

January 12, 2015

The Board of Finance annual meeting was called to order at 6:15 p.m. by Mrs. Shuey. Indiana law requires the Board of Finance to meet annually after the first Monday in January and on or before the last day of January. Mr. Hall stated the officers elected may stay the same (which are Mrs. Shuey as president and Mr. Stanton as secretary) until removed. Mr. Hall reviewed the finances and investment report as required by IC 5-13-7-7. Mr. Hall requested the outstanding checks from 2012 be voided. Mr. Stanton moved to approve the financial reports and void the outstanding checks, seconded by Mr. Wagner. Mr. Comerford asked about putting some of the reserve account at PNC into CDs. He said that account seems to have a large balance. Mr. Hall stated that account is intended to be more liquid than a CD. Mr. Hall stated there is a CD rate at just more than .5%. He referred the Board to the bank reconciliation report. The Board unanimously approved the motion.

Mr. Hall summarized the recommendations from the committee established to evaluate the internal controls of the business office noting all claims for approval will be in the Board packet, hourly employees will submit time cards every pay period, salary employees will report time off, the committee will review job descriptions, the GPS software will verify the assigned routes for buses, and employees will complete a form certifying what county the employee lives in. Mr. Stanton moved to approve the recommendations of the committee, seconded by Mr. Comerford, unanimously approved.

Mr. Stanton moved to close the Board of Finance meeting, seconded by Mr. Comerford, unanimously adjourned.

The regular meeting of the Board of School Trustees was called to order at 6:30 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present except Ms. Rice. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mrs. Mongosa, Ms. Pier, Mr. Cary, several patrons, students, coaches and local news media representatives.

OATH OF OFFICE - Honorable Judge David Grund was present and administered the Oath of Office to Mrs. Sharon Shuey and Mr. Charles Wagner. Judge Grund congratulated the Board members and thanked the Board for asking him to administer the Oath. The Board thanked Judge Grund as well. A file stamped copy is in the Supplementary Minute Book #14, page 17.

On motion by Mr. Stanton, seconded by Mr. Wagner, the Board unanimously approved the agenda as presented, the memorandums of December 8 and December 18, and the personnel report.

BOARD REORGANIZATION

Mr. Watkins chaired the meeting for the election of Board president. He opened the floor for nominations for the office of president. Mr. Stanton nominated Mrs. Shuey. Mr. Comerford moved to close nominations, nominations were closed. The motion was unanimously passed. Mr. Watkins congratulated Mrs. Shuey and turned the order of the meeting to her to continue with the election of officers.

Office of Vice President - Mr. Comerford nominated Mr. Stanton. Nominations were closed by Mr. Stanton, unanimously closed and approved.

Office of Secretary - Mr. Stanton nominated Mr. Comerford. Nominations were closed by Mr. Wagner, unanimously closed and approved.

Heartland Career Center Board Representative - Mr. Comerford nominated Mr. Wagner. Nominations were closed by Mr. Stanton, unanimously closed and approved.

Athletic Board Representative (2) - Mr. Wagner nominated Mr. Comerford. Mr. Comerford nominated Ms. Rice. Mr. Stanton moved to close nominations, unanimously closed and approved.

Peru Park Board Representative - Mr. Comerford nominated Dr. Quin. Mr. Stanton moved to close nominations, unanimously closed and approved.

Art Collection Advisory Board Representative - Mr. Stanton volunteered to continue serving as the representative. Dr. Quin moved to closed nominations, unanimously closed and approved.

ISBA Legislative Representative - Mr. Stanton nominated Mrs. Shuey to continue as the ISBA representative. Mr. Comerford moved to close nominations, unanimously closed and approved.

Treasurer and Deputy Treasurer - Mr. Watkins recommended Mr. Hall continue as treasurer and Mrs. Mongosa as deputy treasurer. Mr. Stanton moved to accept the nominations. Mr. Comerford moved to close the nominations, unanimously closed and approved.

Committees - Mrs. Shuey stated at another time she will meet with Mr. Watkins to assign committee members. She stated if anyone would like to volunteer to serve on any committee to please let her know.

School Board Attorney - Mr. Watkins recommended Mr. Stephen Downs continue as the Board attorney at the same rate as last year. The retainer is \$1,000. The rate for services not covered by the retainer is \$150 per hour. Most of our usual services are covered by the retainer. Mr. Watkins stated he is very happy with Mr. Downs' services. Mr. Wagner moved to approve the continuation of Mr. Downs, Mr. Comerford seconded the motion, unanimously carried.

Schedule of Board Meetings - Mr. Watkins proposed to continue with one meeting a month, on the second Monday of each month, except for the month of April as the third Monday due to spring break. Mr. Watkins stated because there are five Mondays in March and the April meeting will be the third Monday, he recommended a second meeting in March on March 23. He stated if another meeting is needed within a given month, a meeting will be scheduled. Dr. Quin stated he would like the July meeting moved to July 20 since the July 13 meeting would be during circus week. He stated this is a circus town and since the festival activities are that week we should honor our circus heritage. On motion by Mr. Stanton, seconded by Mr. Wagner, the Board unanimously accepted the meeting calendar as amended.

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Randy Lancaster - resignation - varsity assistant football coach, effective immediately

B. LEAVES - no business

C. RECOMMENDATION FOR CERTIFIED POSITIONS - no business

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Jeffrey Grant - part-time SRO
2. Brianna Craig - full-time bus monitor
3. Rhonda Selleck - from full-time to sub bus monitor
4. Leah Jeffers - part-time to full-time café
5. Rose Opp - from sub to full-time monitor

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Chris Cassel - 5th/6th gr. girls' travel assistant (lay) coach

F. REQUESTS TO ATTEND CONFERENCES - no business

G. DONATIONS

1. \$200 to PHS band for band repairs from Peru Music Center.

I. PUBLIC COMMENT - No comments.

II. RECOGNITIONS

Mr. Watkins recognized the hard work that Dave Frushour, Mr. Hanson, Mr. Hall, the maintenance crew, and custodians do on our early mornings getting the schools ready and determining if we can have school given the winter weather conditions.

III. PROGRAM

- ##### A. BLACK AND GOLD AWARDS - Mr. Watkins stated these awards will recognize outstanding academic, fine arts, extra-curricular, and community accomplishments by our students. He stated this award is beyond the normal efforts by the students. He stated the principals will accept nominations and make a decision.

Mr. Watkins recognized Coach Przybyszewski and the varsity soccer team for winning four consecutive soccer sectionals. The Board not only recognized the team, but also the seniors who won four sectional championships - Jake Blair, Braxton Campbell, Alex Harrison, Keegan Quin, Nathan Przybyszewski, Landon Simmons, and Michael Woodruff. Paul Huneryager and Chris Nance were the other two seniors who won three and two championships respectively.

Mr. Watkins stated Coach Herrell nominated Jessica Zvers. Jessica broke the cross country school 5K record and ran at regional.

Mr. Watkins introduced Coach Saine and the tennis team as MIC co-champions and sectional champions. Coach Saine said academically this team was awesome! He noted the tournament team competing in the state tournament series - Braden Bates, Kameron Graham, Jose Morales, Logan Primerano, Carson Ray, Andrew Rice, and Jack Zvers - achieved a grade point average of 3.6 or higher for a state academic All-State team. Andrew was also named to the Academic All-State as an individual for honorable mention. Logan was named to the District 3 singles line-up and honorable mention All-State. All seven members were named to the MIC team as first or second team or honorable mention. Andrew and Jack were also name MIC All-Academic as well.

Mr. Watkins thanked Coach Saine for being an All-State coach.

Mr. Watkins also recognized Adrianna Ward who signed with Bethel for a tennis scholarship.

Mr. Watkins and Coach Metcalfe acknowledged Seth Adelsperger who has signed a basketball scholarship with Belmont in Nashville, TN, and Logan Primerano, who has accepted a scholarship and signed to play basketball at University of Massachusetts Lowell.

Mr. Watkins and Coach Prescott congratulated Nolan Brimbury as one of 28 players to make the 2014 Colts All-Academic team and be recognized at a Colts' game. Nolan was also named by the IFCA Coaches as an Academic All-State recipient.

Mr. Watkins shared Mr. Applegate's nomination of Adreana Spohn and Isaac Badry for their outstanding efforts with the Kicks for Kids program the students sponsored. Their goal of receiving 100 pairs of shoes including donations was surpassed. The student campaign raised 144 pairs of shoes plus \$1,500 at a recent basketball game.

Mr. Watkins thanked the coaches, teachers, and parents. He said the representation of these students for the Peru community is outstanding!!!

- B. CONSIDERATION OF PHS SWING CHOIR TRIP - Dr. Gornto was present to request permission for the swing choir to take a trip to New York City in the spring of 2016. He stated the swing choir has 35-40 performances a year with most of those being outside the school day. He informed the Board the trip would include a performance at Carnegie Hall, seeing a Broadway show, and having some time to sight see. He stated he is requesting permission now so the students can begin fund raising for the trip. The cost per student will be \$1,500. He stated he has not had swing choir auditions for the 2015-16 school year but anticipates 20 students. Dr. Quin asked about the senior trip. Dr. Gornto stated he will work with Mr. Cary to be sure the two trips do not conflict. On motion by Dr. Quin, seconded by Mr. Wagner, the Board unanimously approved the request and asked if they could sign up as chaperones!
- C. SRO AGREEMENT - Mr. Watkins stated we have four SROs and one sponsored by the City. He requested approval of renewing the SRO agreement with the City of Peru. On motion by Mr. Stanton, seconded by Mr. Comerford, the Board approved the

agreement by a 5-1 vote (Dr. Quin opposed). (Opposition reflects correction made in the February 9, 2015 minutes.) A copy is in Supplementary Minute Book #14, page 18.

- D. BOARD PARTICIPATION REPORT - Mr. Watkins thanked the Board for their hours and dedication to the Board. He stated the Board spent 101 hours during the 4th quarter in Board activity and committee meetings. A copy is in Supplementary Minute Book #14 page 19.
- E. CONFLICT OF INTEREST DISCLOSURE AND CONFIDENTIALITY STATEMENTS - Mr. Watkins stated as per statute any Board members or administrators who have a potential conflict of interest must complete a document that is submitted to the Clerk's office at the Court House as well as the State. As per annual practice it is important for PCS staff members in positions of influence to disclose potential conflicts of interest. It was noted Marcia will file the forms for Mrs. Shuey, Mr. Watkins, Mr. Hall, Mr. Cary, Mr. Frye, Mr. Brimbury, and Mr. Badry with the Clerk of the Court and the State Department.

IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed the claims for Board approval as well as a new AP invoice listing report. Mr. Comerford moved to approve the claims as presented, seconded by Mr. Stanton, unanimously approved as follows:

GENERAL FUND	319,929.63
DEBT SERVICE	927,760.00
CAPITAL PROJECTS	334.44
TRANSPORTATION OPERATING FUND	24,586.70
POST-RETIREMENT/SEVERANCE FUTU	12,188.26
SCHOOL LUNCH FUND	36,838.50
INSURANCE WELLNESS CLINIC	164.07
AT&T GRANT-MERRICK	61.48
COLLEGE SUCCESS COALITION	359.60
TITLE I 2014/15	6,870.29
PARENT NURTURING PROGRAM	1,375.88
ADULT EDUCATION	971.34
TITLE II-A 14/15 CFDA 84.367	1,267.67
FEDERAL TAX	77,156.18
SOCIAL SECURITY	67,428.31
STATE TAX	26,305.74
LOCAL TAX	18,960.53
PERF	100.53
GROUP INSURANCE	76,420.02
ANNUITIES	25,290.02
AMERICAN FUNDS REPAYMENT	1,027.96
SECTION 125 REIMBURSEMENT	8,386.96
CHILD SUPPORT	1,732.00
TOTAL	<u>\$ 1,635,516.11</u>

- B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of December. He stated we exceeded our percentage collected in the general fund which is a good thing. He noted the school lunch reimbursement did not come in December. He stated overall there is nothing surprising with the year end report. He also reviewed the object report which is a new format of month over month. Mr. Stanton moved to approve the fund monitoring report, seconded by Mr. Wagner, unanimously approved.
- C. RESOLUTION TO TRANSFER FUNDS - Mr. Hall requested the Board approve a temporary transfer of \$45,000 from the General Fund to the School Pension Debt Fund due to a negative balance in the debt fund. The money will be transferred back to the general fund upon distribution of the 2015 tax levy. Mr. Comerford moved to approve the resolution, seconded by Mr. Stanton, unanimously approved. A copy is in Supplementary Minute Book #14, page 20.

V. OPERATIONS AND TECHNOLOGY

- A. CONSIDERATION OF SHELTER AGREEMENT - Mr. Watkins informed the Board the American Red Cross is requesting the Board consider an agreement between the Red Cross and PCS so the Red Cross can use PCS facilities as an emergency shelter during a

disaster. On motion by Mr. Stanton, seconded by Mr. Wagner, the Board unanimously approved the agreement. A copy is in Supplementary Minute Book #14, page 21.

- B. PERMISSION TO SCRAP BUS - Mr. Hall requested the Board's permission to scrap bus #10. He stated the engine of this 1998 Thomas bus needs to be replaced. Scrapping this bus will leave us with three spare buses. Mr. Hall stated he will try to get the highest value he can for the bus. Mr. Stanton, moved to approve the request, seconded by Mr. Wagner, unanimously approved.
- C. RECOMMENDATION FOR ROOF BID AWARD - Mr. Hall stated bids were opened last Thursday afternoon. He reported nine bids were opened for the roof replacement at Blair Pointe. The range of bids was between \$638,000 and \$964,617. He said the recommendation is to award the bid to Insley Systems, Inc. of Indianapolis in the amount of \$638,000. The project was estimated at \$983,000. Mr. Hall stated he was very happy with the bids. Dr. Quin moved to approve the recommendation, seconded by Mr. Stanton, unanimously approved. Mr. Comerford asked about the time schedule. Mr. Hall stated they will begin the day after the school year ends and anticipate being basically completed when the school year starts. Mr. Wolfe asked about the life expectancy. Mr. Hall stated typically a roof lasts 20 years. He added this is Blair Pointe's original roof so we have exceeded its life expectancy.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Watkins recognized the donation from the Peru Music Center to the PHS band.

Mr. Watkins thanked Judge Grund for being present tonight and for taking time away from his daughter's birthday to administer the Oath of Office.

Mr. Watkins thanked the students, parents, and coaches for their outstanding efforts.

Mr. Watkins thanked Dan Herda from the Tribune for being presented.

- B. BOARD - Dr. Quin thanked Mr. Watkins for the Black and Gold award presentations. He said he was glad to see the students being recognized.

Dr. Quin asked that the Board packets be sent out two weeks in advance to give the Board members sufficient time to review the materials.

Dr. Quin stated we need to be conservative in canceling school. We are about education. He stated we live in Indiana and it is cold. He feels we are being too lenient in canceling school.

Mr. Comerford congratulated Mr. Brimbury on the holiday tournament. He stated he appreciates the veteran recognition before the games noting the recognition is well received and important to our community.

Mr. Wolfe stated he visited Mr. Bishir's JHS class before the Christmas break. He said the class was very interesting, especially the 3D printer.

Mr. Wagner stated he would like Mr. Bishir to be a presenter at Rotary.

Mr. Wagner also thanked Mr. Hall for his work with United Way.

VII. ADJOURNMENT

With no further business to discuss, Dr. Quin moved to adjourn the meeting at 8:06 p.m.

Secretary,