

January 12, 2021

Mr. Mullett led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Durrwachter, Mrs. Conley, Mr. Morris, Ms. Enyeart, Mrs. Jones, Four County, and PCS legal representation.

On motion by Mr. Ellis, seconded by Mr. Wagner, the Board unanimously approved the public agenda and the memorandum of December 15, 2020.

The Board of Finance annual meeting was called to order at 6:15 p.m. by Mr. Mullett. Indiana law requires the Board of Finance to meet annually after the first Monday in January and on or before the last day of January. Officers stayed the same. Mr. Ellis nominated Mr. Mullett to be the president of the Board of Finance, unanimously approved. Mr. Mullett nominated Ms. Justice to be secretary of the Board, unanimously approved. Mr. Durrwachter reviewed the finances, finance indicators, and investment report as required by IC 5-13-7-7 noting the changes. There are six indicators the state monitors. The first is the average daily membership (ADM). Mr. Durrwachter stated that a lot of our funding is based off of our ADM. PCS had an enrollment of 2,111 since 2012. Since then, the last 8 of 10 years there has been an average decrease of 16 students per year. The state also changed back to two count days per year. Our yearly funding is split between the two. The second indicator is fund balances. Our fund balances are up from 2019 even with the change of going to an Operations fund and Education fund only. The third indicator is the annual deficit/surplus. As expenditures are no longer exceeding revenue, 2019 and 2020 are both surplus years. The fourth indicator is fund balances as percent of expenditures. We are at about 20% in all funds not including the rainy-day fund. The fifth indicator is revenue by type. Revenue for PCS from all sources is within the expected ranges and PCS has no operating referendum revenue. The sixth and last indicator is operating referendum revenue as % of total revenue. This indicator is 0% for Peru Community Schools. PCS has not sought an operating referendum; therefore, this indicator does not apply to PCS. Mr. Durrwachter stated that we are currently at a \$6.9 million cash balance, up from last years at 5.2.

The regular meeting of the Board of School Trustees was called to order at 6:40 p.m. by Mr. Mullett.

OATH OF OFFICE

Honorable Judge David Grund was present and administered the Oath of Office to Mr. Mullett, Mr. Wolfe, Dr. Quin, and Mr. Rogers. Judge Grund congratulated the Board members and thanked the Board for asking him to administer the Oath of Office. The Board thanked Judge Grund as well and extended their appreciation for his work in the community. A file stamped copy of the Oaths is in the Supplementary Minute Book #16, page 9.

BOARD REORGANIZATION

Mr. Watkins chaired the election of Board President. He asked for nominations for the office of president. He then opened the floor for nominations. Mr. Wagner nominated Mr. Mullett. Dr. Quin nominated Mr. Wolfe. Mr. Watkins moved to close the nominations; nominations were closed. Mr. Watkins opened voting in the order the nominations were received. Mr. Mullett was approved as Board President by a majority vote of 4.

Office of Vice President

Mr. Wagner nominated Mr. Ellis. Mr. Wolfe nominated Dr. Quin. Mr. Mullett moved to close nominations; nominations closed. Dr. Quin was approved by a majority vote of 4. Dr. Quin was congratulated as the new vice president.

Office of Secretary

Mr. Mullett nominated Mr. Wolfe. Mr. Wolfe declined. Dr. Quin nominated Ms. Justice. Mr. Mullett moved to close nominations; nominations closed. Ms. Justice was unanimously approved.

Heartland Career Center Board Representative

Mr. Mullett nominated Mr. Wagner. Mr. Mullett moved to close nominations; nominations closed. Mr. Wagner was approved by a vote of 6-1 (Mr. Wolfe abstained).

Athletic Board Representative (2)

Mr. Mullett nominated Ms. Justice. Dr. Quin nominated Dr. Rogers. Mr. Mullett moved to close nominations; nominations closed. Ms. Justice and Dr. Rogers were unanimously approved.

Peru Park Board Representative

Dr. Quin nominated Mr. Mullett to continue. Mr. Mullett moved to close nominations; nominations closed. Mr. Mullett was unanimously approved.

Art Collection Advisory Board Representative

Mr. Mullett nominated Mr. Ellis to continue. Mr. Mullett moved to close nominations; nominations closed. Mr. Ellis was unanimously approved.

ISBA Legislative Representative

Mr. Ellis nominated Mr. Mullett. Mr. Mullett moved to close nominations; nominations closed. Mr. Mullett was unanimously approved.

Board of Finance

Mr. Ellis moved to approve the report and close the meeting, seconded by Dr. Rogers, unanimously approved and adjourned.

Treasurer and Deputy Treasurer

Mr. Watkins recommended Mr. Durrwachter continue as treasurer and Mrs. Reel begin as deputy treasurer. Mr. Wagner moved to accept the recommendation, seconded by Dr. Quin, unanimously approved.

Committees

Mr. Mullett stated at another time he will meet with Mr. Watkins to assign committee members. He stated if anyone would like to volunteer to serve on any committee to please let him know.

School Board Attorney

Mr. Watkins recommended Mr. Stephen Downs to continue as the Board attorney. He stated he is very happy with Downs Tandy and Petruniw, P.C.s' services. The Board requested to reach out to local firms and attorneys for interest in working with PCS in the future. Mr. Wagner moved to approve the continuation of Downs Tandy and Petruniw, P.C., seconded by Dr. Rogers, approved by a vote of 6-2 (Mr. Wolfe and Dr. Quin opposed).

Schedule of Board Meetings

Mr. Mullett proposed to continue with one meeting a month and keeping the location at the Administrative Center until Covid has passed. A schedule is attached. Meetings will be held on the third Tuesday of each month. The July regular session meeting is the second Tuesday due to Circus City Week being the week of July 20. A second meeting in July has been scheduled if needed. During discussion, Mr. Wolfe noted that he does not agree with the schedule and would like to go back to the schedule that was kept for 20 years. Dr. Quin stated that the changes were made with the finance department in mind, he asked if this has helped. Mr. Durrwachter stated that it could be done earlier, but the third gives more flexibility to get the bank reconciled. Dr. Rogers moved to approve the board schedule, seconded by Mr. Ellis, approved by a vote of 4-1-2 (Mr. Wolfe opposed, Dr. Quin and Ms. Justice abstained).

Mr. Watkins stated that a late resignation was received and requested two changes to the agenda. Addition to Program III.A. Resignation and Program III.D.2.B. PJHS SE math instructional aide.

Dr. Rogers moved to approve the changes, seconded by Dr. Quin, unanimously approved.

- I. PUBLIC COMMENT - no comment
- II. BLACK & GOLD AWARDS/RECOGNITION - no business
- III. PROGRAM
 - A. RESIGNATIONS/RETIREMENTS/TERMINATIONS
 - 1. Brianna Bowman - resignation as PJHS SE math instructional aide, effective January 8, 2021.

Mr. Wolfe moved to approve the resignation, seconded by Ms. Justice, unanimously approved.
 - B. LEAVES - no business
 - C. RECOMMENDATION FOR CERTIFIED POSITIONS - no business
 - D. RECOMMENDATION FOR CLASSIFIED POSITIONS
 - 1. Kahla Long - Blair Pointe special education one-to-one paraprofessional, pending background check

Dr. Rogers moved to approve the recommendation, seconded by Mr. Wolfe, unanimously approved.

2. Permission to hire:

A. Part-Time Grant/Bond Management and Food Service Manager no benefits, 20 hrs. per week

Dr. Quin moved to approve permission, seconded by Ms. Justice, unanimously approved.

B. PJHS SE math instructional aide

Dr. Quin moved to approve permission, seconded by Dr. Rogers, unanimously approved.

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Jason Boswell - 5th grade girls' basketball (lay) coach, pending background check

Mr. Ellis moved to approve the recommendation, seconded by Dr. Rogers, approved by a vote of 6-0-1 (Ms. Justice abstained).

F. REQUEST TO ATTEND CONFERENCE - no business

G. DONATIONS

1. 500.00 - Kicks for Kids for general use from Phi Delta Kappa Fraternity.
2. 215.00 - PHS Art Department for general use in memory of Becky Eisaman.
3. 2.00 - PHS Classrooms for general use from Casey's Cash for Classrooms.

Dr. Quin moved to approve the donations, seconded by Dr. Rogers, unanimously approved.

H. STATE OF THE CORPORATION ADDRESS - Mr. Watkins briefly gave an outline/update of our major successes in 2020 and an overview of our strategic goals for 2021.

I. CONFLICT OF INTEREST DISCLOSURE - Mr. Watkins stated as per statute any Board members or administrators who have a potential conflict of interest must complete a Conflict of Interest Disclosure Statement. As per annual practice it is important for PCS staff members in positions of influence to disclose potential conflicts of interest. Mr. Watkins stated that he received signed forms from Mr. Ellis, Ms. Justice, Dr. Quin, Mr. Mullett, himself, Mr. Frye, Mr. Polk, Mr. Brimbury, Mrs. Watkins, and Mr. Snyder.

J. FOUR COUNTY STUDENT SUPPORT SERVICES - Mrs. Jones and Mrs. Catt presented the services that Four County Counseling can provide for our Peru Students. The following will be ran as a pilot at Elmwood and will need to be reviewed before the 2021-22 school year:

- Offers 1 intake and 2 therapy sessions OR 3 therapy sessions (if they are a current Four County client), no matter what insurance coverage they have.
- This would cover all students that are involved in the program
- The cost is \$0.25 per student, per month and the school would be invoiced monthly or however the school prefers.
- Plan would include all Elmwood students. Currently, Elmwood has 571 students. Roughly 29% of those students would have commercial insurance (non-Medicaid). This would be 165 students.
- 165 students x \$0.25 = \$41.25/month. Billed 10 of 12 months

On motion by Dr. Quin, seconded by Ms. Justice, the Board unanimously approved the Four County support services pilot.

IV. BUDGET

A. CLAIMS - Mr. Durrwachter presented and reviewed the claims for Board approval. Questions were asked and answered. On motion by Dr. Rogers, seconded by Mr. Ellis, the Board approved the claims by a vote of 6-0-1 (Dr. Quin abstained) as follows:

AP SUMMARY

EDUCATION FUND	422,721.26
DEBT SERVICE	917,750.00
OPERATING FUND	191,609.28
SCHOOL LUNCH FUND	18,954.10
KICKS FOR KIDS	87.79
REIMBURSEABLE FUND	303.81
TECHNOLOGY FUND	4,450.58
PARENT NURTURING PROGRAM	1,202.30
18002 GOV EMER ED RELIEF	1,909.68
BOOK RENT	160.00
TOTAL	1,559,148.80

PR SUMMARY

EDUCATION FUND	20,902.66
OPERATING FUND	1,796.80
SCHOOL LUNCH FUND	44.60
TITLE I 19/20	699.34
RETIREEES-TERM LIFE INSURANCE	2,030.60
FRINGE BENEFITS	457,545.13
TOTAL	483,019.13

B. FUND MONITORING REPORT - Mr. Durrwachter reviewed the monthly fund monitoring report. Questions were asked and answered.

On motion by Dr. Quin, seconded by Ms. Justice, the Board unanimously approved the fund monitoring report.

V. OPERATIONS AND TECHNOLOGY

A. FACILITY USE REQUESTS - **All requests will be subject to approvals, changes, and requirements for Covid-19 from MCHD and/or ISHD. **

1. Bengal Stadium track facility - EastPointe Bible Church - 8th annual Runner's Camp for children pre-school through 6th grade - June 14 - 18, 2021 - 7:00 a.m. - 1:00 p.m. Requesting fee rental waiver, will pay custodial fees. Annual request.

On motion by Dr. Quin, seconded by Ms. Justice, the Board unanimously approved the faculty use request.

B. GATEWAY UPDATE - Mr. Watkins briefly discussed the two appraisals we have received.

VI. BOARD AND ADMINISTRATIVE COMMENTS

A. SUPERINTENDENT - Mr. Watkins expressed his gratitude, gave thanks, and congratulations to the following:

- Sincerest condolences to Brooke Sheets on the passing of her mother.
- Welcome Dr. Rogers to our School Board and congratulations to Dr. Quin, Mr. Mullett and Mr. Wolfe
- The following are just amazing and getting us through this pandemic. Their dedication and hard work are unmatched: Andrea Barker and nurses
- Terry Fuller and kitchen staff
- Ron Potts and transportation staff
- Chuck Hight and Maintenance staff
- George Morris and Educational techs
- Happy to be returning to in person learning

- Art scholastic winners Braxton Ogle, Caitlyn Miller, Nick Alberts, Kerynne Stapleton, Kara Baker, Kamon Blong, Jaylan Yard, Jamasen Jobe, Gracie Krieg, Cole Aulds, and Carlee Marburger

B. BOARD MEMBER - Dr. Quin stated that he is very grateful with current administrations transparency. He is very appreciative of questions being answered before they are asked. He also gave credit to the entire finance department. He thanked them for their hard work.

Mr. Wagner will have numbers from HCC for next meeting. He stated the work that Mark Hobbs has done is unmatched and feels he should be awarded a black and gold award.

Mr. Wolfe asked about canceling elementary and Jr. High sports and asked if they were still having a season.

Mr. Mullett congratulated Mr. Durrwachter on his completion of his IASBO training.

VII. ADJOURNMENT

With no further business to discuss, Dr. Quin motioned to adjourn the meeting at 9:26 p.m., unanimously approved.

Secretary,

Brittany Justice

/dc