. Ariel Worden - PJHS wrestling volunteer coach
4. Jeffrey Worden - PJHS wrestling volunteer coach
5. Nick Cress - PJHS wrestling volunteer coach
6. Trevon Crowe - 5th grade boys' basketball (lay) coach
7. Emily Wiedenhoeft - Blair Pointe assistant girls' basketball volunteer coach

F. REQUEST TO ATTEND CONFERENCE - no business

G. DONATIONS

1. \$200.00 - summer lunch program - in memory of Charlene Miller.
2. \$11,425.00 - outstanding student lunchroom debt for PHS - Abundant Life Church.
3. \$50.00 - PHS drama club for general use - anonymous.
4. \$225.00 - PHS band for general use - anonymous.
5. \$225.00 - PHS choir for general use - anonymous.
6. \$100.00 - PHS choir for general use - Benevolent and Protective Order of the Elks.
7. \$500.00 - Kicks for Kids for shoes and socks as needed from Joel and Dea Schneider.

I. PUBLIC COMMENT - no business

II. RETIREMENTS/RECOGNITIONS/BLACK & GOLD AWARDS - Mr. Watkins honored Abundant Life Church for their generous donation. Mr. Watkins stated that they donated \$11,425.00 to our unfunded PHS lunch accounts. Mr. Watkins said this is unbelievable for our students and parents. Pastor Toph stated that they wanted to bless each community they were involved in. The Board gave Pastor Toph a Tiger Pride award as a thank you.

III. PROGRAM

A. CONSENT AGENDA ITEMS PULLED FOR PUBLIC AGENDA - no business

B. STATE OF THE CORPORATION ADDRESS - Mr. Watkins gave our mission statement and corporation goals. Mr. Watkins stated that he is very proud of what we are doing here at PCS. Peru Community Schools is a leader in educational excellence for all students where parents want to send their children, students want to learn, teachers want to teach, and employees want to work. We are in pretty good shape. By all of us working together, we will get through any challenges that may come our way.

C. FOUR COUNTY COUNSELING PRESENTATION - Krista Catt, the Director of School-Based Services, and Nicole, VP of Operations, came to present an update and data to the Board. Krista stated that since September they have had 82 referrals for Four County. She stated that we have only had 11 families that have declined services. Currently we have 22 clients at Elmwood, 27 at Blair Pointe, 9 at PJHS, 4 at KEYS, and 12 at PHS. Mr. Watkins stated how much we love this program and the relationship that has been built. Mr. Watkins thanked them for their time and information.

D. HEARTLAND CAREER CENTER GRANT PRESENTATION - Mr. Mark Hobbs, CTE/HCC Director, presented grant information to the Board and audience in attendance. He stated that HCC has qualified for an economic relief grant. You have to have 20% match to receive the grant which equals out to \$1 million. Mr. Hobbs stated that with the grant, they are looking to expand HCC by 37,000 sq. ft. to create an adult education center that will offer advanced manufacturing and health credentials.

E. CONFLICT OF INTEREST DISCLOSURE - Mr. Watkins stated as per statute any Board members or administrators who have a potential conflict of interest must complete a Conflict of Interest Disclosure Statement. As per annual practice it is important for PCS staff members in positions of influence to disclose potential conflicts of interest. Mr. Watkins stated

that he received signed forms from Ms. Justice, Mr. Comerford, Mr. Mullett, himself, Mr. Snyder, Mrs. Watkins, Mr. Brimbury, Mr. Polk, and Mr. Frye. Dr. Quin will submit one as well upon his return.

- F. DUAL CREDIT COURSE REQUEST - Mr. Watkins reviewed the dual credit course request for Mrs. Amy Lancaster. She will be taking core transfer classes at IU East to continue teaching dual credit English class.
- G. NEOLA FIRST READING - Mr. Watkins briefly reviewed the following NEOLA policies for a first reading:
 - po0151.1 Board of Finance of the Peru Community School Corporation
 - po1520 Employment of Administrators in Addition to the Superintendent
 - po1520.08 Employment of Personnel for Extracurricular Activities
 - po3120.08 Employment of Personnel for Extracurricular Activities
 - po3220.02 Supplemental Payments for Teachers
 - po4120.08 Employment of Personnel for Extracurricular Activities
 - po5111.01 Homeless Students
 - po5223 Released Time for Religious Instruction
 - po5335 Care of Students with Chronic Health Conditions
 - po5600 Student Discipline
- H. NEOLA WELLNESS POLICY - Mr. Watkins requested permission to name a committee to review/revise our 2006 policy.
- I. BOARD MEETING CALENDAR - Mr. Watkins recommended the new Board meeting schedule for 2020. There was some discussion on scheduling conflicts for Tuesday meetings.

Mr. Ellis moved to approve the committee for wellness policy, seconded by Ms. Justice, unanimously approved.

Mr. Comerford moved to approve the Board meeting calendar, seconded by Mr. Wagner, approved by a vote of 4-1-1 (Mr. Wolfe opposed, Ms. Justice abstained)

IV. BUDGET

- A. CLAIMS - Mr. Durrwachter presented and reviewed the claims for Board approval. Questions were asked and answered. Ms. Justice moved to approve the claims, seconded by Mr. Ellis, approved by vote of 5-1 (Mr. Wolfe opposed), as follows:

EDUCATION FUND	322,523.36
DEBT SERVICE	1,275,240.00
OPERATING FUND	282,080.45
SCHOOL LUNCH FUND	43,632.54
TEXTBOOK RENTAL FUND	377.97
INSURANCE WELLNESS CLINIC	2,188.94
KICKS FOR KIDS	112.38
DONATION/SPECIAL ED TEACHERS	95.92
KROGER REWARDS	288.00
IN LITERACY EARLY INTERVTI	296.01
SPEC ED MKP	21,011.46
TECHNOLOGY FUND	1,402.25
TITLE I 19/20	334.86
PARENT NURTURING PROGRAM	771.98
TITLE IV A	105.47
TITLE II-A	44.90
GROUP INSURANCE	168.53
RETIRES-TERM LIFE INSURANCE	501.15
FRINGE BENEFITS	378,176.33
BOOK RENT	30.00
TOTAL	2,329,382.50

- B. FUND MONITORING REPORT - Mr. Durrwachter reviewed the fund monitoring report. He stated that our total education fund is above 90%. Salaries include certified and some classified that come from this fund. Disbursements are finishing in a good place. Our 2020 budget is 3.9. Last year we spent 4.214 so we will have to make adjustments. Mr. Watkins, Mrs. Fuller, and Ms. Enyeart have been working hard on the school lunch fund. At this time, we are \$4,000 to the positive.

Ms. Justice moved to approve the fund monitoring report, seconded by Mr. Wagner, unanimously approved.

V. OPERATIONS AND TECHNOLOGY

A. FACILITY USE REQUESTS

1. PHS auditorium - Honeywell Winter Banner Reception - Tuesday, November 10, 2020, 7:00 p.m. - ceremony to honor PCS students who won the holiday banner competition sponsored by Honeywell. Requesting fee rental waiver. Will pay for technician if needed. Annual request.
2. PHS Team Teaching Room - February 11, 2020 - Miami County Emergency Management Agency - severe weather preparedness/weather spotter's class - set up at 5:30 p.m. with event from 6:00 p.m. - 8:00 p.m. This is not a new request nor is it annual. Requests as needed. Requesting all rental fee waiver.
3. Blair Pointe café & gymnasium - March 12, 2020 - annual Rotary Spellathon, set up at 5:00 p.m. with event from 6:00 - 8:00 p.m. Requesting all rental fee waiver. Annual request.

Ms. Justice moved to approve the facility use requests, seconded by Mr. Comerford, unanimously approved.

- B. PERMISSION TO BID - Mr. Watkins requested the Board to give permission to seek bids on the following items: Tig - Arena floor, concession stand restroom facilities at the TNAC and a soccer press box, and a new or used special education bus.

Mr. Ellis moved to approve permission to bid, seconded by Mr. Mullett, unanimously approved.

VI. AGREEMENTS AND CONTRACTS

- A. PURDUE AFFILIATION AGREEMENT - Mr. Watkins recommended the Purdue University Teacher Education Affiliation Agreement. Through the partnership, Purdue will send teacher education candidates to PCS for their student teaching needs upon approval from the building level principal. The Board asked what has been changed and whether or not our corporation lawyer has looked over it.

Mr. Comerford moved to table the agreement until our lawyer could review it, seconded by Ms. Justice, unanimously tabled.

VII. BOARD AND ADMINISTRATIVE COMMENTS

- A. SUPERINTENDENT - Mr. Watkins expressed his gratitude and made the following comments:

- Bowling Sectional champions advance to regionals - Christian Hopper moved on to individual regionals
- Boys Varsity basketball holiday tourney champs
- Girls Varsity basketball won the holiday tourney consolation game - Courtlynn Crowe named to all - tourney team, holiday scholarship winner
- Kayla Nance - signed to play golf at Franklin College
- Rev. Amber Harris Reed, Paul Frye, Linda Watkins for an amazing MLK Day Celebration
- Peru High School Art students competed in the Regional Scholastic Art competition and did a great job. Eight students received Gold Keys, nine students received Silver Keys and fourteen received Honorable Mention

Gold Keys go to nationals for national competition. All works will be displayed in the Fort Wayne Museum of Art from Feb 8 to April 11. (Mike Applegate)

- Wrestling - Andy Hobbs, Daric Fuller
- Gymnastics - Takyia McCord
- Cheerleading - Kelly Berryman
- Custodial and maintenance staff
- Golden Baton

Elmwood: Kristin Unger to Amy Snyder - I passed the baton to Amy Snyder. She has been very helpful in getting me adjusted to Kindergarten curriculum as well as being helpful in working with our special education students. She is always willing to stop what she is doing to help her students and staff members.

PHS: Kayla Hughes to Mike Applegate - I would like to nominate Mike Applegate to receive the Golden Baton. Mike has gone above and beyond for Kicks for Kids and the Be SAFE awards. He is also always doing paintings for the community (Circus Building, Elmwood playground etc.). His students are always getting awards and scholarships for the artwork he has taught them how to do. I think Mike has more than earned the Golden Baton.

B. BOARD MEMBER

Mr. Wagner stated that Mr. Hobbs and his staff have done lots of work that goes unnoticed too often. He thanked him for all that he does.

VIII. ADJOURNMENT

With no further business to discuss, Mr. Ellis moved to adjourn the meeting at 8:38 p.m. unanimously approved.

Secretary,

Charles Wagner

/dc